

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** December 19, 2017

**TIME:** 10:00 a.m.

**PLACE:** Department of Water Supply, Operations Center Conference Room,  
889 Leilani Street, Hilo, Hawai‘i

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – 1. Minutes of the November 28, 2017, Public Hearing on the Power Cost Charge  
2. Minutes of the November 28, 2017, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)  
**(Note: Addendum requires Roll Call Vote)**
- 5) SOUTH HILO:

**A. VEHICLE BID NO. 2017-16, FURNISHING AND DELIVERING A VEHICLE TO THE DEPARTMENT OF WATER SUPPLY:**

No bids were received. Staff will seek alternate methods of procurement per HAR 3-122-35 (b), in accordance with procurement rules.

**B. JOB NO. 1994-590, PIIHONUA-KUKUAU RESERVOIR AND TRANSMISSION IMPROVEMENTS:**

The contractor, Isemoto Contracting Company, Ltd., has submitted a request for a contract time extension of twenty-five (25) working days to allow time to make various repairs to the pipeline easement running from Kaumana Drive down to Kukuau Street. This section of the access road over the pipeline was damaged during the storms at the end of November and beginning of December.

This would be the second time extension to the contract.

Ext. #	From (Date)	To (Date)	Days (Working)	Reason
1	12/03/2017	01/03/2018	21	Inclement and unworkable weather conditions
2	01/03/2018	02/08/2018	25	Repair work within pipeline easement caused by run-off in November/December
Total Days (including this request)			46	

If approved, the contract completion date, allowing for holidays, will be extended from January 3, 2018, until February 8, 2018. Engineering staff has reviewed the request and finds that the twenty-five (25) working day extension is justified and necessary to complete the repair work required for the project.

RECOMMENDATION: It is recommended that the Board grant this extension of contract time of twenty-five (25) working days to Isemoto Contracting Company, Ltd., for JOB NO. 1994-590, PIIHONUA-KUKUAU RESERVOIR AND TRANSMISSION IMPROVEMENTS.

6) NORTH KOHALA:

A. JOB NO. 2017-1078, HĀWĪ #2 DEEPWELL REPAIR:

Bids will be opened on December 14, 2017, at 2:00 p.m., and a report and recommendation will be provided at the meeting.

7) MISCELLANEOUS:

A. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

B. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

C. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona water restriction
2. South Kona water quality press release
3. Hawaiian Ocean View Well Update
4. Retirees of the Department of Water Supply

D. MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2017:

Discussion/Action on Manager-Chief Engineer's evaluation, and an effective date for salary increases for the Manager-Chief Engineer and Deputy.

E. EXECUTIVE SESSION: MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2017:

The Board anticipates convening an executive meeting to consider the evaluations of the Manager for its annual performance review, as authorized by Hawai'i County Charter Section 7-4.6(d) and Hawai'i Revised Statutes ("HRS"), Sections 92-4 and 92-5(a)(2). The Board wishes to have its attorney present, in order to consult with the board's attorney on its questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities pursuant to HRS Section 92-5(a)(4). A two-thirds vote of the members present,

pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

**F. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON FOR 2018:**

Board to elect Chairperson and Vice-Chairperson for the 2018 term.

**G. CHAIRPERSON'S REPORT:**

1. Chairperson to report on matters of interest to the Board.
2. North Kona Water Permitted Interaction Group Update.

8) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board is scheduled for January 23, 2018, 10:00 a.m., at the Department of Water Supply Operations Center Conference Room, 889 Leilani Street, Hilo, HI

2. **Following Meeting:**

The following meeting of the Water Board is scheduled for February 27, 2018, 10:00 a.m., at the West Hawai'i Civic Center, Community Meeting Hale (Building G); 74-5044 Ane Keohokalole Highway, Kailua-Kona, HI

9) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Doreen Jollimore, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. **Notice to Lobbyists:** If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.