

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

MEETING DATE: August 27, 2019

TIME: 10:00 a.m.

PLACE: West Hawai‘i Civic Center, Community Meeting Hale, Building G,
74-5044 Ane Keohokalole Highway, Kailua-Kona, Hawai‘i

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the July 23, 2019, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Requires Roll Call Vote)
- 5) POWER COST CHARGE:

Departmental power costs from all power sources increased since the last Power Cost Charge rate was determined. The Department proposes to increase the Power Cost Charge from \$1.96 to \$2.00 per thousand gallons as a result of this increase. Power cost charges over the past two years were as follows:

<u>Effective</u>	<u>PCC</u>
June 1, 2019	\$1.96
February 1, 2019	\$1.89
August 1, 2018	\$1.94
April 1, 2018	\$1.88
December 1, 2017	\$1.62
August 1, 2017	\$1.73

Before the Power Cost Charge is changed, a Public Hearing should be scheduled to accept public testimony.

RECOMMENDATION: It is recommended that the Board approve holding a Public Hearing on September 24, 2019, at 9:45 a.m., to receive testimony on increasing the Power Cost Charge from \$1.96 to \$2.00 effective October 1, 2019.

6) NORTH KOHALA:

A. **JOB NO. 2018-1102, HĀWĪ #2 DEEPWELL REPAIR – REQUEST FOR TIME EXTENSION:**

The contractor, Beylik Drilling & Pump Service, Inc., has requested to be placed on the agenda for this meeting regarding an extension request for the Hāwī #2 Deepwell Repair project that was submitted to the Department on July 9, 2019.

7) SOUTH KOHALA:

A. JOB NO. 2018-1085, PARKER #1 DEEPWELL REPAIR – CHANGE ORDER REQUEST:

The contractor, Beylik Drilling & Pump Service, Inc., is requesting a contract change order for the additional work in association with furnishing one (1) replacement pump discharge case. The description of additional work and associated fees are as follows (see attached):

ITEM	DESCRIPTION	AMOUNT
1.	Furnish (1) replacement pump discharge case	\$ 13,668.00
	TOTAL	\$ 13,668.00

Original Contract Amount: \$ 83,200.00
 Original Contingency amount: \$ 8,300.00
 1st Additional Contingency request: \$ 48,620.00 (Additional 4 positive seal check valves)
 2nd Additional Contingency request: \$ 13,668.00
Total Revised Contract Amount: \$ 153,788.00

The contractor, Beylik Drilling & Pump Service, Inc., is also requesting a contract time extension of 122 calendar days. The Department requested a change in the scope of work to replace the existing pump discharge case based on concern of the reliability of the connection. These delays were beyond the control of the contractor.

Staff reviewed the request for contract time extension and the accompanying supporting documentation and found that only 92 calendar days of the requested time can be considered justified.

1st time extension – 61 calendar days
 2nd time extension – 92 calendar days

RECOMMENDATION: It is recommended that the Board approve an increase in contingency of \$13,668.00 to Beylik Drilling & Pump Service, Inc., for a total project cost of \$153,788.00, and approve a contract time extension of 92 calendar days for JOB NO. 2018-1085, PARKER #1 DEEPWELL REPAIR. If approved, the contract completion date will be revised from August 30, 2019, to November 30, 2019.

B. JOB NO. 2019-1108, WAIMEA DEEPWELL REPAIR – CONTRACT TIME EXTENSION:

The contractor, Beylik Drilling & Pump Service, Inc., is requesting a contract time extension of 45 calendar days. The Department requested a change in the scope of work to change the approved materials of construction for the positive seal check valves, due to manufacturer’s inability to meet the original project specifications. The change in the check valve material delayed the order of the check valves. These delays were beyond the control of the contractor.

1st time extension – 45 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 45 calendar days to Beylik Drilling & Pump Service, Inc., for JOB NO. 2019-1108, WAIMEA DEEPWELL REPAIR. If approved, the contract completion date will be revised from August 31, 2019, to October 15, 2019.

8) NORTH KONA:

A. **JOB NO. 2017-1077, HUALĀLAI DEEPWELL REPAIR – CONTRACT TIME EXTENSION:**

The contractor, Beylik Drilling & Pump Service, Inc., is requesting a contract time extension of 45 calendar days. The Contractor encountered logistical issues with shipment of the power cable as a single 5,000' spool, which required the division of the spool into two spools. The work involved in performing the work to divide and respool the cable, as well as the time required to coordinate the work, causing a delay in the shipment of the cable. This delay was beyond the control of the contractor.

1st time extension – 274 calendar days

2nd time extension – 45 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 45 calendar days to Beylik Drilling & Pump Service, Inc., for JOB NO. 2017-1077, HUALĀLAI DEEPWELL REPAIR. If approved, the contract completion date will be revised from August 15, 2019, to September 30, 2019.

9) MISCELLANEOUS:

A. **SERVICES JOB NO. 2019-05, PROVIDE SMALL UTILITY ENTERPRISE LICENSE AGREEMENT FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) SOFTWARE:**

DWS completed the sole source procurement for GIS software to be provided by Environmental Systems Research Institute, Inc. (ESRI). ESRI's GIS software is the industry standard and DWS' current GIS data has been created and maintained using the ESRI software. Typically, this type of contract is limited to a one-year term. However, per Hawai'i Administrative Rules (HAR) Section 3-122-149 the Water Board may approve a multi-term contract for geographic information system (GIS) software to provide uninterrupted GIS service over more than one fiscal period. The multi-year contract will improve efficiency for DWS by ensuring continuous and consistent information and mapping applications. A multi-year contract will also limit the need for additional start-up costs of a new vendor. The proposed term for this GIS software license agreement is three (3) years with an estimated total cost of \$80,000.00.

RECOMMENDATION: It is recommended that the Water Board approve a multi-year contract for GIS software. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

B. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

C. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

D. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Department of Water Supply Energy Report
 - a. Hawai'i Energy - Noise Logger Rebate Presentation

E. **EXECUTIVE SESSION REGARDING OPEN LITIGATION:**

The Board anticipates convening an executive meeting for the purposes of discussing the legal rights, duties and liabilities of the Board concerning open litigation against the Board, as authorized by Hawai'i County Charter Section 74.6 and Hawai'i Revised Statutes ("HRS"), Section 92-4 and 92-5(a)(4). The Board wishes to have its attorney present, in order to consult with the board's attorney on its questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities pursuant to HRS Section 92-5(a)(4). A two-thirds vote of the members present, pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

F. **CHAIRPERSON'S REPORT:**

1. Chairperson to report on matters of interest to the Board.

10) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board will be September 24, 2019, 10:00 a.m. at the Department of Water Supply, Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i.

2. **Following Meeting:**

The following meeting of the Water Board will be October 22, 2019, 10:00 a.m., at the Department of Water Supply, Hilo Operations Center Conference Room; 889 Leilani Street, Hilo, Hawai'i.

11) **ADJOURNMENT**

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.