



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KEKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1. TO: Keith K. Okamoto, P.E., Chief Procurement Officer
2. FROM: Operations Division
Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods and/or services:

Procure Asset Management Software, training, customization, setup, and cloud services

4. Name of Vendor:
NexGen Asset Management

Address:
4010 Lennane Dr.
Sacramento, CA 95834

5. Price:
\$66,160.00

6. Term of Contract:

From: Date Awarded To: ~360 days

7. Description of Prior Exemption:

N/A

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the DWS / County:

DEM received a Federal grant to procure asset management software. The award included the opportunity to work with a consultant to develop specifications to meet the needs of both DEM and DWS, due to the related nature of the infrastructure. DWS participated in the development of the systems specifications. The County's procurement process was followed in selecting the successful vendor, Nexgen. It would be disadvantageous to DWS to repeat the time consuming process of selecting an appropriate vendor, when it was previously accomplished with the guidance and expertise of an independent consultant.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

The County of Hawaii has procured NexGen via competitive means through the Request for Proposal process. Several software vendors were evaluated with NexGen the vendor of choice. DWS will use the DEM contract to ensure pricing and scope of work is fair and competitive.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

Once this exemption is approved, Operations staff will execute a separate agreement, administer the project and ensure costs and scope are consistent with DEM contract. DWS management and Corporation Counsel will review the final DWS contract.

11. P.E. No. 20-02

...Water, Our Most Precious Resource ...Ka Wai A Kāne...

The Department of Water Supply is an Equal Opportunity provider and employer.

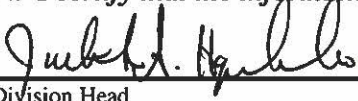
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:			
Name	Position	Involvement in Process	
Keith Okamoto	Manager Chief Engineer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Judith Hayducsko	Chief of Operations	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Clyde Young	Mechanical Engineer V	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to:	Department: Water Supply
	Contact Name: Clyde Young
	Phone Number: (808) 961-8790
	Fax Number: (808) 961-8668

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. I certify that the information provided above is, to the best of my knowledge, true and correct.



December 3, 2020

Division Head

Date

Reserved for DWS Use Only	
	15. Date Notice Posted DEC 08 2020
<p>The Chief Procurement Officer is in the process or reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, <i>within seven (7) calendar days</i> or as otherwise allowed from the above posted date to:</p> <p align="right">Chief Procurement Officer Department of Water Supply 345 Kekūanaō'a Street, Suite 20 Hilo, Hawai'i 96720</p>	
Chief Procurement Officer's comments:	

16. APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

Date

11. P.E. No. 20-02