

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** November 28, 2017

**TIME:** 10:00 a.m.

**PLACE:** West Hawai‘i Civic Center, Community Center (**Building G**);  
74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai‘i

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- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the October 24, 2017, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)  
(**Note: Addendum requires Roll Call Vote**)
- 5) SOUTH HILO:

**A. JOB NO. 1994-590, PIIHONUA-KUKUAU RESERVOIR AND TRANSMISSION IMPROVEMENTS:**

The contractor, Isemoto Contracting Company, Ltd., has submitted a request for a contract time extension of twenty-one (21) working days to compensate for rain-out days.

This would be the first time extension to the contract.

If approved, the contract completion date will be extended from December 3, 2017, until January 3, 2018. Engineering staff has reviewed the request and finds that the twenty-one (21) working-day extension is justified.

**RECOMMENDATION:** It is recommended that the Board grant this extension of contract time of twenty-one (21) working days to Isemoto Contracting Company, Ltd., for JOB NO. 1994-590, PIIHONUA-KUKUAU RESERVOIR AND TRANSMISSION IMPROVEMENTS.

**B. MEMORANDUM OF AGREEMENT FOR THE CONSTRUCTION OF A SECOND ACCESS GATE FOR THE KULA‘IMANO WELL IN THE DISTRICT OF SOUTH HILO, TAX MAP KEY (3) 2-8-008:111:**

The Department would like to enter into an agreement with Mr. Daniel John Brinkman in order to install an access gate at the entry point to its Kula‘imano Well in order to prevent theft, graffiti, vandalism, and rubbish dumping on the well site and the access road to the well. Although the well is located on an adjacent parcel, the entry point where the gate will be constructed is a portion of Mr. Brinkman’s property, over which the Department has an existing easement, located at Tax Map Key (3) 2-8-008:111. The Department will be responsible for installation and maintenance of the gate.

RECOMMENDATION: It is recommended that the Board authorize either the Chairperson or the Vice-Chairperson, on behalf of the Water Board, to enter into an agreement with Mr. Daniel John Brinkman for the installation and maintenance of an access gate located on a portion of Tax Map Key (3) 2-8-008:111, subject to the review and approval as to form and legality of the Agreement by the Corporation Counsel.

6) SOUTH KOHALA:

A. JOB NO. 2017-1074, PARKER #1 DEEPWELL REPAIR:

No responsive, responsible bids were received. Staff will seek alternate methods of procurement per HAR 3-122-35 (b), in accordance with procurement rules.

B. JOB NO. 2017-1075, PARKER #2 DEEPWELL REPAIR:

Bids for this project were opened on November 20, 2017, at 2:00 p.m., and the following are the bid results:

Bidder	Bid Amount
Derrick's Well Drilling and Pump Services, LLC	\$575,000.00

This project consists of furnishing all labor, materials, tools and equipment necessary to remove the existing pump, motor, and column assembly; install a submersible pump and motor, column assembly, power cable, sounding tubes, and all appurtenant materials; chlorinate the well and pumping assembly; and complete an efficiency test; in accordance with the specifications.

Project Costs:

1) Low Bidder (Derrick's Well Drilling and Pump Services, LLC)	\$ 575,000.00
2) Contingencies (10%)	\$ 57,500.00
<b>Total Cost:</b>	<b><u>\$ 632,500.00</u></b>

Funding for this project will be from DWS's CIP Budget under Deepwell Pump Replacement. The contractor will have 180 calendar days to complete the well repair with the Contractor's furnished equipment and 210 calendar days to refurbish the existing pump and motor set for the Department's future use. The Engineering estimate for this project was \$445,000.00.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2017-1075, PARKER #2 DEEPWELL REPAIR, to the lowest responsible bidder, Derrick's Well Drilling and Pump Services, LLC, for their bid amount of \$575,000.00, plus \$57,500.00 for contingencies, for a total contract amount of \$632,500.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

7) NORTH KONA:

A. MATERIAL BID NO. 2017-11, FURNISHING AND DELIVERING MOTORS FOR KAHALU·U SHAFT PUMP #2 & #4 FOR THE DEPARTMENT OF WATER SUPPLY:

*This item was deferred at the October 24, 2017, Water Board meeting.*

Bids for this project were opened on October 12, 2017, at 2:00 p.m., and following are the bid results:

<b>Bidder</b>	<b>Bid Amount</b>
Alliance Specialty Motors, Inc.	\$57,918.00
Technology International, Inc.	Non-Responsive
Derrick's Well Drilling & Pump Services, LLC	\$90,000.00
Gexpro	\$102,210.00

Project Costs:

- 1) Low Bidder (Alliance Specialty Motors, Inc.) \$57,918.00  
**Total Cost: \$57,918.00**

The project consists of furnishing and delivering two (2) motors for Kahalu'u Shaft Pump #2 & #4, including all equipment, materials, taxes, and shipping.

Funding for this project will be from DWS's CIP Budget under Pump Replacement. The contractor will have 120 calendar days to complete the project. The Engineering estimate for this project was \$130,000.00.

RECOMMENDATION: It is recommended that the Board award the contract for MATERIAL BID NO. 2017-11, FURNISHING AND DELIVERING MOTORS FOR KAHALU'U SHAFT PUMP #2 & #4 FOR THE DEPARTMENT OF WATER SUPPLY, to the lowest responsible bidder, Alliance Specialty Motors, Inc., for their bid amount of \$57,918.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality of the contract by Corporation Counsel.

8) MISCELLANEOUS:

A. **MATERIAL BID NO. 2017-15, FURNISHING AND DELIVERING MOLDED CASE CIRCUIT BREAKERS, SURGE PROTECTION DEVICES, POWER MONITORING EQUIPMENT, ZERO-CLEARANCE ELECTROMAGNETIC FLOW METERS AND RELATED APPURTENANCES FOR THE DEPARTMENT OF WATER SUPPLY STOCK:**

Bids were received and opened on November 16, 2017, at 1:30 p.m., and the following are the bid results:

<b>SECTION NO.</b>	<b>DESCRIPTION</b>	<b>OneSource Distributors, LLC</b>	<b>TK Process Hawaii, LLC</b>
<b>1</b>	MOLDED CASE CIRCUIT BREAKERS	No Bid	No Bid
<b>2</b>	SURGE PROTECTION DEVICES	No Bid	\$78,528.10
<b>3</b>	POWER MONITORING EQUIPMENT	\$60,936.43	No Bid
<b>4</b>	ZERO-CLEARANCE ELECTROMAGNETIC FLOW METERS	No Bid	\$549,556.27

The contract period for all Sections is from November 28, 2017, to June 30, 2018. All Sections are established price agreements for materials on an "As-Needed Basis."

RECOMMENDATION: It is recommended that the Board award the contract for MATERIAL BID NO. 2017-15, FURNISHING AND DELIVERING MOLDED CASE CIRCUIT

BREAKERS, SURGE PROTECTION DEVICES, POWER MONITORING EQUIPMENT, ZERO-CLEARANCE ELECTROMAGNETIC FLOW METERS AND RELATED APPURTENANCES FOR THE DEPARTMENT OF WATER SUPPLY STOCK, on an as-needed basis, as listed below, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel. The contract period shall be from November 28, 2017, to June 30, 2018.

**For Section 1 – Molded Case Circuit Breakers. No bids were received. Staff shall obtain quotations in the best interests of the Department.**

**For Section 2 – Surge Protection Devices to TK Process Hawaii, LLC.**

**For Section 3 – Power Monitoring Equipment to OneSource Distributors, LLC.**

**For Section 4 – Zero-Clearance Electromagnetic Flow Meters to TK Process Hawai‘i, LLC.**

**B. RESOLUTION NO. 2017-01, APPROVING THE RECEIPT AND EXPENDITURE OF MONIES FOR DWS CIP PROJECTS FUNDED BY THE DRINKING WATER STATE REVOLVING FUND (DWSRF):**

*(Note: Resolution requires roll call vote)*

The Department of Water Supply submitted a loan application to fund up to \$5,000,000.00 of CIP projects for Fiscal Year 2017 with the Drinking Water State Revolving Fund (DWSRF). One of the prerequisites for the loan is a Resolution approved by the Water Board. This Resolution will be for qualified projects on the State of Hawai‘i, Department of Health, priority list and authorizes either the Manager-Chief Engineer or Deputy to execute a loan and/or grants with the State of Hawai‘i, Department of Health, for up to \$5,000,000.00.

**RECOMMENDATION:** It is recommended that the Water Board adopt RESOLUTION NO. 2017-01, subject to the approval of Corporation Counsel.

**C. MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

**D. POWER COST CHARGE:**

The Department proposes to reduce the Power Cost Charge from \$1.73 to **\$1.62** per thousand gallons, to reflect a decrease in power costs for the Department’s wells and pumps. A Public Hearing will have been held prior to this Board meeting to accept public testimony on this change.

**RECOMMENDATION:** It is recommended that the Board approve the decrease of the Power Cost Charge from \$1.73 to **\$1.62**, effective December 1, 2017.

**E. REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

F. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer will provide an update on the following:

- 1) Matters of interest to the Board
  - a. North Kona water restriction

G. **MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2017:**

Discussion/action on Manager-Chief Engineer's evaluation and compensation.

H. **EXECUTIVE SESSION: MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2017:**

The Board anticipates convening an executive meeting to consider the evaluations of the Manager for its annual performance review, as authorized by Hawai'i County Charter Section 7-4.6(d) and Hawai'i Revised Statutes ("HRS"), Sections 92-4 and 92-5(a)(2). The Board wishes to have its attorney present, in order to consult with the board's attorney on its questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities pursuant to HRS Section 92-5(a)(4). A two-thirds vote of the members present, pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

I. **CHAIRPERSON'S REPORT:**

- 1) Chairperson to report on matters of interest to the Board.
- 2) North Kona Water Permitted Interaction Group Update.

9) **ANNOUNCEMENTS:**

1. **Next Meeting:**

The next meeting of the Water Board is scheduled for December 19, 2017, 10:00 a.m., at the Department of Water Supply Operations Center Conference Room, 889 Leilani Street, Hilo, HI

2. **Following Meeting:**

The following meeting of the Water Board is scheduled for January 23, 2018, 10:00 a.m., at the Department of Water Supply Operations Center Conference Room, 889 Leilani Street, Hilo, HI

10) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Doreen Jollimore, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.