



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KEKONAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

NOTICE & REQUEST FOR SOLE SOURCE

TO: Keith K. Okamoto, P.E.
Chief Procurement Officer

FROM: Hilo Operations Division
Division/Branch

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

1. Name of Vendor / Contractor / Service Provider & Contact Information (Address, Phone, etc.):

Hawaiian Electric (Address: 1200 Kilauea Ave. Hilo, HI 96720) (Phone: 808-969-6999)

2. Amount of Request / Contract (if exceeding \$100,000.00, attach complete cost & pricing analysis):

\$ 11,000.00

3. Description of goods, services, or construction to be procured (attach additional sheet if necessary):

Services include de-energizing and re-energizing the power line that runs overhead of Laupāhoehoe Deepwell B. An upcoming repair of Laupāhoehoe Deepwell B will require our well contractor's rig to be set up within a dangerous proximity to the subject power line. To avoid this safety hazard, we are requesting that the line be de-energized prior to the start of work and re-energized upon re-installation of the well. This service falls under the approved procurements for sole source HAR 3-122-81 No. 2.

4. Term of Contract (shall not exceed 12 months), if applicable:

From: _____ Date of Award _____ To: 03/13/2023

5. Prior Sole Source Ref. #:

6. Describe in detail the following (attach additional sheet if necessary):

a. The unique features, characteristics, or capabilities of the goods, services or construction:

De-energizing and re-energizing services can only be provided by Hawaiian Electric, the facility's electric utility company.

b. How are these unique features, characteristics or capabilities essential to the Department:

As mentioned in section 3, this service is essential to providing the Department's well contractor with safe working conditions.

...Water, Our Most Precious Resource...Ka Wai A Kāne...

The Department of Water Supply is an Equal Opportunity provider and employer.

7. Describe the efforts and results in determining that this is the only vendor / contractor / service provider who can provide the goods, services or construction (attach additional sheet if necessary):

Not applicable, this service falls under the approved procurements for sole source HAR 3-122-81 No. 2.

8. Alternate Source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the Department's needs (attach additional sheet if necessary):

Not applicable.

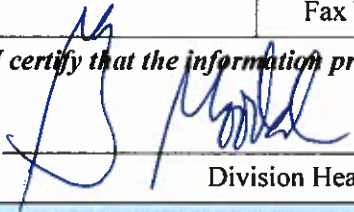
9. A list of agency personnel, by position, who will be involved in the approval process and administration of this contract and/or conducting and managing this procurement:

Name	Position	Involvement in Process	
Keith Okamoto	Manager-Chief Engineer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Gregory Goodale	Chief of Operations	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Michael Omija	Water Plant Electrical Supervisor	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Mary Economy	Mechanical Engineer II	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration

10. Direct inquiries to:

Department: Water Supply
Contact Name: Mary Economy
Phone Number: 808-961-8790
Fax Number: 808-961-8668

11. I certify that the information provided above is, to the best of my knowledge, true and correct.



Division Head Signature

9-21-22

Date

For Administrative Use Only

12. Date Notice Posted: SEP 23 2022 (DWS Bulletin Board and DWS Website)

During posting period, the Chief Procurement Officer is in the process of reviewing this request for Sole Source.

Per Section 3-122-82(c)(2), written objections to this request to issue a Sole Source purchase shall be submitted to the Chief Procurement Officer *within seven (7) calendar days* from the above posted date.

Objections may be sent by mail, fax, or email to the Office of the Manager-Chief Engineer, Department of Water Supply:

Chief Procurement Officer's comments:

13. APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

Date

14. Sole Source No. _____ (to be completed by CSB only)