

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

DATE: June 22, 2021

TIME: 10:00 a.m.

PLACE: Via web conferencing. Host location: 345 Kekūanaō‘a Street, #20, Hilo, Hawai‘i. The public may view the meeting via live stream at <https://www.facebook.com/HawaiiDWS>

Written Testimony: Anyone wishing to provide testimony on an agenda item may also do so by email to dws@hawaiiidws.org, facsimile to (808) 961-8657, or by mail to the Department of Water Supply at 345 Kekūanaō‘a Street, Hilo, HI 96720. Written testimony should be submitted no later than 12 noon, Monday, June 21, 2021, to be acknowledged at the board meeting. All written testimony, regardless of time of receipt, will be part of the permanent record.

Oral Testimony: Those that want to provide oral testimony during the meeting must email dws@hawaiiidws.org no later than 12 noon, Monday, June 21, 2021, with your name, phone number, email address, and the agenda item you wish to testify on. You may be asked to register and your testimony will be included via the web conference application.

1) CALL TO ORDER – 10:00 a.m. (*Secretary will take roll call of Board Members in attendance*)

2) STATEMENTS FROM THE PUBLIC

3) APPROVAL OF MINUTES

- Minutes of the May 25, 2021, Public Hearing on the Power Cost Charge
- Minutes of the May 25, 2021, Water Board Meeting

4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)

5) SOUTH HILO:

A. JOB NO. 2020-1135, PANA‘EWA WELL A REPAIR – REQUEST FOR ADDITIONAL FUNDS:

The contractor, Derrick’s Well Drilling & Pump Services, LLC, is requesting a contract change order for the additional work for non-warranty damage to the pumping assembly. The description of the additional work and associated fees are as follows:

ITEM	DESCRIPTION	AMOUNT
1.	Mobilization & Demobilization; Removal of Damaged Materials & Equipment; and Reinstallation of New or Repaired Materials & Equipment.	\$14,500.00
2.	Motor Repair	\$6,500.00
3.	1-15/16” Mechanical Seal	\$3,000.00
4.	Stuffing Box Bearing	\$1,000.00
	TOTAL	\$25,000.00

Staff reviewed the request for the additional funds and found it to be justified. *Note: There is approximately \$5,600.00 remaining in the original project contingency. Payment of this work shall be performed by force account.*

Original Contract Amount: \$100,000.00
 Original Contingency Amount: \$10,000.00

1st Change Order: \$3,675.40 (Layne TF818 Top Column Flange)
 2nd Change Order: \$726.00 (Machine work for Motor Lower Bearing Shaft)

1st Additional Contingency Request: \$19,401.40
Total Revised Contract Amount: \$129,401.40

RECOMMENDATION: It is recommended that the Board approve an increase in contingency of \$19,401.40 to Derrick’s Well Drilling & Pump Services, LLC, for JOB NO. 2020-1135, PANA’EWA WELL A REPAIR. If approved, the total revised contract amount shall be \$129,401.40.

6) **SOUTH KOHALA:**

A. **JOB NO. 2021-1169, WAIMEA WATER TREATMENT PLANT SLUDGE REMOVAL:**

This project generally consists of furnishing all labor, materials, tools and equipment necessary to remove and dispose of settled sludge from the Waimea Water Treatment Plant 2.7 MG reservoir, for a period not to exceed one year.

Bids for this project were opened on June 8, 2021, at 2:00 p.m., and the following are the bid results:

Bidder	Bid Amount
2B Environmental, Inc.	\$0.49/Gallon

RECOMMENDATION: It is recommended that the Board **not** award the contract for JOB NO. 2021-1169 WAIMEA WATER TREATMENT PLANT SLUDGE REMOVAL, to the lowest responsible bidder, 2B Environmental, INC., for a unit price of \$0.49 per gallon. Staff has determined that the bid price submitted is not fair and reasonable and will seek alternative procurement per Hawai‘i Administrative Rules §3-122-35 to procure sludge removal services.

7) **MISCELLANEOUS:**

A. **HAWAI‘I COUNTY WATER USE AND DEVELOPMENT PLAN UPDATE - KEAUHOU AQUIFER SYSTEM - STATUS UPDATE:**

A presentation of the Water Use and Development Plan Update for the Keauhou Aquifer System and a status update is being provided for the Board’s information.

B. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

C. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

D. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. COVID-19 Update
3. 2021 Keiki Water Conservation Poster Contest

E. **EXECUTIVE SESSION REGARDING CIVIL NO. 3CCV-20-0000132:**

The Board anticipates convening an executive meeting, closed to the public, for the purpose of consulting with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities and liabilities relative to Civil No. 3CCV-20-0000132, as authorized by Hawai'i Revised Statutes ("HRS"), Sections 92-4 and 92-5(a)(4). A two-thirds vote of the members present, pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

F. **CHAIRPERSON'S REPORT:**

1. Chairperson to report on matters of interest to the Board.

8) **ANNOUNCEMENTS:**

1. **Next Meeting:** - July 27, 2021, 10:00 a.m., via Web Conferencing

9) **ADJOURNMENT**

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.

"The Department of Water Supply is an Equal Opportunity provider and employer."