

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

MEETING DATE: November 27, 2018

TIME: 10:00 a.m.

PLACE: West Hawai‘i Civic Center, Community Meeting Hale, Building G,
74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai‘i

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the October 23, 2018, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Requires Roll Call Vote)
- 5) **CONTESTED CASE HEARING (NOTICED FOR 10:00 A.M.):**

Water Service Account No. 970-03200-18

The above Contested Case Hearing is to take place in accordance with Chapter 91 of the Hawai‘i Revised Statutes and Rule 2-5 of the Rules and Regulations of the Department of Water Supply.

The issues involved in the above-referenced hearing will be Lester Dunn’s appeal of the amounts shown due and owing on Account No. 970-03200-18, which are associated with the meter readings between July 2017 and November 2017, and consequently, the appeal of any proposed shut off resulting from failure to pay said amount.

This hearing is being set pursuant to Mr. Dunn’s request on April 20, 2018, for the hearing to be held at the November 27, 2018, Water Board Meeting in Kona.

- 6) PUNA:

A. JOB NO. 2018-1096, PĀHOA DEEPWELL A REPAIR:

This project consists of furnishing all labor, materials, tools and equipment necessary to remove the existing pump, motor, and column assembly; install a submersible pump, submersible motor, column assembly, sounding tubes, well level transducer, and all appurtenant materials; reconfiguration of discharge piping; electrical work; chlorinate the well and pumping assembly; and complete an efficiency test; in accordance with the specifications.

Bids for this project were opened on November 15, 2018, at 2:00 p.m., and the following are the bid results:

Bidder	Bid Amount
Beylik Drilling & Pump Service, Inc.	\$727,720.00
Derrick's Well Drilling & Pump Services, LLC	\$625,000.00

Project Costs:

1) Low Bidder (Derrick's Well Drilling & Pump Services, LLC)	\$ 625,000.00
2) Contingencies (10.0%)	<u>\$ 62,500.00</u>
Total Cost:	<u>\$ 687,500.00</u>

Funding for this project will be from DWS's CIP Budget under Deepwell Pump Replacement. The contractor will have 180 calendar days to complete this project. The Engineering estimate for this project was \$630,000.00.

Well History:

Original Installation: November 1961
 Repaired: January 1986
 Repaired: June 1995
 Repaired: August 2015

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2018-1096, PĀHOA DEEPWELL A REPAIR, to the lowest responsible bidder, Derrick's Well Drilling & Pump Services, LLC, for their bid amount of \$625,000.00, plus \$62,500.00 for contingencies, for a total contract amount of \$687,500.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

7) NORTH KOHALA:

A. CONFIRMATION OF TERMINATION AND RELEASE OF AGREEMENT BETWEEN HALAWA EAST LLC AND WATER BOARD OF THE COUNTY OF HAWAI'I, TAX MAP KEY (3) 5-2-005:014:

Halawa East LLC, the current owner of a portion of the lands described in the original Agreement for the use of the (Grantor's) Source and Transmission Lines (Licensed Facilities), has requested for this confirmation document. In accordance with Section 2(i) of the Agreement, the Department of Water Supply permanently discontinued the use of the Licensed Facilities on August 13, 2007, and a period of more than six (6) consecutive months passed, therefore, the license was deemed terminated without any further action required.

RECOMMENDATION: Staff has reviewed this Confirmation of Termination and Release of Agreement and recommends that the Water Board accept this document and that either the Chairperson or Vice-Chairperson be authorized to sign the document.

8) NORTH KONA:

A. **JOB NO. 2017-1063, SOURCE WATER ASSESSMENT - NORTH KONA:**

This project consists of constructing a monitoring well for data collection purposes as defined by the State Commission on Water Resource Management. The well will be located on the existing 1.0 MG Reservoir site that is intended to be dedicated to the County for a re-use system. Part of the dedication to the County will include an easement for the monitoring well.

Bids for this project were opened on November 8, 2018, at 2:00 p.m., and the following are the bid results:

Bidder	Bid Amount
Derrick’s Well Drilling & Pump Services, LLC	\$314,027.00

Project Costs:

1) Low Bidder (Derrick’s Well Drilling & Pump Services, LLC)	\$314,027.00
2) Construction Contingency (10%)	<u>\$ 31,402.70</u>
Total Cost:	<u>\$345,429.70</u>

Staff has reviewed the one bid and finds that the bid amount is acceptable in accordance with Hawai‘i Administrative Rules §3-122-35(a)(1)(A), Waiver to Competitive Sealed Bid Process. The Engineer’s estimate for this project was \$289,510.00. Funding for this project will be from the Department’s CIP budget. The contractor will have 270 calendar days from the date of Notice to Proceed to complete the project.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2017-1063, SOURCE WATER ASSESSMENT – NORTH KONA, to the lowest responsible bidder, Derrick’s Well Drilling & Pump Services, LLC, for their bid amount of \$314,027.00, plus \$31,402.70 for construction contingency, for a total contract amount of \$345,429.70, subject to the review as to form and legality of the contract by Corporation Counsel.

9) MISCELLANEOUS:

A. **DEDICATIONS:**

The Department received the following document for action by the Water Board. The water system has been constructed in accordance with the Department’s standards and is in acceptable condition for dedication.

- GRANT OF EASEMENT AND BILL OF SALE
 Subdivision No.: 2012-1165
 Grantor: Hawaii Island Community Development Corporation
 (Pu‘u‘alala Village)
 Tax Map Key: (3) 2-8-007:092 and 093
 Facilities Charge: \$159,500.00, Date Paid: October 4, 2016
 Final Inspection Date: April 27, 2018
 Water System Cost: \$99,672.23

RECOMMENDATION: It is recommended that the Water Board accept this document subject to the approval of the Corporation Counsel and that either the Chairperson or the Vice-Chairperson be authorized to sign the document.

B. MATERIAL BID NO. 2018-14, FURNISHING AND DELIVERING CHLORINE GAS LEAK DETECTORS, SIGNAL LIGHTING, EMERGENCY EYEWASH/SHOWER STATIONS, ROTARY PUMP CONTROL VALVES AND ACTUATION, UNIVERSAL ELECTROMAGNETIC FLOW METERS, MOTORS, AND PROGRAMMABLE LOGIC CONTROLLERS FOR THE DEPARTMENT OF WATER SUPPLY STOCK:

Bids were opened on November 15, 2018, at 1:30 p.m. and following are the bid results:

PART NO.	DESCRIPTION	BIDDER	AMOUNT
1	CHLORINE GAS LEAK DETECTORS	NO BID	NO BID
2	SIGNAL LIGHTING	NO BID	NO BID
3	EMERGENCY EYEWASH/SHOWER STATIONS	Ferguson Enterprises, Inc.	\$124,423.00
4	ROTARY PUMP CONTROL VALVES AND ACTUATION	NO BID	NO BID
5	UNIVERSAL ELECTROMAGNETIC FLOW METERS	NO BID	NO BID
6	LEGACY ELECTROMAGNETIC FLOW METER PARTS	NO BID	NO BID
7	MOTORS	NO BID	NO BID
8	PROGRAMMABLE LOGIC CONTROLLERS	NO BID	NO BID
9	LEGACY LEAK NOISE DATA LOGGER PARTS	Ferguson Enterprises, Inc.	\$18,420.00

The contract period for all Parts is seven months, from December 1, 2018, to June 30, 2019. All Parts are established price agreements for materials on an “As-Needed Basis.”

RECOMMENDATION: It is recommended that the Board award the contract(s) for MATERIAL BID NO. 2018-14, FURNISHING AND DELIVERING CHLORINE GAS LEAK DETECTORS, SIGNAL LIGHTING, EMERGENCY EYEWASH/SHOWER STATIONS, ROTARY PUMP CONTROL VALVES AND ACTUATION, UNIVERSAL ELECTROMAGNETIC FLOW METERS, MOTORS, AND PROGRAMMABLE LOGIC CONTROLLERS FOR THE DEPARTMENT OF WATER SUPPLY STOCK, on an as-needed basis, to Ferguson Enterprises, Inc., for the bid prices listed above for Parts 3 and 9, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and

legality of the contract(s) by Corporation Counsel. The contract period shall be from December 1, 2018, to June 30, 2019.

For the following Sections: Section 1 – Chlorine Gas Leak Detectors; Section 2 – Signal Lighting; Section 4 – Rotary Pump Control Valves and Actuation; Section 5 – Universal Electromagnetic Flow Meters; Section 6 – Legacy Electromagnetic Flow Meter Parts; Section 7 – Motors; and Section 8 – Programmable Logic Controllers, no bids were received. Where no bids were received, staff shall obtain quotations in the best interests of the Department.

C. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

D. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

E. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Department of Water Supply Energy Report

F. EXECUTIVE SESSION: MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2018:

The Board anticipates convening an executive meeting to consider the evaluations of the Manager for its annual performance review, as authorized by Hawai'i Revised Statutes ("HRS"), Sections 92-4 and 92-5(a)(2). The Board wishes to have its attorney present, in order to consult with the board's attorney on its questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities pursuant to HRS Section 92-5(a)(4). A two-thirds vote of the members present, pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

G. MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2018:

Discussion/Action on Manager-Chief Engineer's Evaluation and on salaries of the Manager-Chief Engineer and Deputy.

H. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON FOR 2019:

Board to elect Chairperson and Vice-Chairperson for the 2019 term.

I. **CHAIRPERSON’S REPORT:**

1. Chairperson to report on matters of interest to the Board.

10) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board will be December 18, 2018, 10:00 a.m. at the Department of Water Supply, Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai‘i.

2. **Following Meeting:**

The following meeting of the Water Board will be January 22, 2019, 10:00 a.m., at the Department of Water Supply, Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai‘i.

11) **ADJOURNMENT**

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.