

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** August 28, 2018

**TIME:** 10:00 a.m.

**PLACE:** **West Hawai‘i Civic Center, Liquor Control Conference Room, Building B**; 74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai‘i

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the 1) July 24, 2018, Water Board Public Hearing on the Power Cost Charge and 2) Minutes of the July 24, 2018, Regular Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)  
**(Note: Addendum requires Roll Call Vote)**
- 5) CONTESTED CASE HEARING (NOTICED FOR 10:00 A.M.):

**Water Service Account No. 91005050-11**

The above Contested Case Hearing is to take place in accordance with Chapter 91 of the Hawai‘i Revised Statutes and Rule 2-5 of the Rules and Regulations of the Department of Water Supply.

The issues involved in the above-referenced hearing will be Dianna Derosa’s appeal of the amounts shown due and owing on Account No. 91005050-11, which are associated with the meter reading date of February 21, 2018, and consequently, the appeal of any proposed shut off resulting from failure to pay said amount.

This hearing is being set pursuant to Ms. Derosa’s request on July 5, 2018, for the hearing to be held at the August 28, 2018, Water Board Meeting in Kona.

6) SOUTH KOHALA:

A. LĀLĀMILO WIND COMPANY - ANNUAL COMMITMENT TO PURCHASE BY DWS:

The Board will make a determination regarding Lālāmilo Wind Company’s assertion that the Department purchase at minimum, 8,000 Mwh per calendar year.

The Water Board anticipates convening an executive meeting, closed to the public, pursuant to Hawai‘i Revised Statutes, Sections 92-4 and 92-5(a)(4), for the purpose of consulting with the Water Board’s attorney on questions and issues pertaining to the Water Board’s powers, duties, privileges, immunities and liabilities with regards to the request made by LWC and its obligations under the Power Purchase Agreement.

7) NORTH KONA:

A. **JOB NO. 2018-1082 HONOKŌHAU DEEPWELL REPAIR – REQUEST FOR ADDITIONAL FUNDS:**

The contractor, Beylik Drilling and Pump Service, Inc., is requesting additional funds for the additional work required for a motor shroud. The description of additional work and associated fees are as follows (see attached):

ITEM	DESCRIPTION	AMOUNT
1.	12" x 60" motor shroud	\$26,350.00
2.	12"Ø x 1"T shroud hanger assembly	\$1,350.00
3.	Shroud motor centralizer	\$1,350.00
4.	Freight charges	\$2,000.00
5.	Labor for fabrication of motor shroud, hanger assembly, and centralizer	\$3,900.00
6.	Labor for shroud installation	\$1,500.00
	<b>TOTAL</b>	<b>\$36,450.00</b>

Original Contract Amount: \$ 119,000.00  
 Original Contingency amount: \$ 11,900.00  
 1<sup>st</sup> Additional Contingency request: \$ 24,550.00

**Total Revised Contract Amount: \$ 155,450.00**

RECOMMENDATION: It is recommended that the Board approve an increase in contingency of **\$24,550.00** to Beylik Drilling and Pump Service, Inc., for JOB NO. 2018-1082, HONOKŌHAU DEEPWELL REPAIR. If approved, the total revised contract amount shall be **\$155,450.00**.

8) MISCELLANEOUS:

A. **DEDICATIONS:**

The Department received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department's standards and are in acceptable condition for dedication.

**1. GRANT OF EASEMENT AND BILL OF SALE**

SUB. No. 15-001498  
 Grantor/Seller: Reba Mae Silva  
 Tax Map Key: (3) 8-1-016:013  
 Facilities Charge: \$5,350.00, Date Paid: 6/8/2018  
 Final Inspection Date: 5/16/2018  
 Water System Cost: \$65,000.00

2. **GRANT OF EASEMENT**  
(For Fire Hydrant and Water Meter)  
Grantor: Waiaha Ridge LLC  
Tax Map Key: (3) 7-5-017:045  
Facilities Charge: \$5,500.00, Date Paid: 11/16/2017

3. **GRANT OF EASEMENT**  
(For Water Meter)  
Grantor: Willow Plaza, LLC  
Tax Map Key: (3) 1-5-007:069  
Facilities Charge: \$220,000.00, Date Paid: 8/20/2018  
Final Inspection Date: To be announced  
Water System Cost: \$76,760.00

RECOMMENDATION: It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents.

**B. RESOLUTION NO. 2018-01, APPROVING RECEIPT AND EXPENDITURE OF MONIES FOR THE CONSTRUCTION OF DEPARTMENT OF WATER SUPPLY CAPITAL IMPROVEMENT PROJECTS (FUNDED BY THE DRINKING WATER STATE REVOLVING FUND):**

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*(Note: Resolution requires roll call vote)*

DWS is submitting a loan application to fund Capital Improvement Projects with the Drinking Water State Revolving Funds (DWSRF). One of the prerequisites for the loan is a Resolution approved by the Water Board. This Resolution authorizes the Manager-Chief Engineer or the Deputy to execute loans and/or grants with the State Department of Health for up to \$7,000,000.00.

RECOMMENDATION: It is recommended that the Water Board adopt DRINKING WATER STATE REVOLVING FUND RESOLUTION NO. 2018-01, subject to the approval of Corporation Counsel.

**C. MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

**D. REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

E. **2018-2020 HAWAI‘I COUNTY CHARTER COMMISSION:**

Per letter of August 1, 2018, from Douglass Shipman Adams, Chair of the Hawai‘i County Charter Commission to Craig Takamine, Chair of the Water Board, the Charter Commission seeks input from the Water Board as to how the County Charter affects its role and operations within the County, and any proposals it may have to amend the Charter. This item is for discussion.

F. **MANAGER-CHIEF ENGINEER’S REPORT:**

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Hawaiian Ocean View Well
3. East Rift Zone Update

G. **CHAIRPERSON’S REPORT:**

1. Chairperson to report on matters of interest to the Board.
2. Site visit to Waimea Water Treatment Plant (WWTP) - at its July 24, 2018, meeting, the Board voted to approve a limited meeting for a site visit to the WWTP pursuant to Hawai‘i Revised Statutes §92-3.1(a)(1), as public attendance at the site would be dangerous or impracticable due to its status as an active construction site. Board to set a future date for this site visit.

9) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board will be September 25, 2018, 10:00 a.m. at the Department of Water Supply, Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai‘i

2. **Following Meeting:**

The following meeting of the Water Board will be October 23, 2018, 10:00 a.m., at the Department of Water Supply, Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai‘i.

10) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Doreen Jollimore, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. **Notice to Lobbyists:** If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.