

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING**

MEETING DATE: July 26, 2016
TIME: 10:00 a.m.
PLACE: Department of Water Supply, Operations Center, Conference Room, 889 Leilani Street, Hilo, HI.

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES
 - Minutes of June 28, 2016, Public Hearing on DWS’s Amended Rules & Regulations
 - Minutes of June 28, 2016, regular Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA
(**Note: Addendum requires Roll Call Vote**)
- 5) SOUTH HILO:

A. ASSIGNMENT OF WATER UNITS OBTAINED THROUGH AN ASSIGNMENT BY MAUNA KEA AGRIBUSINESS CO., INC., TO TMK PARCELS (3) 2-9-002:079 AND 081:

In 2003, Mauna Kea Agribusiness Co., Inc., assigned 25 units of water from their 1989 development agreement with the Board, to Tax Map Key (3) 2-9-002:024, owned by Shropshire Group LLC, with the consent of the Board. The parcel was subdivided into 22 lots, and the developer utilized 21 of the assignment units of water for the lots within the Hakalau Plantation Village subdivision, leaving four units of water unused.

Shropshire Group LLC also owns parcels Tax Map Key (3) 2-9-002:079 and 081, and is requesting to assign the remaining four units of water to develop the parcels. The assignment of units will be two units for each parcel.

RECOMMENDATION: It is recommended that the Water Board approve the ASSIGNMENT OF WATER UNITS OBTAINED THROUGH AN ASSIGNMENT BY MAUNA KEA AGRIBUSINESS CO., INC., TO TMK PARCELS (3) 2-9-002:079 AND 081. It is further recommended that the Chairperson or Vice-Chairperson be authorized to execute the appropriate documents.

B. JOB NO. 2014-1016 (ALT), FURNISHING AND INSTALLATION OF A FLEET FUEL MANAGEMENT SYSTEM, PHASE 1-- CHANGE ORDER:

The contractor, Hawai‘i Technical Environmental Construction Corporation, is requesting a contract change order for the Furnishing and Installation of a Fleet Fuel Management System – Phase 1. The contract change order is for the testing and removal of up to 60 tons of unforeseen gasoline-contaminated soil and previously-abandoned fuel lines, which were discovered during excavation of the project area. Testing, removal, and disposal of contaminated soils will be completed as required by the Department of Health.

The change order also includes work to backfill the excavated area, and to restore the asphalt and concrete to their original condition. This additional work is based on an unforeseen condition and is beyond the original scope of the contract.

Original Contract Amount:	\$ 69,700.00
Original Contingency Amount:	\$ 6,900.00
1 st Additional Contingency Request (time and materials basis):	<u>\$ 80,000.00</u>
Total Revised Contract Amount (not to exceed)	\$156,600.00

The contractor is also requesting a time extension of 138 calendar days. Staff has reviewed the request by Hawai'i Technical Environmental Construction Corporation, and finds the additional contingency amount and additional 138 calendar days to be acceptable.

The additional funds will come from the CIP budget.

RECOMMENDATION: It is recommended that the Board approve an increase in contingency of \$80,000.00 for a total contract amount of \$156,600.00, and a contract time extension of 138 calendar days to Hawai'i Technical Environmental Construction Corporation, for JOB NO. 2014-1016(ALT), FURNISHING AND INSTALLATION OF A FLEET FUEL MANAGEMENT SYSTEM – PHASE 1. If approved, the contract completion date will be revised from May 2, 2016, to September 16, 2016.

6) **MISCELLANEOUS:**

A. **DEDICATIONS:**

The Department has received the following document for action by the Water Board. The water system has been constructed in accordance with the Department's standards, and is in acceptable condition for dedication.

1. **DEED (Honoka'a Tank Site)**

Grantor: Honoka'a Plantation Cottages, LLC

Tax Map Key: (3) 4-5-010: 121

RECOMMENDATION: It is recommended that the Water Board accept this document subject to the approval of the Corporation Counsel, and that either the Chairperson or the Vice-Chairperson be authorized to sign the document.

B. **VEHICLE AND EQUIPMENT BID NO. 2015-10, FURNISHING AND DELIVERING VEHICLES AND EQUIPMENT TO THE DEPARTMENT OF WATER SUPPLY:**

The contractor, Orchid Isle Auto Center, is requesting a contract time extension of 123 calendar days for Part H (1-Ton Dump Truck) of the subject project. The dump truck was in Kansas City waiting to be transported to Hawai'i when a hail storm damaged the truck. Ford will be auctioning off the damaged truck, which is not available for the Department of Water Supply to purchase at a discounted price.

Orchid Isle Auto Center will be reordering a new dump truck to replace the damaged one. All of the other vehicles under this contract have been received by the Department of Water Supply.

Staff has reviewed this request and finds it to be acceptable under Section 8.8 of DWS's "General Requirement and Covenants," dated 1986.

RECOMMENDATION: It is recommended that the Board approve a contract time extension to Orchid Isle Auto Center of 123 calendar days for VEHICLE AND EQUIPMENT BID

NO. 2015-10, FURNISHING AND DELIVERING VEHICLES AND EQUIPMENT TO THE DEPARTMENT OF WATER SUPPLY. If approved, the contract completion date will be revised from August 23, 2016, to December 24, 2016.

C. **UPDATE RE: NATIONAL PARKS SERVICE'S PETITION TO DESIGNATE KEAUHOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:**

For discussion and possible action.

D. **EXECUTIVE SESSION RE: NATIONAL PARKS SERVICE'S PETITION TO DESIGNATE KEAUHOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:**

The Water Board anticipates convening an executive meeting, closed to the public, pursuant to Hawai'i Revised Statutes, Sections 92-4, 92-5(a)(2), to discuss mediation as directed by the Commission on Water Resource Management regarding the National Park Service's petition to designate Keauhou Aquifer as a Ground Water Management Area, and for the purpose of consulting with the Water Board's attorney on questions and issues pertaining to the Water Board's powers, duties, privileges, immunities and liabilities.

E. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

F. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

G. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer will provide an update on the following:

- 1) Matters of interest to the Board
- 2) Recognition of Employee of the Quarter
- 3) Recognition of Service Retirement

H. **CHAIRPERSON'S REPORT:**

Chairperson to report on matters of interest to the Board.

7) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board is scheduled for 10:00 a.m. on August 23, 2016, at the West Hawai'i Civic Center, Community Center, Bldg. G, 74-5044 Ane Keohokalole Hwy, Kailua-Kona, HI.

2. **Following Meeting:**

The following meeting of the Water Board will be held at 10:00 a.m. on September 27, 2016, at the Department of Water Supply, Operations Center Conference Room, 889 Leilani Street, Hilo, HI.

8) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Janet Snyder, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. **Notice to Lobbyists:** If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.