

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

MEETING DATE: May 23, 2017

TIME: 10:00 a.m.

PLACE: West Hawai‘i Civic Center, Community Center (Building G);
74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai‘i

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the April 25, 2017, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Addendum requires Roll Call Vote)
- 5) HĀMĀKUA:

A. JOB NO. 2011-971, KAPULENA WELL DEVELOPMENT PHASE 2 AND SUPPORTING FACILITIES:

The contractor, Jas. W. Glover, Ltd., is requesting a contract time extension of 11 calendar days. This is the second time extension request for this project.

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	02/19/2017	06/22/2017	123	Inclement and unworkable weather conditions (5 working days) and excess delays obtaining the building department permit (additional 116 calendar days)
2	06/22/2017	07/03/2017	11	Inclement and unworkable weather conditions (1 working day) and change order work (6 working days).
Total Days (including this request)			134	

The contractor’s time extension request of 1 working days is in concurrence with the Department’s tally of reported agreed upon rain-outs. The 6 additional working days are requested due to change order work.

RECOMMENDATION: It is recommended that the Water Board grant this contract time extension of 11 calendar days to Jas. W. Glover, Ltd., for JOB NO. 2011-971, Kapulena Well Development Phase 2 and Supporting Facilities. If approved, the contract completion date will be extended from June 22, 2017, to July 3, 2017.

6) SOUTH KOHALA:

A. **JOB NO. 2017-1065, WAIMEA DEEPWELL REPAIR:**

Bids will be opened on May 22, 2017, at 1:30 p.m. A report and recommendation will be provided at the meeting.

7) NORTH KONA:

A. **JOB NO. 2017-1062, KALAOA #1 DEEPWELL REPAIR:**

Bids will be opened on May 18, 2017, at 2:00 p.m. A report and recommendation will be provided at the meeting.

8) MISCELLANEOUS:

A. **MATERIAL BID NO. 2017-01, FURNISHING AND DELIVERING PIPES, FITTINGS, WATER METERS, FIRE HYDRANTS, BRASS GOODS, VALVES, ELECTRICAL SUPPLIES, ELECTRICAL EQUIPMENT, SCADA, WATER QUALITY EQUIPMENT, CHLORINATORS, MOTORS AND MISCELLANEOUS ITEMS FOR THE DEPARTMENT OF WATER SUPPLY STOCK:**

Bids were opened on May 9, 2017, and following are the bid results:

The contract period for all Parts is one year, from July 1, 2017, to June 30, 2018. All Parts are established price agreements for materials on an “As-Needed Basis.”

RECOMMENDATION: It is recommended that the Board award the contract to the following bidders for MATERIAL BID NO. 2017-01, FURNISHING AND DELIVERING PIPES, FITTINGS, WATER METERS, FIRE HYDRANTS, BRASS GOODS, VALVES, ELECTRICAL SUPPLIES, ELECTRICAL EQUIPMENT, SCADA, WATER QUALITY EQUIPMENT, CHLORINATORS, MOTORS AND MISCELLANEOUS ITEMS FOR THE DEPARTMENT OF WATER SUPPLY STOCK, on an as-needed basis, as listed below, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel. The contract period shall be from July 1, 2017, to June 30, 2018.

PART NO.	DESCRIPTION	BIDDER	AMOUNT
1	DUCTILE IRON PIPE, PUSH-ON TYPE JOINT	Ferguson Enterprises, Inc.	\$45,152.00
2	DUCTILE IRON FITTINGS	Ferguson Enterprises, Inc.	\$30,770.00
3	DUCTILE IRON SOLID BODY SLEEVES	Ferguson Enterprises, Inc.	\$44,500.60
4	FLANGE GASKETS	Ferguson Enterprises, Inc.	\$6,229.10
5	NUTS, BOLTS, AND THREADED RODS	Sid Tool Company, Inc. dba MSC Industrial Supply Co. and Class C Solutions Group	\$40,366.92
6	COPPER TUBING	Ferguson Enterprises, Inc.	\$76,535.00
7	GALVANIZED PIPES T&C (THREADED & COUPLED)	Ferguson Enterprises, Inc.	\$10,901.75

PART NO.	DESCRIPTION	BIDDER	AMOUNT
9	METER BOXES	Ferguson Enterprises, Inc.	\$48,850.00
10	METER COVERS	A.P. Water Supply, Inc., dba HIW Hawai'i	\$3,350.00
11	AUTOMATIC METER READING UNIT	Ferguson Enterprises, Inc.	\$51,500.00
12	5/8" WATER METERS	Ferguson Enterprises, Inc.	\$86,400.00
13	NEPTUNE T-10 SERIES METER PARTS	Ferguson Enterprises, Inc.	\$667.05
14	BADGER RECORDALL SERIES METER PARTS	Badger Meter, Inc. dba National Meter & Automation	\$4,264.60
15	1"- 2" WATER METERS	Badger Meter, Inc. dba National Meter & Automation	\$22,010.75
16	COMPOUND WATER METERS	Ferguson Enterprises, Inc.	\$11,500.00
17	TURBINE METERS AND STRAINERS	Ferguson Enterprises, Inc.	\$24,981.79
18	DETECTOR CHECK METERS	Ferguson Enterprises, Inc.	\$6,500.00
19	FIRE SERVICE METERS	Ferguson Enterprises, Inc.	\$38,500.00
20	FIRE HYDRANTS	Ferguson Enterprises, Inc.	\$104,000.00
21	MUELLER FIRE HYDRANT PARTS	A.P. Water Supply, Inc., dba HIW Hawai'i	\$5,006.50
22	MUELLER FIRE HYDRANT EXTENSION KITS	A.P. Water Supply, Inc., dba HIW Hawai'i	\$4,884.25
23	AMERICAN DARLING FIRE HYDRANT PARTS	Ferguson Enterprises, Inc.	\$8,319.00
24	AMERICAN DARLING FIRE HYDRANT EXTENSION KIT	Ferguson Enterprises, Inc.	\$43,660.20
25	BALL METER VALVES	Ferguson Enterprises, Inc.	\$53,000.00
26	BALL VALVE, PACK JOINT X METER COUPLING / FIP	Ferguson Enterprises, Inc.	\$34,560.00
27	COMPRESSION JOINT COUPLING	Ferguson Enterprises, Inc.	\$5,172.00
28	METER FLANGE COUPLING	Ferguson Enterprises, Inc.	\$3,690.00
29	PACK JOINT COUPLING	Ferguson Enterprises, Inc.	\$37,821.40
30	CORPORATION AND CURB STOPS – BALL TYPE	Ferguson Enterprises, Inc.	\$72,210.00
31	PRESSURE REGULATORS	Ferguson Enterprises, Inc.	\$1,169.56
32	HOSE BIBBS	W. W. Grainger, Inc.	\$2,132.00
33	INVERTED MARKING PAINT	Safety Systems & Signs Hawai'i, Inc.	\$8,332.00
34	AIR RELIEF VALVES	Ferguson Enterprises, Inc.	\$11,600.00
35	SLOW CLOSING AIR/VACUUM VALVES	Ferguson Enterprises, Inc.	\$178,621.05
36	SILENT CHECK VALVES	Ferguson Enterprises, Inc.	\$80,458.22
37	DUCKBILL CHECK VALVES	Ferguson Enterprises, Inc.	\$109,598.25
38	VALVE BOX DEBRIS CAP	Ferguson Enterprises, Inc.	\$17,000.00
39	GATE VALVES – 3" AND LARGER, 125# CLASS	Ferguson Enterprises, Inc.	\$35,977.21
40	GATE VALVES – 3" AND LARGER, 250# CLASS	Ferguson Enterprises, Inc.	\$59,958.23

PART NO.	DESCRIPTION	BIDDER	AMOUNT
41	BUTTERFLY VALVES	Ferguson Enterprises, Inc.	\$10,134.00
42	AUTOMATIC CONTROL VALVES	Ferguson Enterprises, Inc.	\$2,050,296.73
44	RESERVOIR LEVEL INDICATOR	TK Process Hawai'i, LLC	\$5,328.40
50	ELECTRICAL SAFETY EQUIPMENT	W.W. Grainger, Inc.	\$2,155.21
51	ELECTRICAL TAPE	OneSource Distributors, LLC	\$341.86
52	DUCT SEAL COMPOUND	OneSource Distributors, LLC	\$127.80
53	LIQUIDTIGHT FLEXIBLE NON-METALLIC CONDUIT & FITTINGS	OneSource Distributors, LLC	\$569.07
54	LIQUIDTIGHT FLEXIBLE METALLIC CONDUIT & FITTINGS	OneSource Distributors, LLC	\$4,155.00
55	RIGID PVC CONDUIT & FITTINGS	OneSource Distributors, LLC	\$3,284.10
56	EMT CONDUIT & FITTINGS	OneSource Distributors, LLC	\$9,226.89
57	RIGID GALVANIZED STEEL CONDUIT & FITTINGS	Wesco Distribution, Inc.	\$4,312.35
58	UNISTRUT CHANNEL AND HARDWARE	OneSource Distributors, LLC	\$9,829.50
60	INDUSTRIAL MOTOR LEAD CABLE	TK Process Hawai'i, LLC	\$135,757.91
61	INDUSTRIAL CONTROL WIRING	Sid Tool Company, Inc. dba MSC Industrial Supply Co. and Class C Solutions Group	\$3,573.00
63	JUNCTION BOXES & ENCLOSURES	TK Process Hawai'i, LLC	\$47,499.93
64	HEAVY-DUTY SAFETY SWITCH	Wesco Distribution, Inc.	\$47,825.21
65	SOLID STATE REDUCED VOLTAGE SOFT STARTER	TK Process Hawai'i, LLC	\$120,965.68
66	MEDIUM-VOLTAGE REDUCED VOLTAGE SOFT STARTER	TK Process Hawai'i, LLC	\$64,637.28
67	VARIABLE FREQUENCY DRIVES	TK Process Hawai'i, LLC	\$2,282,230.49
68	POWER QUALITY EQUIPMENT	TK Process Hawai'i, LLC	\$395,530.00
69	PAD-MOUNTED STEP-UP TRANSFORMER	Wesco Distribution, Inc.	\$398,144.31
70	MOLDED CASE CIRCUIT BREAKERS	TK Process Hawai'i, LLC	\$62,603.00
75	RETROFIT RTU PANEL	TK Process Hawai'i, LLC	\$16,200.00
76	PRE-FABRICATED SCADA SOLUTIONS	Control Systems West, Inc.	\$1,980,123.11
77	AUTOMATION AND CONTROL COMPONENTS	Control Systems West, Inc.	\$20,642.46
78	AUTOMATION SOFTWARE	Control Systems West, Inc.	\$329,853.62
79	PROGRAMMING SERVICES	TK Process Hawai'i, LLC	\$1,500.00
85	PRESSURE TRANSMITTER	TK Process Hawai'i, LLC	\$2,231.14
89	WATER QUALITY EQUIPMENT	Ferguson Enterprises, Inc.	\$20,752.18
90	REAGENTS AND STANDARDS	Ferguson Enterprises, Inc.	\$2,431.30
91	MULTISTAGE BOOSTER PUMPS	Engineered Systems, Inc.	\$325,194.68
92	CHEMICAL FEEDER PUMP	OneSource Distributors, LLC	\$7,170.00

PART NO.	DESCRIPTION	BIDDER	AMOUNT
94	STAND-ALONE CHLORINE GAS DETECTOR	Safety Systems & Signs Hawai'i, Inc.	\$2,839.23
96	CHLORINE GAS FEEDER	OneSource Distributors, LLC	\$17,146.95
98	MECHANICAL SEALS	Engineered Systems, Inc.	\$92,842.94
102A	LEAK NOISE DATA LOGGERS	Ferguson Enterprises, Inc.	\$94,662.45
103	LIGHT EMITTING DIODE LUMINARIES	TK Process Hawai'i, LLC	\$6,352.20

For the following Sections: Section 8 – High Density Polyethylene (HDPE) Pipe; Section 43 – High Performance Butterfly Pump Control Valves; Section 45 – Hatch Frames and Covers; Section 46 – Arc Flash PPE – Daily Wear; Section 47 – Arc Flash PPE – Supplemental; Section 48 – Electrical Gloves & Testing; Section 49 – Digital Multimeter & Testing; Section 59 – Electrical Connectors & Terminations; Section 62 – Infrared Windows; Section 71A – Surge Protection Devices; Section 72 – 3-Phase Monitor Relay; Section 73 – Power Monitoring Equipment; Section 74 – Industrial Electronic Components; Section 80- Uninterruptible Power Supply (UPS); Section 81 – Communication Hardware; Section 82 – Radio Equipment; Section 83 – Well Pressure Transducer; Section 84 – Pressure Transducer – Reservoir Level; Section 86 – Flow Switch; Section 87A – Zero-Clearance Electromagnetic Flow Meters; Section 88 – Reagentless Chlorine Residual Analyzer; Section 93 – Digital Chlorine Cylinder Scale; Section 95 – Chlorinator; Section 97 – Tablet Chlorinator & Parts; Section 99 – Motors; Section 100 – Submersible Motors – Refurbish / Rewind; Section 101 – Submersible Pump Cable, no bids were received.

For the Sections where no bids were received, staff shall obtain quotations in the best interests of the Department.

B. WATER HAULING BID NO. 2017-04, PRICE AGREEMENT TO PROVIDE WATER HAULING SERVICES TO VARIOUS LOCATIONS ISLAND-WIDE (ON AN AS-NEEDED BASIS) FOR THE DEPARTMENT OF WATER SUPPLY:

Bids were opened on May 10, 2017, at 1:30 p.m., and following are the bid results:

1. **Carnor Sumida dba ACR Water Hauling**
4,000-, and 5,000-gallon water trucks (price for all districts):

Regular Hours	\$103.28/hr.
Overtime Hours	\$117.48/hr.

2. **Kea'au Service Station, Inc.**
4,250--gallon water truck (price for all districts):

Regular Hours	\$142.00/hr.
Overtime Hours	\$192.00/hr.

5,000-gallon water truck (price for all districts):

Regular Hours	\$152.00/hr.
Overtime Hours	\$202.00/hr.

6,000-gallon water truck (price for all districts):
 Regular Hours \$165.00/hr.
 Overtime Hours \$215.00/hr.

RECOMMENDATION: It is recommended that the Board approve the price agreement for WATER HAULING BID NO. 2017-04, PRICE AGREEMENT TO PROVIDE WATER HAULING SERVICES TO VARIOUS LOCATIONS ISLAND-WIDE (ON AN AS-NEEDED BASIS) FOR THE DEPARTMENT OF WATER SUPPLY at the prices listed above, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel. The price agreement shall be from July 1, 2017, to June 30, 2019.

C. MATERIAL BID NO. 2017-02, FURNISH BASE COURSE, SAND, COLD MIX, HOT MIX, AND NO. 3F ROCK TO THE DEPARTMENT OF WATER SUPPLY:

Bids were opened on May 10, 2017, at 2:00 p.m., and following are the bid results:

		Yamada & Sons, Inc.	WHC LTD dba West Hawai'i Concrete	Grace Pacific LLC	Edwin Deluz Trucking & Gravel, LLC	Jas. W. Glover, Ltd.
	DISTRICT I:					
1A.	3/4-Inch Base Course (Cost per ton)	\$20.35				\$18.49
1B.	1½-Inch Base Course (Cost per ton)	\$19.80				\$17.71
1C.	No. 3F Rock (Cost per ton)	\$25.80				\$32.29
1D.	#4 Sand (Cost per ton)	\$50.00				\$40.62
1E.	Mortar Sand - ASTM C144 (Cost per ton)					\$64.58
1F.	Cold Mix- ASTM D4215-87 (Cost per ton)	\$153.10				\$150.00
1G.	Blended Material 60% #4 Sand and 40% No. 3F Rock (Cost per ton)	\$52.10				\$50.00
1H.	Hot Mix – County Mix IV (Cost per ton)	\$144.35				\$141.67
	DISTRICT II:					
2A.	3/4-Inch Base Course (Cost per ton)		\$14.97		\$12.90	
2B.	1½-Inch Base Course (Cost per ton)		\$13.57		\$12.45	
2C.	No. 3F Rock (Cost per ton)		\$23.62		\$19.85	
2D.	#4 Sand (Cost per ton)		\$26.28		\$32.50	
2E.	Mortar Sand - ASTM C144 (Cost per ton)		\$45.59			
2F.	Cold Mix- ASTM D4215-87 (Cost per ton)					
	DISTRICT III:					
3A.	3/4-Inch Base Course (Cost per ton)		\$20.46			

		Yamada & Sons, Inc.	WHC LTD dba West Hawai'i Concrete	Grace Pacific LLC	Edwin Deluz Trucking & Gravel, LLC	Jas. W. Glover, Ltd.
3B.	1½-Inch Base Course (Cost per ton)		\$18.85			
3C.	No. 3F Rock (Cost per ton)		\$34.04			
3D.	#4 Sand (Cost per ton)		\$38.28			
3E.	Mortar Sand - ASTM C144 (Cost per ton)		\$60.64			
3F.	Cold Mix–ASTM D4215-87 (Cost per ton)			\$156.00		
3G.	Hot Mix - County Mix IV (Cost per ton)			\$155.10		

RECOMMENDATION: It is recommended that the Board award the contract for MATERIAL BID NO. 2017-02, FURNISH BASE COURSE, SAND, COLD MIX, HOT MIX, AND NO. 3F ROCK TO THE DEPARTMENT OF WATER SUPPLY, by Parts to the following for the amounts shown above, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel.

**District I – Parts 1A, 1B, 1D, 1E, 1F, 1G and 1H to Jas. W. Glover, Ltd.
Part 1C to Yamada & Sons, Inc.**

**District II – Parts 2A, 2B and 2C to Edwin Deluz Trucking & Gravel, LLC
Parts 2D and 2E to WHC, Ltd. dba West Hawai'i Concrete**

**District III – Parts 3A, 3B, 3C, 3D and 3E to WHC, Ltd. dba West Hawai'i Concrete
Parts 3F and 3G to Grace Pacific, LLC**

For the Parts where no bids were received, staff shall obtain quotations in the best interests of the Department. The contract period shall be from July 1, 2017, to June 30, 2018.

D. MAINTENANCE BID NO. 2017-03, REPAIR AND MAINTENANCE OF KAHALU'U SHAFT HIL-A-VATOR, KONA:

Bids were opened on May 10, 2017, at 2:30 p.m., and following are the bid results:

ThyssenKrupp Elevator, Corp., bid \$998.41/month to perform the repair and maintenance on the Hil-a-vator for two years, with a call-out cost of \$345.00/hour.

1. Cost of contract for two years (\$998.41 x 24 months)	\$23,961.84
2. Contingency	<u>5,000.00</u>
TOTAL:	\$28,961.84

The last contract price was for \$1,367.00/month, with a call-out cost of \$238.71/hour.

RECOMMENDATION: It is recommended that the Board award the contract for MAINTENANCE BID NO. 2017-03, REPAIR AND MAINTENANCE OF KAHALU'U

SHAFT HIL-A-VATOR, KONA, to ThyssenKrupp Elevator, Corp., for their bid amount of \$23,961.84, plus \$5,000.00 in contingency, for a total contract price of \$28,961.84, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality of the contract by Corporation Counsel. The contract period shall be from July 1, 2017, to June 30, 2019.

E. RENEWAL OF CONTRACT FOR MAINTENANCE AGREEMENT – SOUTH KOHALA, HĀMĀKUA, AND LAUPĀHOEHOE SITES (BRANTLEY CENTER, INC.):

Brantley Center, Inc., presently has a Maintenance Agreement for site maintenance for the Department’s South Kohala, Hāmākua, and Laupāhoehoe tank and pump sites. They are requesting to renew the Agreement from July 1, 2017, to June 30, 2018. The rates would be as follows:

South Kohala -	\$4,392.35/month x 12 months	=	\$52,708.20
Hāmākua -	\$2,944.16/month x 12 months	=	\$35,329.92
Laupāhoehoe -	\$738.48/month x 12 months	=	<u>\$8,861.76</u>
	Total:		\$96,899.88

The Department has the right to award the contract to Brantley Center, Inc., without advertising or calling for bids, according to Subsection 103D-1010 of the Hawai‘i Public Procurement Code. Brantley Center, Inc., has submitted the necessary documents to meet the requirements as a qualified rehabilitation facility.

There is no increase from their proposal for Fiscal Year 2016-2017.

Brantley Center’s performance has been satisfactory and the costs are reasonable. A total of 41 sites are covered by this agreement.

RECOMMENDATION: It is recommended that the Board award the contract for the RENEWAL OF CONTRACT FOR MAINTENANCE AGREEMENT – SOUTH KOHALA, HĀMĀKUA, AND LAUPĀHOEHOE SITES to Brantley Center Inc., for a period from July 1, 2017, to June 30, 2018, at a total cost of \$96,899.88, and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents, subject to approval by Corporation Counsel.

F. JOB NO. 2017-1015, DWS TELECOMMUNICATIONS SYSTEMS:

This project consists of replacing the existing telephone systems at the DWS Main Office, Hilo Operations Center, Water Quality Laboratory, Waimea Baseyard, and Kona Baseyard. The existing telephone systems are obsolete, and some portions of the system cannot be repaired should a failure occur. The telephone handsets are also system specific and, thus, replacement of the handsets is also included in the bid.

Bids for this project were opened on March 16, 2017, at 2:00 p.m., and the following are the bid results:

Bidder	
A3 Telecom, Inc.	\$81,487.20
Converged Telecom, LLC	Non-responsive
Hawaiian Telcom, Inc.	Non-responsive
Echo Mountain Realty Inc. dba EMR Corporation	No Bid

Project Costs including a maintenance period of five (5) years:

A3 Telecom, Inc.

\$ 81,487.20

Funding for this project will be from the Department's Operating budget. The Contractor will have 180 calendar days from the date of Notice to Proceed to complete the project. The estimate for this project was \$80,000.00.

RECOMMENDATION: It is recommended that the Board award the contract for JOB No. 2017-1015, DWS TELECOMMUNICATIONS SYSTEMS, to the lowest responsible bidder, A3 Telecom, Inc., for the bid amount of \$81,487.20, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

G. WATER USE AND DEVELOPMENT PLAN UPDATE - KEAUHOU AQUIFER SYSTEM AREA:

The Water Use and Development Plan Update for the Keauhou Aquifer System area has been granted authorization by the Commission on Water Resource Management to proceed with the Water Board approval and subsequently the County Council approval process. This is the second of two Water Board Meetings to receive further input regarding the plan update.

H. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

I. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

J. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer will provide an update on the following:

- 1) Matters of interest to the Board
- 2) Retiree of the Department of Water Supply

K. CHAIRPERSON'S REPORT:

Chairperson to report on matters of interest to the Board.

9) ANNOUNCEMENTS:

1. Next Regular Meeting:

The next meeting of the Water Board is scheduled for June 27, 2017, at the Department of Water Supply, Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

2. **Following Meeting:**

The following meeting of the Water Board is scheduled for July 25, 2017, at the Department of Water Supply, Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i

10) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Doreen Jollimore, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.