



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KEKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

June 1, 2018

**NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES**

The Department of Water Supply of the County of Hawai'i anticipates the need for professional services in the following categories for the fiscal year 2018-2019 :

1. Accounting
  - a. Accounting (General)
  - b. Underwriter
  - c. Water Rate Studies
2. Archaeology
3. Architecture
4. Attorney
  - a. General Attorney Services
  - b. Bond Counsel
  - c. Water Law
5. Auditing
6. Chemistry (Potable Water Quality Testing)
7. Civil Engineering
  - a. Civil Engineering (General)
  - b. Geotechnical Engineering
  - c. Water Resource Engineering
  - d. Hydraulic Engineering
  - e. Construction Management/Inspection
8. Community Planning (EA/EIS)
9. Computer Science
  - a. Software
  - b. Hardware
  - c. Geographic Information Systems (GIS)
10. Electrical Engineering
  - a. Electrical Engineering (General)
  - b. Supervisory Control and Data Acquisition (SCADA)
  - c. Arc Flash Hazard Analysis
11. General Education and Training
  - a. Safety
  - b. Public Relations
  - c. Human Resources
12. Geology
13. Hydrology
14. Industrial Hygiene (Industrial Hygienists)
15. Land Surveying
16. Landscape Architecture
17. Mechanical Engineering
  - a. Mechanical Engineering (General)
  - b. Energy Specialists
18. Microbiology (Potable Water Quality Testing)
19. Real Property Appraisal
20. Safety Engineering
  - a. Safety Trainers
  - b. Safety Inspections
21. Structural Engineering
  - a. Structural Engineering (General)
  - b. Construction Management/Inspection

Those persons or firms interested and capable of providing the professional services required shall submit a letter of interest, together with a resume, to the Manager-Chief Engineer, Department of Water Supply, County of Hawai'i, 345 Kekuānaō'a Street, Suite 20, Hilo, Hawai'i 96720.

The resume should include a description of the person or firm and statements of the qualifications and related experiences of the principals and staff members with supporting data as it relates to work performed in the drinking water industry, including, but not limited to, the following information:

1. The name of the firm or person, the principal place of business, and the location of all its offices;
2. The age of the firm and its average number of employees over the past five years;
3. The education, training, and other qualifications of key members of the firm;

*...Water, Our Most Precious Resource...Ka Wai A Kāne...*

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4. A list of all projects and a brief description of the scope of the project, awarded within the last two (2) years. Include any corrective actions that were required and explain all responses to notices of deficiencies.
5. The names and phone numbers of up to five clients who may be contacted, including at least two for whom services were rendered during the preceding year; and
6. Any promotional or descriptive literature which the firm desires to submit.

The letter of interest and resume shall be submitted and received by the Office of the Manager-Chief Engineer. **Responses will be continuously accepted through June 30, 2019.** The letter of interest should list the disciplines from the above list for which interest is being expressed. The responses will be placed on file and considered for selection, as needs arise, in accordance with the State Procurement Code.

Keith K. Okamoto, P.E., Manager-Chief Engineer  
Department of Water Supply, County of Hawai'i

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Hawaii Tribune-Herald – June 1, 2018  
West Hawaii Today – June 1, 2018  
Star Advertiser – June 1, 2018

Posted on DWS website at: <http://www.hawaiidws.org>  
Posted on County of Hawai'i website at <http://co.hawaii.hi.us/>