

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** December 18, 2012

**TIME:** 10:00 a.m.

**PLACE:** Department of Water Supply, Operations Center, Conference Room, 889 Leilani Street, Hilo, HI

- 1) CALL TO ORDER – 10:00 a.m. *(please turn cell phones off or set to silent)*
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES
  - Minutes of the November 27, 2012, Water Board meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA  
**(Note: Addendum requires Roll Call Vote)**
- 5) SOUTH HILO:

**A. VEHICLE BID NO. 2012-12, FURNISHING AND DELIVERING VEHICLES TO THE DEPARTMENT OF WATER SUPPLY:**

Bids were opened on December 6, 2012, at 2:00 p.m., and the following are the bid results:

	<b>Inter Pacific Motors, Inc. dba Orchid Isle Auto Center</b>		
<b>Part “A”</b>			
ONE (1) ONLY 2012 OR LATER, PASSENGER VAN, 2-WHEEL DRIVE	No Bid		
Total delivery price			
Delivery time (calendar days)			
<b>Part “B”</b>			
ONE (1) ONLY 2012 OR LATER ¾ TON FULL-SIZE PICKUP WITH REGULAR CAB, SERVICE BODY AND LIFTGATE, REAR WHEEL DRIVE			

Total delivery price	\$35,096.00		
Delivery time (calendar days)	210		
<b>Part "C"</b>			
ONE (1) ONLY 2012 OR LATER 1 TON CREW CAB, SERVICE BODY AND LIFTGATE, 4-WHEEL DRIVE			
Total delivery price	\$41,778.00		
Delivery time (calendar days)	210		

**RECOMMENDATION:** It is recommended that the Board award VEHICLE BID NO. 2012-12, FURNISHING AND DELIVERING VEHICLES TO THE DEPARTMENT OF WATER SUPPLY, to Inter Pacific Motors, Inc. dba Orchid Isle Auto Center, for Parts B and C at a total cost of \$76,874.00, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract subject to approval of the contract as to form and legality by Corporation Counsel.

For Part A, no bids were received, and staff shall obtain quotations in the best interest of the Department.

6) NORTH KONA:

A. **AMENDMENT TO AGREEMENT REGARDING DEVELOPMENT OF SOUTH WAI‘AHA SYSTEM AND AMENDMENT TO AGREEMENT REGARDING DEVELOPMENT OF NORTH WAI‘AHA SYSTEM:**

*(Deferred at the November 27, 2012, Board meeting.)*

**RECOMMENDATION:** It is recommended that this matter be withdrawn, as on November 14, 2012, Kohanaiki Shores, LLC, submitted a revised agreement for consideration.

B. **AMENDED AND RESTATED AGREEMENT REGARDING DEVELOPMENT OF SOUTH WAI‘AHA WATER SYSTEM AND TERMINATION OF THE AGREEMENT REGARDING THE DEVELOPMENT OF THE NORTH WAI‘AHA WATER SYSTEM:**

*(This Item is being reconsidered, per the Water Board’s vote at the November 27, 2012, Board meeting.)*

The developers of the South Wai‘aha System and North Wai‘aha System, Wai‘aha System, LLC and Wai‘aha System II, LLC, respectively, would like to amend the existing agreements. There will be new members, as previous members of each agreement have executed “redemption agreements,” releasing them from the respective agreements. There will be one amended agreement inclusive of both existing agreements identifying the terms and members of the agreement. The parties to this proposed Amended Agreement are the Water Board of the County of Hawai‘i, Waiaha System, LLC, Waiaha System II, LLC and Kohanaiki Shores, LLC.

**RECOMMENDATION:** A recommendation will be provided at the meeting.



The Shores at Kohanaiki Subdivision  
Subdivision No. 06-000327  
Sellers: Kohanaiki Shores, LLC  
Tax Map Key: (3) 7-3-009:016, 7-3-063:001-006, 008, 011, 013 and 014; 7-3-064:001-020 and 023; 7-3-064:001-055, 059-068; 7-3-068:001-004 (Formerly 7-3-009:009 and 7-3-009:016)  
No. of Lots: 112, Road Lot A-F  
Zoning: V-1.25a, DV-10, RM-3, RS-10, ML-10, and Open  
Facilities Charge: \$477,380.00      Date Paid: 3/17/2008  
Final Inspection Date: *TBA*  
Water System Cost: *TBA*

**RECOMMENDATION:** It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel, and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents.

**B. AD HOC FINANCE COMMITTEE REPORT:**

The Water Board's Ad Hoc Finance Committee Chairperson, Mr. Art Taniguchi, has been investigating the three focus areas (DWS's policies on credit card use, cash control and vehicle take-home), which encompass the scope of the Committee's work. At this meeting, the Committee may do the following:

- Discussion of DWS's cash handling procedures and proposed changes. Discussion may include a possible switchover to Oahu's billing system.

**C. ENERGY MANAGEMENT ANALYST UPDATE:**

The Energy Management Analyst will provide an update on significant changes or noteworthy areas relating to energy use and the Department's Green Initiatives.

**D. MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

**E. REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

**F. MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer will provide an update or status on the following:

- 1) Palani Road Transmission Waterline Project
- 2) Kawaiiani Tank update
- 3) Pu'ukala/Kona Ocean View Properties Subdivision Improvement District Update
- 4) Public Information and Education Specialist Update
- 5) Recognition of Service Retirements

**G. BOARD MEMBERS' SERVICE:**

Section 13-4(d) of the County Charter allows a Board Member whose term has expired to serve an additional 90 days or until a successor is appointed and confirmed, whichever comes first.

**RECOMMENDATION:** Pursuant to Section 13-4(d) of the County Charter, expired term Board Members will be allowed to serve an additional 90 days or until their successor is appointed and confirmed, whichever comes first, if so desired.

H. **ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON FOR 2013:**

Board to elect Chairperson and Vice-Chairperson for the 2013 term.

I. **CHAIRPERSON'S REPORT:**

Chairperson will raise issues of interest to the Board.

9) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board will be held at 10:00 a.m. on January 22, 2013, at a venue to be determined.

2. **Following Meeting:**

The following meeting of the Water Board will be held at 10:00 a.m. on February 26, 2013, at a venue to be determined.

10) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Janet Snyder, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. **Notice to Lobbyists:** If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.