

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

MEETING DATE: February 28, 2017

TIME: 10:00 a.m.

PLACE: West Hawai‘i Civic Center, Community Center (Building G);
74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai‘i

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the January 24, 2017, Public Hearing on the Power Cost Adjustment, **and** the January 24, 2017, regular Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(**Note: Addendum requires Roll Call Vote**)

5) PRESENTATION OF AUDITED FINANCIAL STATEMENTS – JUNE 30, 2016

Copies of the Department’s Audited Financial Statements for the fiscal year ended June 30, 2016, have been distributed to Board Members. Representatives of N&K CPAs, Inc., the Department’s independent auditors, will be here to answer any questions the Board may have regarding the report.

6) HĀMĀKUA:

A. JOB NO. 2011-971, KAPULENA WELL DEVELOPMENT PHASE 2 AND SUPPORTING FACILITIES:

The contractor, Jas. W. Glover, Ltd. is requesting a contract time extension of 123 calendar days. This is the first time extension request for this project.

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	02/19/2017	06/22/2017	123	Inclement and unworkable weather conditions (5 working days) and excess delays obtaining the Building Department permit (additional 116 calendar days)
Total Days (including this request)			123	

The contractor's time extension request of five (5) working days is in concurrence with the Department's tally of reported agreed upon rain-outs. The 116 additional calendar days is requested due to excess delays in obtaining the building permit (158 calendar days in total).

RECOMMENDATION: It is recommended that the Board grant this contract time extension of 123 calendar days to Jas. W. Glover, Ltd., for JOB NO. 2011-971, Kapulena Well Development Phase 2 and Supporting Facilities. If approved, the contract completion date will be extended from February 19, 2017, to June 22, 2017.

7) MISCELLANEOUS:

A. DEDICATIONS:

We received the following document for action by the Water Board. The water system has been constructed in accordance with the Department's standards and is in acceptable condition for dedication.

1. GRANT OF EASEMENT AND BILL OF SALE

Ali'i Beach Estate III – SMA 314 (CPR)

Grantors: Capuzzu, Woodland, Lundrigan Survivor Trust, Suppes 2010 Trust, et al.

Tax Map Key: (3) 7-6-017:006

Facilities Charge: \$16,500.00 Date Paid: 12/01/2015

Final Inspection Date: 9/11/2014

Water System Cost: \$22,300.00

Capital Assessment Fee: \$1,500.00

RECOMMENDATION: It is recommended that the Water Board accept this document subject to the approval of the Corporation Counsel and that either the Chairman or the Vice-Chairman be authorized to sign the document.

B. EQUIPMENT BID NO. 2017-06, FURNISHING AND DELIVERING EQUIPMENT - PORTABLE MESSAGE SIGNS TO THE DEPARTMENT OF WATER SUPPLY:

Bids were received on February 27, 2017. Report to be made at meeting.

C. UPDATE RE: NATIONAL PARKS SERVICE'S PETITION TO DESIGNATE KEAUHOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:

For discussion and possible action.

D. EXECUTIVE SESSION RE: NATIONAL PARKS SERVICE'S PETITION TO DESIGNATE KEAUHOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:

The Water Board anticipates convening an executive meeting, closed to the public, pursuant to Hawai'i Revised Statutes, Sections 92-4, 92-5(a)(2) for the purpose of consulting with the Water Board's attorney on questions and issues pertaining to the Water Board's powers, duties, privileges, immunities and liabilities.

E. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

F. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

G. **DEPARTMENT OF WATER SUPPLY PROPOSED OPERATING AND 5-YEAR CAPITAL IMPROVEMENT PROJECTS (C.I.P.) BUDGETS FOR FISCAL YEAR 2018:**

The Department's Fiscal Year 2018 Operating Budget, totaling \$54,178,000.00 and 5-Year C.I.P. Budget for Fiscal Year 2018-2022, totaling \$72,200,000.00, have been distributed for the Board's review.

RECOMMENDATION: It is recommended that the Board approve a public hearing to be held on Tuesday, March 28, 2017, at 9:45 a.m., prior to the Water Board's regular meeting, to accept public testimony regarding the Department's Fiscal Year 2018 Operating and C.I.P. Budgets.

H. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer will provide an update on the following:

- 1) Matters of interest to the Board

I. **CHAIRPERSON'S REPORT:**

Chairperson to report on matters of interest to the Board.

8) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board is scheduled for March 28, 2017, at the Department of Water Supply, Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

2. **Following Meeting:**

The following meeting of the Water Board is scheduled for April 25, 2017, at the Department of Water Supply, Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

9) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Doreen Jollimore, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. **Notice to Lobbyists:** If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.