

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

DATE: May 25, 2021

TIME: 10:00 a.m.

PLACE: Via web conferencing. Host location: 345 Kekūanaō‘a Street, #20, Hilo, Hawai‘i. The public may view the meeting via live stream at <https://www.facebook.com/HawaiiDWS>

Written Testimony: Anyone wishing to provide testimony on an agenda item may also do so by email to dws@hawaiiidws.org, facsimile to (808) 961-8657, or by mail to the Department of Water Supply at 345 Kekūanaō‘a Street, Hilo, HI 96720. Written testimony should be submitted no later than 12 noon, Monday, May 24, 2021, to be acknowledged at the board meeting. All written testimony, regardless of time of receipt, will be part of the permanent record.

Oral Testimony: Those that want to provide oral testimony during the meeting must email dws@hawaiiidws.org no later than 12 noon, Monday, May 24, 2021, with your name, phone number, email address, and the agenda item you wish to testify on. You may be asked to register and your testimony will be included via the web conference application.

- 1) CALL TO ORDER – 10:00 a.m. (*Secretary will take roll call of Board Members in attendance*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES – Minutes of the April 27, 2021, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
- 5) **POWER COST CHARGE:**

Departmental power costs from all power sources increased since the last Power Cost Charge rate was determined. The Department proposes to increase the Power Cost Charge from \$1.71 to \$1.85 per thousand gallons as a result of this increase. Power cost charges over the past two years were as follows:

<u>Effective</u>	<u>PCC</u>
December 1, 2020	\$1.71
August 1, 2020	\$2.01
February 1, 2020	\$1.90
October 1, 2019	\$2.00
June 1, 2019	\$1.96
February 1, 2019	\$1.89

A Public Hearing will have been held prior to this Board meeting to accept public testimony on this change.

RECOMMENDATION: It is recommended that the Board approve the increase of the Power Cost Charge from \$1.71 to \$1.85, effective June 1, 2021.

6) SOUTH HILO:

A. **JOB NO. 2020-1146, HILO OPERATIONS BASEYARD EMERGENCY GENERATOR REPLACEMENT - REQUEST FOR TIME EXTENSION:**

The contractor, Isemoto Contracting Company, Ltd., is requesting a contract time extension of 251 calendar days. The contractor was delayed due to time required to secure plan approvals and building permits. These delays were beyond the control of the contractor.

Staff reviewed the request for contract time extension and found the requested time can be considered justified. *Note: There are additional costs associated with this time extension, but they are within the existing project contingency.*

1st time extension – 251 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 251 calendar days to Isemoto Contracting Company, Ltd., for JOB NO. 2020-1146, HILO OPERATIONS BASEYARD EMERGENCY GENERATOR REPLACEMENT. If approved, the contract completion date will be revised from August 12, 2021, to April 20, 2022.

7) MISCELLANEOUS:

A. **DEDICATION OF WATER SYSTEMS:**

The Department received the following document for action by the Water Board. The water system has been constructed in accordance with the Department's standards and is in acceptable condition for dedication:

1. Bill of Sale

Transferor: Jay Jay Joo and Wonsook Alicia Chong
Subdivision No. 2018-001857
Tax Map Key: (3) 6-4-017:031
Facilities Charge: \$72,690.00, Date Paid: 9/25/2020
Final Inspection Date: 8/14/2020
Water System Cost: \$173,440.00

RECOMMENDATION: It is recommended that the Water Board accept this document subject to the approval of the Corporation Counsel and that either the Chairperson or the Vice-Chairperson be authorized to sign the document.

B. **DEPARTMENT OF WATER SUPPLY PROPOSED TABLE OF ORGANIZATION:**

The Department recognizes the need to revise and update its current table of organization to align with current needs and future goals. As such, the Department proposes the following revision:

1) **ADD WATER OPERATIONS SUPERINTENDENT – OPERATIONS DIVISION:**

The Department proposes to amend its Table of Organization (TO), Position Organization Chart, to add a Water Operations Superintendent position in the Operations Division. The proposed Water Operations Superintendent would report directly to the Chief of Operations, and the Superintendent would supervise the daily activities of the Field, Plant, and Building Maintenance sections in Districts I (Hilo), II (Waimea), III (Kona), and IV (Ka'ū).

This proposed position will help the Department achieve its Strategic Vision and daily Mission of providing an adequate and continuous supply of safe drinking water. This position will provide a career progression opportunity within the Operations Division.

RECOMMENDATION: It is recommended that the Water Board approve the proposed revision to the Table of Organization.

C. WATER HAULING BID NO. 2021-01, PRICE AGREEMENT TO PROVIDE WATER HAULING SERVICES TO VARIOUS LOCATIONS ISLANDWIDE (ON AN AS-NEEDED BASIS) FOR THE DEPARTMENT OF WATER SUPPLY:

Bids were opened on May 6, 2021, at 1:30 p.m., and the following are the bid results:

1. Carnor Sumida dba ACR Water Hauling, Inc.

3,750- and 5,000-gallon water hauling trucks (price for all districts):

Regular Hours \$103.28/hour

Overtime Hours \$117.48/hour

RECOMMENDATION: It is recommended that the Board approve the price agreement for WATER HAULING BID NO. 2021-01, PRICE AGREEMENT TO PROVIDE WATER HAULING SERVICES TO VARIOUS LOCATIONS ISLANDWIDE (ON AN AS-NEEDED BASIS) FOR THE DEPARTMENT OF WATER SUPPLY, to Carnor Sumida dba ACR Water Hauling, Inc., at the prices listed above, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel. The price agreement shall be from July 1, 2021, to June 30, 2023.

D. MATERIAL BID NO. 2021-02, FURNISH BASE COURSE, SAND, COLD MIX, HOT MIX, AND NO. 3F ROCK TO THE DEPARTMENT OF WATER SUPPLY:

Bids were opened on May 6, 2021, at 2:30 p.m., and the following are the bid results:

		Grace Pacific, LLC	Jas. W. Glover, Ltd.	Puna Rock Company Limited	WHC Ltd. dba West Hawai'i Concrete	Yamada & Sons, Inc.
	DISTRICT I:					
1A.	3/4-Inch Base Course (Cost per ton)	No Bid	\$19.69	\$17.25	Non-Responsive	\$23.60
1B.	1½-Inch Base Course (Cost per ton)	No Bid	\$18.60	\$16.25	"	\$23.05
1C.	No. 3F Rock (Cost per ton)	No Bid	\$31.72	\$20.15	"	\$28.30
1D.	#4 Sand (Cost per ton)	No Bid	\$42.65	\$39.50	"	\$55.50
1E.	Mortar Sand - ASTM C144 (Cost per ton)	No Bid	\$67.81	No Bid	"	No Bid
1F.	Cold Mix - ASTM D4215-87 (Cost per ton)	No Bid	No Bid	No Bid	"	\$149.80
1G.	Blended Material 60% #4 Sand and 40% No. 3F Rock (Cost per ton)	No Bid	\$53.60	\$24.60	"	No Bid
1H.	Hot Mix - County Mix IV (Cost per ton)	No Bid	\$142.00	No Bid	"	\$137.35

		Grace Pacific, LLC	Jas. W. Glover, Ltd.	Puna Rock Company Limited	WHC Ltd. dba West Hawai'i Concrete	Yamada & Sons, Inc.
	DISTRICT II:					
2A.	3/4-Inch Base Course (Cost per ton)	No Bid	No Bid	No Bid	Non-Responsive	No Bid
2B.	1½-Inch Base Course (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
2C.	No. 3F Rock (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
2D.	#4 Sand (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
2E.	Mortar Sand - ASTM C144 (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
2F.	Cold Mix - ASTM D4215-87 (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
2G.	Blended Material 60% #4 Sand and 40% No. 3F Rock (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
	DISTRICT III:					
3A.	3/4-Inch Base Course (Cost per ton)	No Bid	No Bid	No Bid	Non-Responsive	No Bid
3B.	1½-Inch Base Course (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
3C.	No. 3F Rock (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
3D.	#4 Sand (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
3E.	Mortar Sand - ASTM C144 (Cost per ton)	No Bid	No Bid	No Bid	"	No Bid
3F.	Cold Mix - ASTM D4215-87 (Cost per ton)	\$157.55	No Bid	No Bid	"	No Bid
3G.	Blended Material 60% #4 Sand and 40% No. 3F Rock (Cost per ton)	\$163.55	No Bid	No Bid	"	No Bid

RECOMMENDATION: It is recommended that the Board approve the contract for MATERIAL BID NO. 2021-02, FURNISH BASE COURSE, SAND, COLD MIX, HOT MIX, AND NO. 3F ROCK TO THE DEPARTMENT OF WATER SUPPLY, by Parts to the following for the amounts shown above, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel. The price agreement shall be from July 1, 2021, to June 30, 2022.

- District I - Parts 1A, 1B, 1C, 1D, and 1G to Puna Rock Company, Limited
- Part 1E to Jas. W. Glover, Ltd.
- Parts 1F and 1H to Yamada & Sons, Inc.
- District III - Parts 3F and 3G to Grace Pacific, LLC

For Parts 2A, 2B, 2C, 2D, 2E, 2F, 2G, 3A, 3B, 3C, 3D, and 3E, where no bids were received, staff will seek alternative procurement per Hawai'i Administrative Rules §3-122-35 to secure pricing in the best interests of the Department.

E. RESOLUTION NO. 2021-01, APPROVING RECEIPT AND EXPENDITURE OF MONIES FOR THE DEPARTMENT OF WATER SUPPLY CAPITAL IMPROVEMENT PROJECTS FUNDED BY THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AND AUTHORIZING THE MANAGER-CHIEF ENGINEER OR DEPUTY TO REDUCE, REPLACE, AND ALLOCATE UP TO \$25,000,000.00 IN MONIES FOR SAID PROJECTS, IN THE FORM OF A LOAN AGREEMENT OR GRANT BETWEEN THE STATE OF HAWAI'I AND DEPARTMENT OF WATER SUPPLY, COUNTY OF HAWAI'I:

DWS is submitting a loan application to fund Capital Improvement Projects with the Drinking Water State Revolving Funds (DWSRF). One of the prerequisites for the loan is a Resolution approved by the Water Board. This Resolution authorizes the Manager-Chief Engineer or the Deputy to execute loans and/or grants with the State Department of Health for up to \$25,000,000.00.

RECOMMENDATION: It is recommended that the Water Board adopt DRINKING WATER STATE REVOLVING FUND RESOLUTION NO. 2021-01, subject to the approval of Corporation Counsel.

F. MONTHLY PROGRESS REPORT:

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

G. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

H. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. COVID-19 Update
3. Department General Information Presentation
4. Department of Water Supply Energy Report
5. Retiree of the Department of Water Supply

I. EXECUTIVE SESSION REGARDING CIVIL NO. 3CCV-20-0000132:

The Board anticipates convening an executive meeting, closed to the public, for the purpose of consulting with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities and liabilities relative to Civil No. 3CCV-20-0000132, as authorized by Hawai'i Revised Statutes ("HRS"), Sections 92-4 and 92-5(a)(4). A two-thirds vote of the members present, pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

J. CHAIRPERSON'S REPORT:

1. Chairperson to report on matters of interest to the Board.

8) ANNOUNCEMENTS:

1. **Next Meeting:** - June 22, 2021, 10:00 a.m., via Web Conferencing

9) ADJOURNMENT

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.

“The Department of Water Supply is an Equal Opportunity provider and employer.”