



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KĒKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

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November 3, 2023

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

The Department of Water Supply of the County of Hawai'i (DWS) anticipates the need for professional services in the following category for the following project.

- Category: Electrical Engineering (General)
- Project Title: Emergency Power Transfer Switches at Piihonua #1, Piihonua #3, Olaa #3 and Olaa #4.
- Project Scope: Perform and/or furnish all the professional engineering services necessary for the designing and managing the construction of the project. The project consists of, but not limited to, installing four power transfer switches, and required demolition, trenching, backfill, conductors, conduits, pull boxes, generator tap boxes, supports and accessories.
- Project Funding: Community Development Block Grant (CDBG-MIT) B-19-UT-15-0001, U.S. Department of Housing and Urban Development.

Those persons or firms interested and capable of providing the professional services required shall submit a letter of interest, together with a resume, to the Manager-Chief Engineer, Department of Water Supply, County of Hawai'i, **by December 31, 2023, solely by email at dwsprofessionalservices@hawaiidws.org**. **Please do not send hard copies.**

Those that have already submitted the above submittal to DWS for fiscal year 2023-2024 **do not** need to resubmit. However, they may indicate their interest in this project to the email above.

Should your submittal be larger than 20MB, please send your submittal to the Department of Water Supply, Office of the Manager Chief-Engineer, 345 Kēkūanaō'a Street, Suite 20, Hilo, HI, 96720 in pdf format using a USB flash drive.

The resume should include a description of the person or firm and statements of the qualifications and related experiences of the principals and staff members with supporting data as it relates to work performed in the drinking water industry, including, but not limited to, the following information:

1. The name of the firm or person, the principal place of business, and the location of all its offices;
2. The age of the firm and its average number of employees over the past five (5) years;
3. The education, training, and other qualifications of key members of the firm;
4. A list of all projects and a brief description of the scope of the project, awarded within the last two (2) years. Include any corrective actions that were required and explain all responses to notices of deficiencies.
5. The names and phone numbers of up to five (5) clients who may be contacted, including at least two (2) for whom services were rendered during the preceding year; and
6. Any promotional or descriptive literature which the firm desires to submit.

Keith K. Okamoto, P.E., Manager-Chief Engineer
Department of Water Supply, County of Hawai'i

The Department of Water Supply is an equal opportunity provider and employer.

Posted on DWS website at: <http://www.hawaiidws.org>

Posted on County of Hawai'i website at <https://www.planning.hawaiicounty.gov/general-plan-community-planning/cdbg-mit>