

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

DATE: January 26, 2021

TIME: 10:00 a.m.

PLACE: Via web conferencing. Host location: 345 Kekūanaō‘a Street, #20, Hilo, Hawai‘i. The public may view the meeting via live stream at <https://www.facebook.com/HawaiiDWS>

Written Testimony: Anyone wishing to provide testimony on an agenda item may also do so by email to dws@hawaiiidws.org, facsimile to (808) 961-8657, or by mail to the Department of Water Supply at 345 Kekūanaō‘a Street, Hilo, HI 96720. Written testimony should be submitted no later than 12 noon, Monday, January 25, 2021, to be acknowledged at the board meeting. All written testimony, regardless of time of receipt, will be part of the permanent record.

Oral Testimony: Those that want to provide oral testimony during the meeting must email dws@hawaiiidws.org no later than 12 noon, Monday, January 25, 2021, with your name, phone number, email address, and the agenda item you wish to testify on. You may be asked to register and your testimony will be included via the web conference application.

- 1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES - Minutes of the December 22, 2020, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
- 5) NORTH KONA:

A. MATERIAL BID NO. 2020-14, FURNISHING AND DELIVERING REPLACEMENT VENTILATION FAN FOR KAHALU‘U SHAFT – REQUEST FOR TIME EXTENSION:

The vendor, Hawai‘i Sheetmetal & Mechanical, Inc., is requesting a contract time extension of 56 calendar days. The vendor’s supplier for the motor-starting equipment and controls encountered delays attributed COVID, holiday closures, and abbreviated shipping schedules. These delays were beyond the control of the vendor.

Staff reviewed the request for contract time extension and founded that all 56 calendar days of the requested time can be considered justified. *Note: There are no additional costs associated with this time extension.*

1st time extension – 56 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 56 calendar days to Hawai‘i Sheetmetal & Mechanical, Inc., for MATERIAL BID NO. 2020-14, FURNISHING AND DELIVERING REPLACEMENT VENTILATION FAN FOR KAHALU‘U SHAFT. If approved, the contract completion date will be revised from March 31, 2021, to May 26, 2021.

B. JOB NO. 2017-1062, KALAOA #1 DEEPWELL REPAIR:

The contractor, Beylik Drilling & Pump Service, Inc., is requesting a contract time extension of 117 calendar days. The contractor was delayed due to work required by the Department of Water Supply to ensure continuity of service of the existing telemetry system during the interim when site power was de-energized for contract work. Additionally, there were scheduling delays with Hawai'i Electric Light Company, Inc. (HELCO), due to the holidays. These delays were beyond the control of the contractor.

Staff reviewed the request for contract time extension and found that all 117 calendar days of the requested time can be considered justified. *Note: There are no additional costs associated with this time extension. Project was on suspension due to multiple well outages in North Kona. Notice to resume work was issued July 27, 2020.*

1st time extension – 117 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 117 calendar days to Beylik Drilling & Pump Service, Inc., for JOB NO. 2017-1062, KALAOA #1 DEEPWELL REPAIR. If approved, the contract completion date will be revised from February 21, 2021, to June 18, 2021.

6) **MISCELLANEOUS:**

A. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

B. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

C. COVID-19 VACCINATIONS FOR THE DRINKING WATER SECTOR:

The four municipal water utilities of the State sent a joint letter to Governor Ige on December 17, 2020, requesting consideration of including frontline water utility employees in Phase 1-B of the vaccination priority.

Discussion at last month's Water Board meeting indicated there was interest for a support letter from the Board to Governor Ige as well. This item is for discussion and possible action.

RECOMMENDATION: If the Board agrees, the proposed letter will be prepared on Department of Water Supply letterhead for signature by the Chairperson or the Vice-Chairperson and sent to Governor Ige for consideration.

D. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. COVID-19 Update
3. Employee of the Quarter - 4th quarter 2020

E. CHAIRPERSON'S REPORT:

1. Chairperson to report on matters of interest to the Board.

9) **ANNOUNCEMENTS:**

1. **Next Meeting:** - February 23, 2021, 10:00 a.m., via Web Conferencing

10) **ADJOURNMENT**

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.