

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** January 22, 2013

**TIME:** 10:00 a.m.

**PLACE:** Department of Water Supply, Operations Center, Conference Room, 889 Leilani Street,  
Hilo, HI

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- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES
  - Minutes of the December 18, 2012, Water Board meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA  
(**Note: Addendum requires Roll Call Vote**)
- 5) PRESENTATION OF AUDITED FINANCIAL STATEMENTS – JUNE 30, 2012

Copies of the Department’s Audited Financial Statements for the fiscal year ended June 30, 2012 have been distributed to Board members. Representatives of Accuity LLP, the Department’s independent auditors, will be here to answer any questions Board members may have regarding the report.

6) NORTH KONA:

A. ASSIGNMENT AND ASSUMPTION; CONSENT:

Palamanui Global Holdings LLC and Kohanaiki Shores LLC, developers of the Palamanui and Kohanaiki projects, respectively, in North Kona and current parties with the Board to a June 15, 1999 Water Agreement, as amended, seek the Board’s consent to the assignment by Kohanaiki to Palamanui and the assumption by Palamanui from Kohanaiki of all of Kohanaiki’s rights and obligations under the agreement, and the Board’s release of Kohanaiki from any further obligations under the agreement.

A Recommendation will be provided at the meeting.

B. JOB NO. 2012-985, HUALĀLAI DEEPWELL REPAIR:

Bids for this project were opened on January 15, 2013, at 2:30 p.m., and the results will be reported at this meeting.

This project generally consists of the replacement of the existing deep well submersible motor, pump, power cable, column pipe and appurtenances and chlorination of the well and pumping assembly, in accordance with the plans and specifications. The estimated cost is \$146,500.00.



injury or liability arose from the assistance provided. Such agreements are in place nationwide and are recognized by federal emergency agencies that provide assistance to local agencies.

**RECOMMENDATION:** It is recommended that the Water Board authorize the Manager-Chief Engineer to execute the agreement, subject to Corporation Counsel's review and approval as to form and legality.

**D. AD HOC FINANCE COMMITTEE REPORT:**

The Water Board's Ad Hoc Finance Committee Chairperson, Mr. Art Taniguchi, has been investigating the three focus areas (DWS's policies on credit card use, cash control and vehicle take-home), which encompass the scope of the Committee's work. At this meeting, the Committee may do the following:

- Discussion of DWS's cash handling procedures and proposed changes. Discussion may include a possible switchover to Oahu's billing system.

**E. ENERGY MANAGEMENT ANALYST UPDATE:**

The Energy Management Analyst will provide an update on significant changes or noteworthy areas relating to energy use and the Department's Green Initiatives.

**F. MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

**G. REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

**H. MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer will provide an update or status on the following:

- 1) Palani Road Transmission Waterline Project
- 2) Kawaiiani Tank update
- 3) Pu'ukala/Kona Ocean View Properties Subdivision Improvement District Update
- 4) Public Information and Education Specialist Update
- 5) Employee of the Quarter

**I. CHAIRPERSON'S REPORT:**

Chairperson will raise issues of interest to the Board.

**8) ANNOUNCEMENTS:**

**1. Next Regular Meeting:**

The next meeting of the Water Board will be held at 10:00 a.m. on February 26, 2013, at the West Hawai'i Civic Center, Bldg. G, 74-5044 Ane Keohokalole Hwy, Kailua-Kona, HI.

**2. Following Meeting:**

The following meeting of the Water Board will be held at 10:00 a.m. on March 19, 2013, at a venue to be determined.

**9) ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Janet Snyder, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. **Notice to Lobbyists:** If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b),

Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.