

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

DATE: November 24, 2020

TIME: 10:00 a.m.

PLACE: Via web conferencing. Host location: 345 Kekūanaō‘a Street, #20, Hilo, Hawai‘i. The public may view the meeting via live stream at <https://www.facebook.com/HawaiiDWS>

Written Testimony: Anyone wishing to provide testimony on an agenda item may also do so by email to dws@hawaiiidws.org, facsimile to (808) 961-8657, or by mail to the Department of Water Supply at 345 Kekūanaō‘a Street, Hilo, HI 96720. Written testimony should be submitted no later than 12 noon, Monday, November 23, 2020, to be acknowledged at the board meeting. All written testimony, regardless of time of receipt, will be part of the permanent record.

Oral Testimony: Those that want to provide oral testimony during the meeting must email dws@hawaiiidws.org no later than 12 noon, Monday, November 23, 2020, with your name, phone number, email address, and the agenda item you wish to testify on. You may be asked to register and your testimony will be included via the web conference application.

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES
 1. Minutes of the October 21, 2020, Public Hearing on the Proposed Water Rates
 2. Minutes of the October 27, 2020, Regular Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
- 5) **POWER COST CHARGE:**

Departmental power costs from all power sources decreased since the last Power Cost Charge rate was determined. The Department proposes to decrease the Power Cost Charge from \$2.01 to \$1.71 per thousand gallons as a result of this decrease. Power cost charges over the past two years were as follows:

<u>Effective</u>	<u>PCC</u>
August 1, 2020	\$2.01
February 1, 2020	\$1.90
October 1, 2019	\$2.00
June 1, 2019	\$1.96
February 1, 2019	\$1.89
August 1, 2018	\$1.94

A public hearing will have been held prior to this Board meeting to accept public testimony on this change.

RECOMMENDATION: It is recommended that the Board approve the decrease of the Power Cost Charge from \$2.01 to \$1.71, effective December 1, 2020.

6) NORTH KOHALA:

A. JOB NO. 2019-1105, KA‘AUHUUHU #2 BOOSTERS A, B & C REPAIR:

This project generally consists of furnishing all labor, materials, tools and equipment necessary to replace three (3) existing booster pumps, motors and appurtenances in accordance with the specifications.

Bids for this project were opened on November 12, 2020, at 2:00 p.m., and the following are the bid results:

Bidder	Bid Amount
Beylik Drilling & Pump Service, Inc.	\$367,270.00
Water Resources International, Inc.	\$385,000.00

Project Costs:

1) Low Bidder (Beylik Drilling & Pump Service, Inc.)	\$367,270.00
2) Contingencies (10.0%)	<u>\$36,727.00</u>
Total Cost:	<u>\$403,997.00</u>

Funding for this project will be from DWS’ CIP Budget under Repair and Maintenance. The contractor will have 270 calendar days to complete this project. The Engineering estimate for this project was \$320,000.00.

KA‘AUHUUHU #2 BOOSTERS A, B & C REPAIR History:

Boosters A & B: Original Installation: May 1988

Booster C:

Original installation: May 1988

Repaired: November 1997

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2019-1105, KA‘AUHUUHU #2 BOOSTERS A, B & C REPAIR, to the lowest responsible bidder, Beylik Drilling & Pump Service, Inc., for their bid amount of \$367,270.00, plus \$36,727.00 for contingencies, for a total contract amount of \$403,997.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

B. JOB NO. 2016-1045, HALA‘ULA WELL DEVELOPMENT - PHASE II - REQUEST FOR TIME EXTENSION:

The contractor, Goodfellow Bros., LLC, is requesting a contract time extension of 255 calendar days due to land ownership and site access issues. Currently, the project is 44% complete. These delays were beyond the control of the contractor.

Staff has reviewed the request for the contract time extension and the accompanying supporting documentation and found that the 255 calendar days are justified. Note: There are no additional costs associated with this time extension.

1st time extension – 255 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 255 calendar days to Goodfellow Bros., LLC, for JOB NO. 2016-1045 HALA‘ULA WELL DEVELOPMENT - PHASE II. If approved, the contract completion date will be revised from November 18, 2020, to July 31, 2021.

7) SOUTH KOHALA:

A. WATER TREATMENT BID NO. 2020-09, FURNISHING AND DELIVERING OF VARIOUS TREATMENT CHEMICALS (LIQUID AMMONIA; 50% LIQUID CAUSTIC SODA; C-9 POLYPHOSPHATE; 38% SODIUM BISULFITE; 50% SULFURIC ACID; 12.5% SODIUM HYPOCHLORITE; 50% SODIUM HYDROXIDE; ACCU-TAB TABLETS AND SODA ASH) TO THE WAIMEA WATER TREATMENT PLANT:

Bids were opened on November 12, 2020 at 1:30 p.m. and the following are the bid results:

	Phoenix V LLC dba BEI Hawai‘i	Shannon Chemical Corporation	South Pacific Gold Combine LLC DBA Chemstation Hawaii	JCI Jones Chemicals, Inc.
A. Liquid Ammonia (50 per year) Cost per 100 lb. cylinders	No Bid	No Bid	No Bid	No Bid
B. 50% Liquid Caustic Soda (26 per year) Cost per dry ton	\$1845.12	No Bid	No Bid	No Bid
C. C-9 Polyphosphate (60 per year) Cost per 30-gallon drum	\$1003.78	\$1407.07	\$999.87	No Bid
D. 37% Sodium Bisulfite (12 per year) Cost per 275-gallon tote	\$503.12	No Bid	No Bid	No Bid
E. 50% Sulfuric Acid (12 per year) Cost per 750 lb. drum	\$705.77	No Bid	No Bid	No Bid
F. 12.5% Sodium Hypochlorite (24 per year) Cost per 53 gallon drum	\$267.85	No Bid	No Bid	No Bid
G. G~ 50% Sodium Hydroxide (6 per year) Cost per 650 pound drum	\$330.52	No Bid	No Bid	No Bid
H. Accutab SI (120 per year) Cost per 60 pound bucket	\$196.41	No Bid	No Bid	No Bid
I. Soda Ash (850 per year) Cost per 50 # bag	\$28.80	No Bid	\$31.40	No Bid

RECOMMENDATION: It is recommended that the Board award the contract for WATER TREATMENT PROPOSAL NO. 2020-09, FURNISHING AND DELIVERY OF VARIOUS TREATMENT CHEMICALS (LIQUID AMMONIA, 50% LIQUID CAUSTIC SODA, C-9 POLYPHOSPHATE, 38% SODIUM BISULFITE, 50% SULFURIC ACID, 12.5% SODIUM HYPOCHLORITE, 50% SODIUM HYDROXIDE, ACCU-TAB TABLETS AND SODA ASH) TO THE WAIMEA WATER TREATMENT PLANT, DISTRICT OF SOUTH KOHALA, (ON AN AS-NEEDED BASIS) to South Pacific Gold Combine LLC DBA Chemstation Hawaii for Section C and to Phoenix LLC dba BEI Hawai'i for Sections B, D, E, F, G, H and I, at the unit prices listed above, for the period from January 1, 2021, through June 30, 2022, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contracts, subject to review as to form and legality of the contracts by Corporation Counsel. For the Sections where no bids were received, alternate procurement means will be used.

8) **NORTH KONA:**

A. **JOB NO. 2017-1063, SOURCE WATER ASSESSMENT - NORTH KONA MID-LEVEL MONITORING WELL - REQUEST FOR TIME EXTENSION:**

The contractor, Derrick's Well Drilling & Pump Services, LLC, is requesting a contract time extension of 35 calendar days due to the project being put on hold to allow the contractor and consultant to work together to resolve unexpected drilling conditions. Currently, the project is 85% complete. These delays were beyond the control of the contractor.

Staff reviewed the request for contract time extension and the accompanying supporting documentation and found that 35 calendar days are justified. Note: There are no additional costs associated with this time extension.

1st time extension – 335 calendar days (due to DWS unable to obtain a Conservation District Use Application prior to securing Well Construction Permit) *approved at the 12/17/2019 Water Board Meeting*

2nd time extension – 60 calendar days (due to COVID-19 and cave-ins during drilling) *approved at the 9/22/2020 Water Board Meeting*

3rd time extension – 35 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 35 calendar days to Derrick's Well Drilling & Pump Services, LLC, for JOB NO. 2017-1063, SOURCE WATER ASSESSMENT – NORTH KONA MID-LEVEL MONITORING WELL. If approved, the contract completion date will be revised from October 26, 2020, to November 30, 2020.

9) **MISCELLANEOUS:**

A. **DEDICATION OF WATER SYSTEM:**

We received the following document for action by the Water Board. The water system has been constructed in accordance with the Department's standards and is in acceptable condition for dedication.

1. Grant of Easement and Bill of Sale

Grantor: State of Hawaii, Department of Defense

Hawaii Army National Guard

Tax Map Key: (3) 2-1-012: 003

Facilities Charge: \$27,500.00 Date Paid: 10/5/2020

Final Inspection Date: To be announced
 Water System Cost: To be announced

RECOMMENDATION: It is recommended that the Water Board accept this document subject to the approval of the Corporation Counsel and that either the Chairperson or the Vice-Chairperson be authorized to sign the document.

B. MATERIAL BID NO. 2020-01, FURNISHING AND DELIVERING PIPES, FITTINGS, WATER METERS, FIRE HYDRANTS, BRASS GOODS, VALVES, ELECTRICAL SUPPLIES, ELECTRICAL EQUIPMENT, SCADA, WATER QUALITY EQUIPMENT, CHLORINATORS, MOTORS, AND MISCELLANEOUS ITEMS FOR THE DEPARTMENT OF WATER SUPPLY STOCK:

Bids were opened on November 10, 2020 at 1:30 p.m., and following are the bid results:

The contract period for all Parts is eighteen (18) months, from January 1, 2021, to June 30, 2022. All Parts are established price agreements for materials on an “As-Needed Basis.” Each section contained multiple items for bidding and comparison purposes, and the bid amounts are not of actual procurement or expenses during this 18-month period.

RECOMMENDATION: It is recommended that the Board award the contract to the following bidders for MATERIAL BID NO. 2020-01, FURNISHING AND DELIVERING PIPES, FITTINGS, WATER METERS, FIRE HYDRANTS, BRASS GOODS, VALVES, ELECTRICAL SUPPLIES, ELECTRICAL EQUIPMENT, SCADA, WATER QUALITY EQUIPMENT, CHLORINATORS, MOTORS AND MISCELLANEOUS ITEMS FOR THE DEPARTMENT OF WATER SUPPLY STOCK, on an as-needed basis, as listed below, and that either the Chairperson of the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel. The contract period shall be from January 1, 2021, to June 30, 2022.

SECTION NUMBER	DESCRIPTION	BIDDER	AMOUNT
1	DUCTILE IRON PIPE, PUSH-ON TYPE JOINT	Pacific Pipe Company, Inc.	\$60,900.00
2	DUCTILE IRON FITTINGS	Pacific Pipe Company, Inc.	\$94,127.65
3	DUCTILE IRON SOLID BODY SLEEVES	Pacific Pipe Company, Inc.	\$49,100.00
4	FLANGE GASKETS	No Bids	
5	NUTS, BOLTS, AND THREADED RODS	No Bids	
6	COPPER TUBING	Pacific Pipe Company, Inc.	\$91,490.45
7	GALVANIZED PIPES T&C (THREADED & COUPLED)	Pacific Pipe Company, Inc.	\$21,063.75
8	METER BOXES	Pacific Pipe Company, Inc.	\$48,230.00
9	METER COVERS	Pacific Pipe Company, Inc.	\$19,175.00
10	AUTOMATIC METER READING UNIT	No Bids	
11	SMART WATER METERS	No Bids	
12	ULTRASONIC WATER METERS	Badger Meter, Inc.	\$33,436.00
13	5/8" WATER METERS	Badger Meter, Inc.	\$47,268.00

SECTION NUMBER	DESCRIPTION	BIDDER	AMOUNT
14	NEPTUNE T-10 SERIES METER PARTS	No Bids	
15	BADGER RECORDALL SERIES METER PARTS	Badger Meter, Inc.	\$3,893.55
16	1"- 2" WATER METERS	Badger Meter, Inc.	\$8,834.80
17	COMPOUND WATER METERS	Badger Meter, Inc.	\$9,748.96
18	TURBINE METERS AND STRAINERS	Badger Meter, Inc.	\$18,050.24
19	DETECTOR CHECK METERS	Integrated Water Systems, LLC	\$4,283.00
20	FIRE SERVICE METERS	Integrated Water Systems, LLC	\$27,758.00
21	FIRE HYDRANTS	Pacific Pipe Company, Inc.	\$103,470.00
23	MUELLER FIRE HYDRANT PARTS	No Bids	
24	MUELLER FIRE HYDRANT EXTENSION KITS	No Bids	
25	BALL METER VALVES	Pacific Pipe Company, Inc.	\$59,997.50
26	BALL VALVE, PACK JOINT X METER COUPLING / FIP	Pacific Pipe Company, Inc.	\$38,270.00
27	COMPRESSION JOINT COUPLING	Pacific Pipe Company, Inc.	\$7,550.00
28	METER FLANGE COUPLING	Pacific Pipe Company, Inc.	\$4,110.00
29	PACK JOINT COUPLING	Pacific Pipe Company, Inc.	\$42,157.95
30	CORPORATION AND CURB STOPS – BALL TYPE	Pacific Pipe Company, Inc.	\$96,893.00
31	PRESSURE REGULATORS	HD Supply Facilities Maintenance DBA USABlueBook	\$2,699.86
32	HOSE BIBBS	No Bids	
33	INVERTED MARKING PAINT	Safety Systems & Signs Hawaii, Inc.	\$11,472.00
34	AIR RELIEF VALVES	Pacific Pipe Company, Inc.	\$24,710.00
35	SLOW CLOSING AIR/VACUUM VALVES	No Bids	
36	SILENT CHECK VALVES	Pacific Pipe Company, Inc.	\$99,876.70
37	DUCKBILL CHECK VALVES	Pacific Pipe Company, Inc.	\$91,121.00
38	GATE VALVES – 3" AND LARGER, 125# CLASS	Pacific Pipe Company, Inc.	\$38,819.00
39	GATE VALVES – 3" AND LARGER, 250# CLASS	Pacific Pipe Company, Inc.	\$56,650.00
40	AUTOMATIC CONTROL VALVES	Pacific Pipe Company, Inc.	\$1,515,719.38
41	ROTARY PUMP CONTROL VALVES AND ACTUATION	No Bids	
42	RESERVOIR LEVEL INDICATOR	TK Process Hawaii, LLC	\$7,762.65
43	HATCH FRAMES AND COVERS	Pacific Pipe Company, Inc.	\$31,910.00

SECTION NUMBER	DESCRIPTION	BIDDER	AMOUNT
44	EMERGENCY EYEWASH/SHOWER STATIONS	Safety Systems & Signs Hawaii, Inc.	\$153,939.70
45	TOXIC GAS MONITORS	TK Process Hawaii, LLC	\$619,364.79
46	SIGNAL LIGHTING	Graybar Electric Company, Inc.	\$107,750.00
47	ARC FLASH PPE – DAILY WEAR	TK Process Hawaii, LLC	\$5,517.69
48A	SUPPLEMENTAL PPE	Safety Systems & Signs Hawaii, Inc.	\$21,629.14
49	ELECTRICAL GLOVES	Safety Systems & Signs Hawaii, Inc.	\$1,122.36
50	DIGITAL MULTIMETER & TESTING	TK Process Hawaii, LLC	\$5,993.75
51	ELECTRICAL SAFETY EQUIPMENT	Graybar Electric Company, Inc.	\$3,817.00
52	ELECTRICAL EQUIPMENT TESTING SERVICES	TK Process Hawaii, LLC	\$3,263.04
53	ELECTRICAL TAPE	Graybar Electric Company, Inc.	\$12,225.00
54	ELECTRICAL SPLICING AND TERMINATION	Graybar Electric Company, Inc.	\$7,350.00
55	ELECTRICAL CONNECTORS & TERMINATIONS	Graybar Electric Company, Inc.	\$7,695.50
56	INDUSTRIAL MOTOR LEAD CABLE	TK Process Hawaii, LLC	\$114,159.10
57	INDUSTRIAL CONTROL WIRING	Graybar Electric Company, Inc.	\$7,965.00
58	JUNCTION BOXES & ENCLOSURES	No Bids	
59	HEAVY-DUTY SAFETY SWITCH	No Bids	
60	SOLID STATE REDUCED VOLTAGE SOFT STARTER	TK Process Hawaii, LLC	\$17,803.03
61	MAGNETIC CONTACTORS	TK Process Hawaii, LLC	\$62,763.33
62	MEDIUM-VOLTAGE REDUCED VOLTAGE SOFT STARTER	TK Process Hawaii, LLC	\$41,126.60
64	POWER QUALITY EQUIPMENT	TK Process Hawaii, LLC	\$180,298.69
65	PAD-MOUNTED STEP-UP TRANSFORMER	No Bids	
66	SURGE PROTECTION DEVICES	TK Process Hawaii, LLC	\$69,679.54
67	POWER MONITORING EQUIPMENT	No Bids	
68	INDUSTRIAL ELECTRONIC COMPONENTS	No Bids	
69	PRE-FABRICATED SCADA SOLUTIONS	No Bids.	

SECTION NUMBER	DESCRIPTION	BIDDER	AMOUNT
70	AUTOMATION AND CONTROL COMPONENTS	Fluid Technologies, Inc.	\$53,887.00
71	AUTOMATION SOFTWARE	Fluid Technologies, Inc.	\$137,531.00
72	PROGRAMMING SERVICES	TK Process Hawaii, LLC	\$715.00
73	UNINTERRUPTIBLE POWER SUPPLY (UPS)	Graybar Electric Company, Inc.	\$8,150.00
74	COMMUNICATION HARDWARE	Graybar Electric Company, Inc.	\$13,940.00
75	LICENSED RADIO EQUIPMENT	TK Process Hawaii, LLC	\$31,952.87
76	UNLICENSED RADIO EQUIPMENT	TK Process Hawaii, LLC	\$15,216.07
77	WELL PRESSURE TRANSDUCER	TK Process Hawaii, LLC	\$36,686.11
78	PRESSURE TRANSDUCER – RESERVOIR LEVEL	HD Supply Facilities Maintenance dba USABlueBook	\$2,561.55
79A	PRESSURE TRANSMITTER	TK Process Hawaii, LLC	\$3,838.13
80	FLOW SWITCH	TK Process Hawaii, LLC	\$1,979.56
81	LEGACY ELECTROMAGNETIC FLOW METER PARTS	Fluid Technologies, Inc.	\$12,996.00
82	UNIVERSAL ELECTROMAGNETIC FLOW METERS	No Bids	
83	REAGENTLESS CHLORINE RESIDUAL ANALYZERS	No Bids	
84	WATER QUALITY EQUIPMENT	HD Supply Facilities Maintenance dba USABlueBook	\$56,173.02
85	REAGENTS AND STANDARDS	HD Supply Facilities Maintenance dba USABlueBook	\$6,293.04
86	MULTISTAGE BOOSTER PUMPS	Lenntech USA LLC	\$261,895.00
87	CHEMICAL FEEDER PUMP	HD Supply Facilities Maintenance dba USABlueBook	\$7,659.44
88	DIGITAL CHLORINE CYLINDER SCALE	No Bids	
89	CHLORINE GAS FEEDER	No Bids	
90	TABLET CHLORINATOR & PARTS	No Bids	
91	MECHANICAL SEALS	Engineered Systems, Inc.	\$166,945.81
93	LEGACY LEAK NOISE DATA LOGGER & PARTS	Carlson Sales Hawaii, LLC	\$1,780.10
94	LEAK NOISE DATA LOGGERS	TK Process Hawaii, LLC	\$47,312.13

SECTION NUMBER	DESCRIPTION	BIDDER	AMOUNT
95	REMOTE PRESSURE MONITORING SYSTEM	No Bids	
96	LIGHT EMITTING DIODE LUMINARIES	Graybar Electric Company, Inc.	\$2,403.15
97	INDUSTRIAL LUBRICANTS	No Bids	

Sections 22 - Tamper Resistant Fire Hydrants, 63 – Variable Frequency Drives and 92 – Motors, were cancelled per Hawai‘i Administrative Rules, Section 3-122-96, in the best interests of the public. For the Sections where no bids were received, alternate procurement means will be used.

C. REVISION TO DEPARTMENT OF WATER SUPPLY RULES AND REGULATIONS RELATED TO DISCONTINUATION OF WATER SERVICE DUE TO DELINQUENCIES:

Hawai‘i County Code Section 21-32(f) authorizes the DWS to terminate water services for customers who do not pay their sewer service charges. DWS, in conjunction with the Department of Environmental Management (DEM), has developed proposed rules for implementation of water shut off due to non-payment of sewer fees. The proposed changes to the DWS Rules and Regulations include Rule 1 Section 1-1 Definitions; Rule 2 Section 2-5 Rules of Practice; Rule 3 Section 3-11 Discontinuation of Water Service, and 3-12 Restoration of Water Service.

A public hearing will have been held prior to this Board meeting to accept public testimony on the proposed changes.

RECOMMENDATION: It is recommended that the Water Board approve the proposed changes to the Rules and Regulations of the Department of Water Supply, County of Hawai‘i.

D. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

E. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

F. EXECUTIVE SESSION: MANAGER-CHIEF ENGINEER’S EVALUATION FOR CALENDAR YEAR 2020:

The Board anticipates convening an executive meeting to consider the evaluations of the Manager for its annual performance review, as authorized by Hawai‘i County Charter Section 7-4.6(d) and Hawai‘i Revised Statutes (“HRS”), Sections 92-4 and 92-5(a)(2). The Board wishes to have its attorney present, in order to consult with the board’s attorney on its questions and issues pertaining to the board’s powers, duties, privileges, immunities, and liabilities pursuant to HRS Section 92-5(a)(4). A two-thirds vote of the members present, pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

G. MANAGER-CHIEF ENGINEER’S EVALUATION FOR CALENDAR YEAR 2020:

Discussion/action on Manager-Chief Engineer’s evaluation and compensation.

H. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. COVID-19 Update
3. Department of Water Supply Energy Report
4. 2021 Water Board Schedule

I. **CHAIRPERSON'S REPORT:**

1. Chairperson to report on matters of interest to the Board.

10) **ANNOUNCEMENTS:**

1. **Next Meeting**

December 22, 2020, at 10:00 a.m. via Web Conferencing.

11) **ADJOURNMENT**

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.

"The Department of Water Supply is an Equal Opportunity provider and employer."