

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

DATE: July 27, 2021

TIME: 10:00 a.m.

PLACE: Via web conferencing. Host location: 345 Kekūanaō‘a Street, #20, Hilo, Hawai‘i. The public may view the meeting via live stream at <https://www.facebook.com/HawaiiDWS>

Written Testimony: Anyone wishing to provide testimony on an agenda item may also do so by email to dws@hawaiiidws.org, facsimile to (808) 961-8657, or by mail to the Department of Water Supply at 345 Kekūanaō‘a Street, Hilo, HI 96720. Written testimony should be submitted no later than 12 noon, Monday, July 26, 2021, to be acknowledged at the board meeting. All written testimony, regardless of time of receipt, will be part of the permanent record.

Oral Testimony: Those that want to provide oral testimony during the meeting must email dws@hawaiiidws.org no later than 12 noon, Monday, July 26, 2021, with your name, phone number, email address, and the agenda item you wish to testify on. You may be asked to register and your testimony will be included via the web conference application.

- 1) CALL TO ORDER – 10:00 a.m. (*Secretary will take roll call of Board Members in attendance*)
- 2) STATEMENTS FROM THE PUBLIC
- 3) APPROVAL OF MINUTES
Minutes of the June 22, 2021, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
- 5) PUNA:

A. JOB NO. 2018-1083, ‘ŌLA‘A #3 DEEPWELL REPAIR - REQUEST FOR TIME EXTENSION:

The contractor, Derrick’s Well Drilling & Pump Services, LLC, is requesting a contract time extension of 12 calendar days due to unforeseen delays caused by a cement shortage. These delays were beyond the control of the contractor.

Staff reviewed the request for the contract time extension and the accompanying supporting documentation and finds the 12 calendar days justified. *Note: There are no additional costs associated with this time extension.*

1st time extension – 12 calendar days

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 12 calendar days to Derrick’s Well Drilling & Pump Services, LLC, for JOB NO. 2018-1083, ‘ŌLA‘A #3 DEEPWELL REPAIR. If approved, the contract completion date will be revised from July 11, 2021, to July 23, 2021.

6) SOUTH HILO:

A. JOB NO. 2005-875, CONSTRUCTION OF THE PĀPA‘IKOU TRANSITE AND G.I. PIPELINE REPLACEMENT – REQUEST FOR TIME EXTENSION:

The contractor, Nan, Inc., is requesting a contract time extension of 38 calendar days. This is the first time extension request for this project.

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	11/09/2021	12/17/2021	38	Excess delays transferring the National Pollutant Discharge Elimination System (NPDES) permit (additional 33 calendar days) and Change Order No. 2 (5 calendar days)
Total Days (including this request)			38	

The Department initiated the transfer to the contractor of the NPDES permit on October 29, 2020, prior to the contract start date of November 9, 2020. The Department of Health issued the permit on December 22, 2020. This prevented the contractor from being able to mobilize and start construction of the waterline. Therefore, the contractor is requesting 33 additional calendar days for this delay.

The contractor is also requesting five (5) additional calendar days for additional work. This includes two (2) days to de-water the trench, install filter fabric, and install drain rock under an existing cracked drainage structure where the new waterline was being installed; and one (1) additional day to form and pour a reinforced concrete jacket around an existing DWS waterline where it crosses a shallow sewer main.

Staff reviewed the request for the contract time extension and finds the request for the additional 38 calendar days to be acceptable. *Note: There are additional costs associated with this time extension which are within the existing contingency.*

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 38 calendar days to Nan, Inc., for JOB NO. 2005-875, CONSTRUCTION OF THE PĀPA‘IKOU TRANSITE AND G.I. PIPELINE REPLACEMENT. If approved, the contract completion date will be revised from November 9, 2021, to December 17, 2021.

7) NORTH KOHALA:

A. JOB NO. 2016-1045, CONSTRUCTION OF THE HALA‘ULA WELL DEVELOPMENT - PHASE 2 – REQUEST FOR TIME EXTENSION:

The contractor, Goodfellow Bros., LLC, is requesting a contract time extension of 122 calendar days. This is the second time extension request for this project.

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	11/18/2020	7/31/2021	255	Excess delays due to land ownership changes and lack of site access.
2	7/31/2021	11/30/2021	122	Delay in receiving the pump installation permit from CWRM (Commission on Water Resource Management).
Total Days (including this request)			377	

The contractor has not received the Well Pump Installation Permit from the State Commission on Water Resource Management (CWRM) and is, therefore, unable to begin the installation of the pump. The contractor is requesting 122 additional calendar days to complete the project.

Staff reviewed the request for the contract time extension and finds the request for the additional 122 calendar days to be acceptable. *Note: There are no additional costs associated with this time extension.*

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 122 calendar days to Goodfellow Bros., LLC, for JOB NO. 2016-1045, CONSTRUCTION OF THE HALA‘ULA WELL DEVELOPMENT – PHASE 2. If approved, the contract completion date will be revised from July 31, 2021, to November 30, 2021.

8) **MISCELLANEOUS:**

A. **EXTINGUISHMENT OF EASEMENTS AFFECTING TAX MAP KEY (3) 2-1-008:023:**

The Department of Water Supply abandoned waterlines within the subject property and no longer requires the related easements as follows:

- Easement “A” (0.039 acres)
- Easement “B” (0.031 acres)
- Easement “C” (0.032 acres)

RECOMMENDATION: It is recommended that the Water Board approve the release of the subject Easements recorded in Liber 3072, Page 169 at the Bureau of Conveyances of the State of Hawai‘i on January 11, 1956, to the current property owner, CPN Investments, LLC.

B. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

C. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

D. **MANAGER-CHIEF ENGINEER’S REPORT:**

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. COVID-19 Update
3. Report on Alternative Procurement
4. Employee of the Quarter - Second Quarter 2021
5. Retirees of the Department of Water Supply

E. **CHAIRPERSON’S REPORT:**

1. Chairperson to report on matters of interest to the Board.

9) ANNOUNCEMENTS:

1. **Next Meeting:** - August 24, 2021, 10:00 a.m., via Web Conferencing

10) ADJOURNMENT

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.

“The Department of Water Supply is an Equal Opportunity provider and employer.”