

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** June 27, 2023

**TIME:** 10:00 a.m.

**PLACE:** Department of Water Supply, Hilo Operations Baseyard, 889 Leilani Street,  
Hilo, Hawai‘i

Public testimony may be done in person or in writing by email (dws@hawaiiidws.org), fax (808-961-8657), or by mail: 345 Kekūanaō‘a Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

1. **CALL TO ORDER** – 10:00 a.m. (*please turn cell phones off or set to silent*)

2. **STATEMENTS FROM THE PUBLIC**

Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting, or immediately preceding the agenda item.

3. **APPROVAL OF MINUTES**

- Minutes of the May 23, 2023, Water Board Meeting

4. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)**  
(Note: Roll Call Required)

5. **NORTH HILO**

A. **JOB NO. 2021-1162 (REBID), LAUPĀHOEHOE DEEPWELL B REPAIR – REQUEST FOR TIME EXTENSION**

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*Chair: Is there any testimony for this item?*

The Contractor, Derrick’s Well Drilling and Pump Services, LLC., is requesting a contract time extension of 60 calendar days, due to delays by the motor manufacturer. Due to the motor’s poor performance test results the manufacturer has requested to provide a substitute equal motor. These setbacks were beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found the 60 calendar days to be justified. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	10/31/2022	3/31/2023	151	Manufacturer delays in providing submittals and receiving materials for pump production.
2	3/31/2023	6/16/2023	77	Manufacturer delays in motor production.
3	6/16/2023	8/15/2023	60	Manufacturer requests motor substitution, delaying shipment.
Total Days (including this request)			288	

**RECOMMENDATION:** It is recommended that the Board approve a contract time extension of 60 calendar days to Derrick’s Well Drilling and Pump Services, LLC, for JOB NO. 2021-1162 (REBID), LAUPĀHOEHOE DEEPWELL B REPAIR. If approved, the contract completion date will be revised from June 16, 2023 to August 15, 2023.

6. **SOUTH KOHALA**

- A. JOB NO. 2019-1107, LĀLĀMILO 10 MG RESERVOIR – This matter was deferred at the Water Board’s May 23, 2023 meeting.
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*Chair: Is there any testimony for this item?*

The landowner of Tax Map Key (TMK) (3) 6-8-001:001, PR PUU PA, and the Department of Water Supply (DWS), have negotiated a proposed acquisition of the proposed Reservoir Lot which, upon execution of this Purchase and Sale Agreement, would include the execution of the Construction Right of Entry (previously approved by the Water Board at its meeting on August 23, 2022) that also includes the Staging Area for construction. The proposed Limited Warranty Deed would be granted in fee to DWS, and the proposed Water Agreement is included, which allocates 50 water units to the main parcel (TMK (3) 6-8-001:001). The basic terms of this Purchase and Sale Agreement, Limited Warranty Deed, and Water Agreement are as follows:

DWS to:

- Purchase Reservoir Lot at the Purchase Price of \$400,000.00; and
- Grant 50 equivalent water units to TMK (3) 6-8-001:001 subject to the proposed Water Agreement including a Facilities Charge Credit of \$150,000.00.

PR PUU PA to:

- Subdivide the Reservoir Lot;
- Provide immediate access to the Reservoir Lot (2.9-acre portion of TMK (3) 6-8-001:001) and Staging area (2.6-acre portion of TMK (3) 6-8-001:001 adjacent to “Reservoir Lot”) via Construction Right of Entry; and
- Grant the Reservoir Lot via a Limited Warranty Deed to DWS upon completion of the Subdivision.

Staff has reviewed the proposed Purchase and Sale Agreement as well as the Limited Warranty Deed and finds that the terms above, along with the proposed Water Agreement for the 50 equivalent water units, are acceptable.

**RECOMMENDATION:** It is recommended that the Water Board approve the Purchase and Sale Agreement, Limited Warranty Deed, and the Water Agreement and authorizes the Chairperson or Vice-Chairperson to execute the documents subject to the review and approval of the Corporation Counsel.

**B. JOB NO. 2021-1171 (REBID), LĀLĀMILO B DEEPWELL REPAIR – REQUEST FOR TIME EXTENSION**

*Chair: Is there any testimony for this item?*

The Contractor, Derrick’s Well Drilling and Pump Services, LLC, is requesting a contract time extension of 47 calendar days, due to delays from the Manufacturer. This was beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found the 47 calendar days to be justified. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	02/28/2023	05/15/2023	76	Delays from Manufacturer.
2	05/15/2023	06/14/2023	30	Delays from Manufacturer.
3	06/14/2023	07/31/2023	47	Delays from Manufacturer and Department requested modifications.
Total Days (including this request)			153	

**RECOMMENDATION:** It is recommended that the Board approve a contract time extension of 47 calendar days to Derrick’s Well Drilling and Pump Services, LLC, for JOB NO. 2021-1171 (REBID), LĀLĀMILO B DEEPWELL REPAIR. If approved, the contract completion date will be revised from June 14, 2023 to July 31, 2023.

**C. JOB NO. 2023-1223, WAIMEA WATER TREATMENT PLANT (WWTP) SLUDGE REMOVAL**

*Chair: Is there any testimony for this item?*

This project generally consists of furnishing all labor, materials, tools, and equipment necessary to remove and dispose of settled sludge from the Waimea Water Treatment Plant 2.7 MG reservoir, for a period not to exceed one year.

Bids for this project were opened on June 8, 2023, at 2:00 p.m., and the following is the bid result:

Bidder	Bid Amount
2B Environmental, Inc.	\$0.29125/Gallon

**RECOMMENDATION:** It is recommended that the Board award the contract for WAIMEA WATER TREATMENT PLANT SLUDGE REMOVAL, JOB NO. 2023-1223 to the lowest responsible bidder, 2B Environmental, Inc., for a unit price of \$0.29125 per gallon, on an as-needed basis with a total contract amount not to exceed \$350,000.00, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel. The sludge removal contract shall be from July 1, 2023 to June 30, 2024.

7. **NORTH KONA**

A. **JOB NO. 2021-1181, KEAUHOU BOOSTER A REPAIR – REQUEST FOR TIME EXTENSION**

*Chair: Is there any testimony for this item?*

The Contractor, Beylik/Energetic A JV, is requesting a contract time extension of 104 calendar days, due to delays by the pump manufacturer providing submittals. These setbacks were beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found only 98 calendar days to be justified. Six (6) days were deducted from the Contractor’s request as these were attributed to the Department reviewing the submittals, and there shall be at least fourteen (14) days allowed for the Department to review. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	3/31/2023	6/13/2023	74	Manufacturer delays in providing submittals.
2	6/13/2023	9/19/2023	98	Manufacturer delays in providing submittals.
Total Days (including this request)			172	

**RECOMMENDATION:** It is recommended that the Board approve a contract time extension of 98 calendar days to Beylik/Energetic A JV, for JOB NO. 2021-1181, KEAUHOU BOOSTER A REPAIR. If approved, the contract completion date will be revised from June 13, 2023 to September 19, 2023.

B. **JOB NO. 2022-1204, HUALĀLAI DEEPWELL REPAIR – REQUEST FOR TIME EXTENSION**

*Chair: Is there any testimony for this item?*

The Contractor, Derrick’s Well Drilling and Pump Services, LLC., is requesting a contract time extension of 105 calendar days, due to delays by the pump Manufacturer. The soonest available spot

the pump Manufacturer has available to conduct the pump assembly performance test is July 17, 2023. These setbacks were beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found only 75 calendar days to be justified. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	7/2/2023	9/15/2023	75 (Parts A – C)	Manufacturer delays in pump assembly testing.
	8/31/2023	11/14/2023	75 (Part D)	Manufacturer delays in pump assembly testing.
Total Days (including this request)			75	

*Chair: Is there any testimony for this item?*

**RECOMMENDATION:** It is recommended that the Board approve a contract time extension of 75 calendar days to Derrick’s Well Drilling and Pump Services, LLC., for JOB NO. 2022-1204, HUALĀLAI DEEPWELL REPAIR. If approved, the contract completion date will be revised from July 2, 2023 to September 15, 2023 for Parts A – C, and from August 31, 2023 to November 14, 2023 for Part D.

C. JOB NO. 2022-1205, PALANI DEEPWELL A REPAIR – REQUEST FOR TIME EXTENSION

*Chair: Is there any testimony for this item?*

The Contractor, Derrick’s Well Drilling and Pump Services, LLC., is requesting a contract time extension of 120 calendar days for Parts A – D and Part E, due to delays in the receipt of the executed contract, and additionally for Parts A – D due to unavailability of the specified coating materials for the discharge head. These delays were beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found only 90 calendar days to be justified for Parts A – D, and only 30 calendar days to be justified for Part E. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	6/1/2023	8/30/2023	90 (Parts A – D)	Delay in receipt of executed contract documents, and unavailability of specified coatings for discharge head.
	7/31/2023	8/30/2023	30 (Part E)	Delay in receipt of executed contract documents.
Total Days (including this request)			90 & 30	

**RECOMMENDATION:** It is recommended that the Board approve a contract time extension of 90 calendar days for Parts A – D, and 30 calendar days for Part E to Derrick’s Well Drilling and Pump Services, LLC., for JOB NO. 2022-1205, PALANI DEEPWELL A REPAIR. If approved, the contract completion dates will be revised from June 1, 2023, to August 30, 2023 for Parts A – D, and from July 31, 2023 to August 30, 2023 for Part E.

8. **MISCELLANEOUS**

- A. **KEAUKAHA COMMUNITY ASSOCIATION PRESIDENT PATRICK KAHAWAIOLA‘A, ON BEHALF OF CLAYMENT AND KEIKI KAWAI‘AE‘A, RESIDENTS AT 344 LYMAN AVE., HILO, HAWAI‘I. DISCUSSION ON WATER METER PLACEMENT AND HISTORY OF INSTALLATION**

*Chair: Is there any testimony for this item?*

- B. **MATERIAL BID NO. 2023-07, FURNISHING AND DELIVERING STRUCTURAL TUBULAR PALLET RACKING FOR THE DEPARTMENT OF WATER SUPPLY**

*Chair: Is there any testimony for this item?*

Bids were opened on June 8, 2023, at 1:30 p.m., and the following is the bid results:

<b>Bidder</b>	<b>Bid Amount</b>
Barbarian USA, Inc.	\$69,605.00

**RECOMMENDATION:** It is recommended that the Board approve the price agreement for MATERIAL BID NO. 2023-07, FURNISHING AND DELIVERING STRUCTURAL TUBULAR PALLET RACKING FOR THE DEPARTMENT OF WATER SUPPLY, to the lowest responsible bidder, Barbarian USA, Inc., for their bid amount of \$69,605.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

- C. **SENATE CONCURRENT RESOLUTION NO. 35 AND HOUSE RESOLUTION NO. 56**

*Chair: Is there any testimony for this item?*

Requests the Hawai‘i County Department of Water Supply to convene a working group to examine opportunities for increasing water access and strengthening water infrastructure for underserved communities on Hawai‘i Island.

For discussion and possible action.

- D. **DEPARTMENT OF WATER SUPPLY COLLECTION AND DELINQUENCY POLICIES**

*Chair: Is there any testimony for this item?*

Information will be provided to the Board on current policies and procedures in place for collection and water shut-offs due to delinquent balances for water service charges. Discussion will follow along with any recommendations that should be considered for future action.

E. MONTHLY PROGRESS REPORT

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*Chair: Is there any testimony for this item?*

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

F. REVIEW OF MONTHLY FINANCIAL STATEMENTS

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*Chair: Is there any testimony for this item?*

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

G. MANAGER-CHIEF ENGINEER'S REPORT

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*Chair: Is there any testimony for this item?*

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Retirees of the Department of Water Supply – Michael Omija and Milton H. Hughes-Okada
3. 2023 Annual Keiki Water Conservation Poster Contest
4. 2023 Hawai'i Water Works Association Conference – October 25 – 27, 2023

H. CHAIRPERSON'S REPORT

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Chairperson to report on matters of interest to the Board.

9. ANNOUNCEMENTS

Next Meeting: - July 25, 2023, 10:00 a.m., at the Department of Water Supply, Hilo Operations, 899 Leilani Street, Hilo, Hawai'i.

10. ADJOURNMENT

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at (808) 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.

Board Packet Pursuant to Hawai'i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō'a Street, Suite 20, Hilo, Hawai'i.

"The Department of Water Supply is an Equal Opportunity provider and employer."