

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI'I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** February 26, 2019

**TIME:** 10:00 a.m.

**PLACE:** Department of Water Supply, Hilo Operations Center Conference Room,  
889 Leilani Street, Hilo, Hawai'i

- 1) CALL TO ORDER – 10:00 a.m. *(please turn cell phones off or set to silent)*
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the January 22, 2019, Public Hearing on the Power Cost Charge and the January 22, 2019, Regular Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)  
**(Note: Roll Call Required)**
- 5) **PRESENTATION OF AUDITED FINANCIAL STATEMENTS – JUNE 30, 2018**

Copies of the Department's Audited Financial Statements for the fiscal year ended June 30, 2018, have been distributed to Board Members. Representatives of N&K CPAs, Inc., the Department's independent auditors, will be here to answer any questions the Board may have regarding the report.

- 6) **DEPARTMENT OF WATER SUPPLY PROPOSED OPERATING AND 5-YEAR CAPITAL IMPROVEMENT PROJECTS (C.I.P.) BUDGETS FOR FISCAL YEAR 2020:**

The Department's Fiscal Year 2020 Operating Budget, totaling \$55,652,500, and 5-Year C.I.P. Budget for Fiscal Year 2020-2024, totaling \$122,700,000, have been distributed for the Board's review.

**RECOMMENDATION:** It is recommended that the Board approve a public hearing to be held on Tuesday, March 19, 2019, at 9:30 a.m., prior to the Water Board's regular meeting, to accept public testimony regarding the Department's Fiscal Year 2020 Operating and C.I.P. Budgets.

7) NORTH KOHALA:

A. **JOB NO. 2016-1045, HALA‘ULA WELL DEVELOPMENT – PHASE 2:**

Bids will be opened on February 21, 2019, and a report and recommendation will be provided at the meeting.

8) MISCELLANEOUS:

A. **DEDICATIONS:**

We received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department’s standards and are in acceptable condition for dedication.

1. BILL OF SALE

Seller: County of Hawai‘i  
East Hawai‘i Regional Sort Station  
Tax Map Key: (3) 2-1-012: 029, 2-1-013: 150 and 167  
Facilities Charge: \$13,750.00  
Date Paid: 12/15/2009  
Final Inspection Date: 12/04/2009  
Water System Cost: \$567,425.80

Mass Transit Agency Baseyard  
Tax Map Key: (3) 2-1-013: 148  
Facilities Charge: \$44,000.00, Date Paid: 2/26/2016  
Final Inspection Date: 8/22/2017  
Water System Cost: \$937,800.00

2. GRANT OF EASEMENT

Grantor: Water Board of the County of Hawai‘i  
Grantees: Hawai‘i Electric Light Company, Inc., a Hawai‘i corporation;  
Hawaiian Telcom, Inc., a Hawai‘i corporation  
Tax Map Key: (3) 3-6-003: 035 (portion) Manowaiopae Tank Site

**RECOMMENDATION:** It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents.

**(8)B. MATERIAL BID NO. 2018-17, SALE OF USED VEHICLES, EQUIPMENT, SCRAP COPPER, AND SCRAP BRASS FROM THE DEPARTMENT OF WATER SUPPLY:**

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Bids were opened on February 13, 2019 at 2:00 p.m. (see attached sheets for results). All items for which the Department received bids and the successful bidders are as follows:

Item	Description	Bidder	Amount
2	Scrap Copper	Linus Wiggins	\$.45/lb.
4	1996 Chevy S-10 Pickup, DWS 107	Gabriel Sampaia	\$257.00
5	1996 Chevy S-10 Pickup, DWS 108	Gabriel Sampaia	\$50.00
8	1998 Ford Contour, DWS 130	Damien Joaquin	\$25.00
11	2001 Chevy S-10 Pickup, DWS 145	Gabriel Sampaia	\$26.00
13	2002 Dodge Ram 2500 Pickup, DWS 161	Leonard Baybayan, Jr.	\$500.00
14	2003 Chevy Malibu, DWS 163	Leonard Baybayan, Jr.	\$27.00
15	2003 Chevy S-10 Pickup, DWS 167	Lee Perreira	\$159.00
16	2003 Chevy Astro Passenger Van, DWS 168	David Faisca	\$30.00
18	1992 Ford F350 1-Ton Dump Truck, DWS 187	Lee Perreira	\$259.00
19	2006 Chevy Silverado Pickup, DWS 200	Gabriel Sampaia	\$1,658.00
21	2010 Ford Transit Connect Van, DWS 226	Linus Wiggins	\$450.00
25	2001 Chevy 3500 Express Cargo Van, DWS 143	Milan Machacek	\$267.00
30	1996 Chevy 1-Ton Pickup with Autocrane, DWS 109	Christopher Greenwell	\$1,257.00
33	Grimmer Schmidt Air Compressor	Gabriel Sampaia	\$150.00
34	Generac Corp 60 kw Generator	Paul Daub	\$20.00
35	Rockwell Model 10 Table Saw	Mark Yoshioka	\$50.00
36	2008 Ford Ranger, DWS 215	Lee Perreira	\$1,159.00

**RECOMMENDATION:** It is recommended that the Board approve all of the high bids for MATERIAL BID NO. 2018-17, SALE OF USED VEHICLES, EQUIPMENT, SCRAP COPPER, AND SCRAP BRASS FROM THE DEPARTMENT OF WATER SUPPLY, as listed above and also authorize the Manager-Chief Engineer to dispose of all items for which no bids were received.

**C. MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

(8)D. **WATER SHUT-OFF RELIEF FOR FEDERAL WORKERS AFFECTED BY GOVERNMENT SHUTDOWN:**

The Department proposes providing shut-off relief to federal government employee customers affected by the federal government shutdown. It is proposed that no shut offs will be initiated during government shutdown. The customer must provide proof of federal government employment for the duration of the shutdown, for example, federal ID or federal pay stub. The Department will develop payment arrangements with customers during and after the shutdown has ended.

RECOMMENDATION: It is recommended that the Board allow the Department to proceed with this proposal.

E. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

F. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Department of Water Supply Energy Report

G. **CHAIRPERSON'S REPORT:**

1. Chairperson to report on matters of interest to the Board.

9) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board will be **March 19, 2019**, 10:00 a.m., in the West Hawai'i Civic Center, Community Meeting Hale (Building G); 74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai'i.

2. **Following Meeting:**

The following meeting of the Water Board will be April 23, 2019, 10:00 a.m., in the Department of Water Supply, Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i.

10) ADJOURNMENT

**Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.**

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.