

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** November 22, 2016

**TIME:** 10:00 a.m.

**PLACE:** West Hawai‘i Civic Center, Community Center, Building G  
74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai‘i

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- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the October 25, 2016, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)  
(**Note: Addendum requires Roll Call Vote**)
- 5) NORTH KOHALA:

A. **RESOLUTION NO. 2016-05, PROVIDING FOR THE ACQUISITION OF PRIVATE PROPERTY AND AN EASEMENT SITUATED IN MAKAPALA, THE DISTRICT OF NORTH KOHALA, TMK (3) 5-2-005:023, FOR WELL SITE IMPROVEMENTS:**

Resolution 2016-05 provides for the acquisition of 1,050 sq. ft. of private property and a 600 square foot easement, identified as a portion of Tax Map Key (3) 5-2-005:023. DWS plans water system improvements on the said property including, but not limited to, the development, operation and maintenance of an existing undeveloped well which will serve as a backup source to the existing Makapala Production Well.

DWS paid to construct the undeveloped well with the cooperation of the U.S. Geological Survey (USGS) and a previous landowner during the late 1980's. The well site and easement were recently appraised for a combined value of \$875.00 as of March 8, 2016.

RECOMMENDATION: It is recommended that the Water Board adopt Resolution No. 2016-05, subject to the approval of Corporation Counsel.

B. **RIGHT OF ENTRY FOR THE HALA‘ULA WELL AND TANK SITE IN THE DISTRICT OF NORTH KOHALA, TMK (3) 5-3-004:001:**

The Department of Water Supply is working to acquire a portion of TMK (3) 5-3-004:001 for a well and tank site. In order to begin the design work prior to completion of the acquisition, DWS intends to execute a Right of Entry Agreement with the land owner.

RECOMMENDATION: It is recommended that the Water Board approve the subject Right of Entry Agreement for the Hala‘ula Well and Tank Site in the District of North Kohala, TMK (3) 5-3-004:001, subject to review and approval of Corporation Counsel, and that the Manager-Chief Engineer or the Deputy be authorized to sign the documents.

6) NORTH KONA:

A. **JOB NO. 2016-1056, WAI‘AHA DEEPWELL REPAIR:**

This project consists of paying for all labor, materials, tools and equipment necessary for the replacement of the existing deep well submersible pump and motor, power cable, column pipe, column couplings and all appurtenant materials, such as cable guards, strapping, etc; chlorination and testing of the well and pumping assembly; in accordance with the specifications.

Bids for this project were opened on November 10, 2016, at 1:30 p.m., and the following are the bid results:

<b>Bidder</b>	<b>Bid Amount</b>	<b>Adjusted Bid Amount (for purposes of bid award)*</b>
Beylik Drilling & Pump Service, Inc.	\$786,165.00	\$746,856.75
Derrick’s Well Drilling and Pump Services, LLC	\$650,000.00	N/A
Water Resources International, Inc.	Non-Responsive	N/A

\*Bids were adjusted (for the purpose of award) to provide credits for participation in the State Apprenticeship Program, in accordance with Hawai‘i Administrative Rules.

Project Costs:

- 1) Low Bidder (Derrick’s Well Drilling and Pump Services, LLC.)      \$ 650,000.00
- 2) Contingencies (10.0%)      65,000.00
- Total Cost:      \$ 715,000.00**

Funding for this project will be from DWS’s CIP Budget under Deepwell Pump Replacement. The contractor will have 210 calendar days to complete this project. The Engineering estimate for this project was \$605,000.00.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2016-1056, WAI‘AHA DEEPWELL REPAIR, to the lowest responsible bidder, Derrick’s Well Drilling and Pump Services, LLC., for their bid amount of \$650,000.00, plus \$65,000.00 for contingencies, for a total contract amount of \$715,000.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

B. **JOB NO. 2013-989, KAHALU‘U SHAFT INCLINED LIFT REPLACEMENT:**

This project consists of the removal and replacement an existing inclined lift system and control with a new traction drive inclined lift system and wireless control, and all related materials, equipments, and accessories to be removed and installed for the new system as indicated on the project plan and specifications.

Bids for this project were opened on November 10, 2016, at 2:00 p.m., and the following are the bid results:

<b>Bidder</b>	<b>Bid Amount</b>
Jas. W. Glover, Ltd.	\$2,438,000.00

The Engineering estimate for this project was \$900,000.00.

**RECOMMENDATION:** It is recommended that the Board not award the bid for JOB NO. 2013-989, KAHALUU SHAFT INCLINED LIFT REPLACEMENT, due to the high cost of the bid. Staff will re-evaluate the scope of work and will procure the necessary services according to procurement rules.

7) **MISCELLANEOUS:**

A. **DEDICATIONS:**

The Department has received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department's standards, and are in acceptable condition for dedication.

1. **GRANT OF EASEMENT**

(For Water Meter Purposes)

Grantor: The Residences of Laulea Limited Partnership

Tax Map Key: (3) 6-8-022: 024

2. **GRANT OF EASEMENT AND BILL OF SALE**

Subdivision No. 2014-001324

Zoning: RS-10

No. of Lots: 21

Grantor/Seller: RJL, LLC

Tax Map Key: (3) 2-7-040: 009 portion

Facilities Charge: \$111,190.00 Date Paid: 6/23/2016

Final Inspection Date: 6/18/2016

Water System Cost: \$111,197.00

3. **GRANT OF EASEMENT AND BILL OF SALE**

Subdivision No.: SUB-07-000637

Zoning: A-5a

No. of Lots: 22

Grantor/Seller: Ki'ilae Farms Owners Association, Inc.

Tax Map Key: (3) 8-5-007: 040 and 041 (Road Lots 73 and 74)

Facilities Charge: \$132,000.00 (for 24 services) Date Paid: 6/28/2007

Final Inspection Date: 8/16/2016

Water System Cost: \$235,410.00

**RECOMMENDATION:** It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel, and that either the Chairperson the Vice-Chairperson be authorized to sign the documents.

B. **EXECUTIVE SESSION: CLAIM AGAINST THE COUNTY OF HAWAII,  
DEPARTMENT OF WATER SUPPLY/Ikeda, Aaron & Carol, Claim No. 16-0040:**

Deputy Corporation Counsel, Amy Self, is requesting an attorney-client confidential discussion to consult with the Water Board regarding a settlement offer for a claim filed on May 18, 2016, due to a water leak.

The Water Board anticipates convening an executive meeting regarding the above matter, pursuant to Hawai'i Revised Statutes ("HRS"), Section 92-5(a)(4), for the purpose of consulting with its attorney on questions and issues pertaining to the Water Board's powers, duties,

privileges, immunities, and liabilities. A 2/3 vote pursuant to HRS, Section 92-4, is necessary to hold an executive meeting.

C. **UPDATE RE: NATIONAL PARKS SERVICE'S PETITION TO DESIGNATE KEAUKOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:**

For discussion and possible action.

D. **EXECUTIVE SESSION RE: NATIONAL PARKS SERVICE'S PETITION TO DESIGNATE KEAUKOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:**

The Water Board anticipates convening an executive meeting, closed to the public, pursuant to Hawai'i Revised Statutes, Sections 92-4, 92-5(a)(2), to discuss mediation as directed by the Commission on Water Resource Management regarding the National Park Service's petition to designate Keauhou Aquifer as a Ground Water Management Area, and for the purpose of consulting with the Water Board's attorney on questions and issues pertaining to the Water Board's powers, duties, privileges, immunities and liabilities.

E. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

F. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

G. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer will provide an update on the following:

- 1) Matters of interest to the Board: Conferences
- 2) DWS Energy Report
- 3) Recognition of Service Retirement

H. **MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2016:**

Discussion/Action on Manager-Chief Engineer's evaluation and compensation.

I. **EXECUTIVE SESSION: MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2016:**

Discussion/Action on Manager-Chief Engineer's evaluation and compensation.

J. **CHAIRPERSON'S REPORT:**

Chairperson to report on matters of interest to the Board.

8) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board is scheduled for December 20, 2016, 10:00 a.m., at the Department of Water Supply, Hilo Operations Center Conference Room, 889 Leilani Street, Hilo, Hawai'i

## 2. **Schedule for 2017:**

Draft Schedule of Water Board Meetings for 2017 for approval.

### 9) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Doreen Jollimore, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.