

Stephen Kawena Lopez
Chairperson
Dist. 8

Michael Pono Kekela
Vice Chairperson
Dist. 4



Kea Keolanui, Dist. 1, Board Member
James Kimo Lee, Dist. 2, Board Member
Thomas Brown, Dist. 3, Board Member
Steven Hirakami, Dist. 5, Board Member
Keith Unger, Dist. 6, Board Member
Michael Bell, Dist. 7, Board Member
Benjamin Ney, Dist. 9, Board Member

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI'I
WATER BOARD MEETING
AGENDA**

MEETING DATE: March 19, 2024
TIME: 10:00 a.m.
IN-PERSON LOCATION: West Hawai'i Civic Center;
Building G, 74-5044 Ane Keohokālole Highway
Kailua-Kona, Hawai'i

REMOTE MEETING LINK:
<https://www.zoomgov.com/j/1613014929?pwd=UFFVZHdybmIwRlVJTctOU2Z3MFJFdz09>

STATEMENTS FROM THE PUBLIC:

Public testimony may be done in person or in writing by email (dws@hawaiiidws.org), fax (808-961-8657), or by mail: 345 Kekūanaō'a Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

Remote Oral Testimony:

Telephone testimony may be presented by calling 1(669)254-5252 and entering meeting ID 161 301 4929. Please wait for the Chair to ask for testimony on the item you are interested in. The Chair will unmute testifiers who call in, one phone number at a time.

Optional Alternative to Present Remote Oral Testimony:

If you would like to testify via an online video link, please email dws@hawaiiidws.org at least 24 hours before the meeting to request the link. You may also email to pre-register to present telephone testimony if you wish to be called on by name or before those who have not pre-registered. Testifiers who wish to remain anonymous or have not pre-registered may still call the testimony phone number and follow the instructions listed above.

ADDITIONAL INFORMATION:

Information about all the board's meetings is available [here](#) General information about the board is available at [About the Water Board](#).

In the event the online remote connection is interrupted during the Water Board meeting, the Board shall recess for up to 30 minutes to allow for reestablishing the online remote connections. If the online remote connection cannot be reestablished after 30 minutes the meeting shall be adjourned and then reconvene per the following contingency plans:

Board shall reconvene on: March 20, 2024, 10:00 a.m.
Board shall reconvene at: DWS, Hilo Operations, 889 Leilani Street.

If you would like to testify via an online video link, please email dws@hawaiiidws.org before the meeting to request the weblink or phone number to testify.

- 1) CALL TO ORDER – 10:00 a.m. (please turn cell phones off or set to silent)
- 2) STATEMENTS FROM THE PUBLIC – Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting, or immediately preceding the agenda item.
- 3) APPROVAL OF MINUTES:
 - Minutes of the February 27, 2024, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Roll Call Required)
- 5) SOUTH HILO:

A. VEHICLE BID 2023-16, FURNISHING AND DELIVERING VEHICLES TO THE DEPARTMENT OF WATER SUPPLY:

Chair: Is there any testimony for this item?

This project generally consists of furnishing and delivering vehicles to the Department of Water Supply in accordance with the specifications.

Bids for this project were opened on March 7, 2024, at 1:30 p.m., and no responsive bids were received. Staff will seek alternative procurement pursuant to HAR 3-122-35 to procure the required equipment.

PARTS	Kama‘aina Nissan
A. Two (2) Only Mid-Size, Crew Cab Pick-Up, 4-Wheel Drive	NON-RESPONSIVE
B. One (1) Only 4-Door, Compact Cross-Over Wagon/SUV, w/All-Wheel Drive	NON-RESPONSIVE
C. Three (3) Only Passenger Van, with 2-Wheel Drive	NO BID

RECOMMENDATION: It is recommended that this vehicle bid go out for Alternative Procurement pursuant to HAR 3-122-35 as no responsive bids were received and it would not be advantageous to the Department to issue a new solicitation.

6) SOUTH KOHALA:

A. JOB NO. 2023-1223, WAIMEA WATER TREATMENT PLANT SLUDGE REMOVAL:

Chair: Is there any testimony for this item?

The Department is requesting a contract change order to increase the existing contract Not to Exceed (NTE) limit of \$350,000.00 due to the increased frequency of sludge removal from November 2023 to February 2024 by the Contractor, 2B Environmental, Inc., at the Department’s request. The current contract specified NTE was an estimate that assumed other sludge mitigation methods would be completed before the end of this contract’s term. Increased sludge removal is needed to ensure continued sufficient sludge mitigation.

ITEM	QUANTITY	DESCRIPTION	UNIT AMOUNT	AMOUNT
1.	Lump Sum	Increase the contract NTE to allow for an increase in sludge removal frequency as requested by the Department.	N/A	\$ 49,595.00
		TOTAL		\$ 49,595.00

Original Contract Amount: \$ 350,000.00

Original Contingency Amount: \$ 0.00

1st Additional Funds Request: \$ 49,595.00

Total Revised Contract Amount: \$ 399,595.00

RECOMMENDATION: It is recommended that the Board approve an increase in the contract NTE limit of \$49,595.00 to 2B Environmental, Inc., for JOB NO. 2023-1223, WAIMEA WATER TREATMENT PLANT SLUDGE REMOVAL. If approved, the total revised contract amount shall be \$399,595.00.

7) NORTH KONA:

A. JOB NO. 2023-20, FURNISHING AND DELIVERING KAHALU 'U SHAFT DISCHARGE PIPING MATERIALS – PHASE 1:

Chair: Is there any testimony for this item?

Bids were opened on March 7, 2024 at 2:00 p.m., and the following are the bid results:

PART NO.	DESCRIPTION	BIDDER	AMOUNT
1	DUCTILE IRON PIPE, SPOOLS & ADAPTERS	Core & Main LP dba Pacific Pipe Company	\$ 37,200.00
2	DUCTILE IRON FITTINGS	Core & Main LP dba Pacific Pipe Company	\$ 21,100.00
3	FLANGE GASKETS	No Bids	
4	NUTS, BOLTS, AND THREADED RODS	No Bids	
5	COPPER PIPE & FITTINGS	Core & Main LP dba Pacific Pipe Company	\$ 1,638.40
6	BRASS PIPE & FITTINGS	No Bids	

PART NO.	DESCRIPTION	BIDDER	AMOUNT
7	STAINLESS STEEL PIPE & FITTINGS	No Bids	
8	BUTTERFLY VALVES, 250# CLASS	No Bids	
9	AUTOMATIC CONTROL VALVES	No Bids	
10	NOZZLE CHECK VALVE – RADIAL GUIDED RING DISC TYPE	No Bids	
11	FLOW SWITCH	No Bids	
12	ELECTROMAGNETIC FLOW METER – INSERTION TYPE	No Bids	

For the Sections where no bids were received, staff shall seek alternative procurement pursuant to HAR 3-122-35 to procure the required materials in the best interests of the Department.

RECOMMENDATION: It is recommended that the Board award the contract to the following bidders for MATERIAL BID NO. 2023-20, FURNISHING AND DELIVERING FURNISHING AND KAHALU‘U SHAFT DISCHARGE PIPING MATERIALS – PHASE 1 FOR THE DEPARTMENT OF WATER SUPPLY, on an as-needed basis, as listed below, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel.

Core & Main LP dba Pacific Pipe Co., Inc. for Parts 1, 2, and 5

B. JOB NO. 2024-07, REPAIR AND MAINTENANCE OF KAHALU‘U SHAFT INCLINED LIFT:

Chair: Is there any testimony for this item?

This project consists of furnishing all transportation, labor, equipment, tools and consumable materials necessary to provide quarterly maintenance and repair services to the inclined lift system and its related appurtenances at the Department of Water Supply’s Kahalu‘u Shaft facility for a period beginning July 1, 2024, through June 30, 2026.

Bids for this project were opened on March 7, 2024, at 2:30 p.m., and the following are the bid results:

Bidder	Bid Amount
Centric Elevator Corporation	\$447,500.00
Heide & Cook, LLC	\$385,000.00
KONE, Inc.	\$299,000.00*

*NOTE: Bid amount shown for bidder has been corrected.

RECOMMENDATION: It is recommended the Board award the contract for MAINTENANCE BID NO. 2024-07, REPAIR AND MAINTENANCE OF KAHALUU SHAFT INCLINED LIFT, to the lowest responsible bidder, KONE Inc., for their bid amount of \$299,000.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

C. JOB NO. 2023-08 (MAT), F&D SPARE PUMP AND MOTOR SET FOR KALAOA #1 DEEPWELL – REQUEST FOR ADDITIONAL FUNDS AND TIME EXTENSION:

Chair: Is there any testimony for this item?

The Contractor, Derrick’s Well Drilling and Pump Services, LLC. is requesting a contract change order for the additional costs to perform a wire-to-water test of the complete pumping assembly at the pump manufacturer’s facility. The description of the additional work and associated fees are as follows:

ITEM	DESCRIPTION	AMOUNT
1.	Motor lead extension for Summit 738 motor to conduct the wire-to-water testing. Motor lead shall also be kept as a spare motor lead for other Department owned Summit 738 motors. Inclusive of, shipping and other related costs.	\$ 3,805.26
2.	De-staged Pump Bowl Test performed by Simflo to obtain certified pump bowl performance data.	\$ 3,360.00
	TOTAL	\$ 7,165.26

Original Contract Amount: \$ 67,916.25

Original Contingency Amount: \$ 0.00

1st Additional Funds Request: \$ 7,165.26

Total Revised Contract Amount: \$ 75,081.51

The Contractor, Derrick’s Well Drilling and Pump Services, LLC. is requesting a contract time extension of 23 calendar days for this additional work.

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	03/31/2024	04/23/2024	23	Additional work noted above
Total Days (including this request)			23	

Staff reviewed the request for additional funds and found that the \$7,165.26 can be considered justified. *Payment of this work shall be performed by force accounting.*

1st time extension – 23 calendar days

RECOMMENDATION: It is recommended that the Board approve an increase in the contract funds of \$7,165.26 to Derrick’s Well Drilling and Pump Services, LLC, for a total project cost of \$75,081.51, and approve a contract time extension of 23 calendar days for JOB NO. 2023-08 (MAT), F&D SPARE PUMP AND MOTOR SET FOR KALAOA #1 DEEPWELL. If approved, the contract completion date will be revised from March 31, 2024 to April 23, 2024.

8) **MISCELLANEOUS:**

A. **DEDICATION OF WATER SYSTEMS:**

Chair: Is there any testimony for this item?

The following is a dedication for action by the Water Board. The water system has been constructed in accordance with the Department’s standards and are in acceptable condition for dedication.

1. Bill of Sale

Kaloko Heights Apartments

Grantor: Kaloko Heights Affordable Housing LLLP

Tax Map Key (3) 7-3-009:032

Puapua’a 2nd, North Kona, Island of Hawai’i, Hawai’i

Facilities Charge: \$405,000.00 Date Paid: 6/27/2013

Final Inspection Date: 2/14/2024

Water System Cost: \$99,000.00

RECOMMENDATION: It is recommended that the Water Board accepts this dedication subject to the approval of the Corporation Counsel and that either the Chairman or the Vice-Chairman be authorized to sign the documents.

B. **DEPARTMENT OF WATER SUPPLY COLLECTION AND DELINQUENCY POLICIES:**

Chair: Is there any testimony for this item?

Information will be provided to the Board on status updates on collection efforts due to delinquent balances for water service charges with information on current policies and procedures in place for collection and water shut-offs. Discussion will follow along with any recommendations that should be considered for future action.

C. **FINAL REPORT ON PERMITTED INTERACTIVE GROUP (PIG)**

D. **MONTHLY PROGRESS REPORT:**

Chair: Is there any testimony for this item?

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

E. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Chair: Is there any testimony for this item?

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

F. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. AWWA ACE24 – June 10-14, 2024

G. CHAIRPERSON'S REPORT:

1. Chairperson to report on matters of interest to the Board.
2. Retiree of the Department of Water Supply – Donn S. Ushijima

9) ANNOUNCEMENTS:

- **Next Meeting** - April 23, 2024, 10:00 a.m., Hilo Operations, 889 Leilani Street, Hilo, Hawai'i
- **Public Hearing – Presentation on Final 3-year Rates** – April 23, 2024, 6:00 p.m., Liquor Control Conference Room, Hilo Lagoon Centre, 101 Aupuni Street, Room 230, Hilo, Hawai'i
- **Public Hearing – Presentation on Final 3-year Rates** – April 24, 2024, 6:00 p.m., West Hawai'i Civic Center, Building G, 74-5044 Ane Keohokālole Highway, Kailua-Kona, Highway

10) ADJOURNMENT:

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at (808) 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.

Board Packet: Pursuant to Hawai'i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō'ā Street, Suite 20, Hilo, Hawai'i.

“The Department of Water Supply is an Equal Opportunity provider and employer.”