



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KĒKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

NOTICE & REQUEST FOR SOLE SOURCE

TO: Keith K. Okamoto, P.E.
Chief Procurement Officer

FROM: Hilo Operations
Division/Branch

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

1. Name of Vendor / Contractor / Service Provider & Contact Information (Address, Phone, etc.):

Filmtec Corporation (Dupont Water Solutions)

2. Amount of Request / Contract (if exceeding \$100,000.00, attach complete cost & pricing analysis):

\$ 15,000.00

3. Description of goods, services, or construction to be procured (attach additional sheet if necessary):

Services provided to Water Treatment Plant for plant systems diagnostics, report of plant operational capacity, identification of potential plant repairs.

4. Term of Contract (shall not exceed 12 months), if applicable:

From: 3/20/24 To: 6/30/24

5. Prior Sole Source Ref. #:

6. Describe in detail the following (attach additional sheet if necessary):

a. The unique features, characteristics, or capabilities of the goods, services or construction:

Services provided by Filmtec Corporation (Dupont Water Solutions) are proprietary & equipment at the Waimea Water Treatment Plant can only be repaired/serviced by an authorized agent for Memcor equipment.

b. How are these unique features, characteristics or capabilities essential to the Department:

Majority of the equipment at the Waimea Treatment Plant are Dupont Water Solutions (Memcor) equipment.

...Water, Our Most Precious Resource...Ka Wai A Kāne...

The Department of Water Supply is an Equal Opportunity provider and employer.

7. Describe the efforts and results in determining that this is the only vendor / contractor / service provider who can provide the goods, services or construction (attach additional sheet if necessary):

Dupont Water Solutions (A Filmtec Corporation) is the exclusive supplier of all all proprietary parts, membranes & service related to Memcor products.

8. Alternate Source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the Department's needs (attach additional sheet if necessary):

No alternate option exists as Dupont Water Solutions (A Filmtec Corporation)

9. A list of agency personnel, by position, who will be involved in the approval process and administration of this contract and/or conducting and managing this procurement:

Name	Position	Involvement in Process	
Eric Davis	Water Plant Electrical/Electronics Supervisor	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Greg Goodale	Chief of Operations	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Alvin Inouye	Water Operations Superintendent	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

10. Direct inquiries to:

Department: Water Supply
Contact Name: E. Davis
Phone Number: (808) 961-8790
Fax Number: (808) 961-8668

11. I certify that the information provided above is, to the best of my knowledge, true and correct.



For Division Head Signature

3/25/24

Date

For Administrative Use Only

12. Date Notice Posted: **MAR 27 2024** (DWS Bulletin Board and DWS Website)

During posting period, the Chief Procurement Officer is in the process of reviewing this request for Sole Source.

Per Section 3-122-82(c)(2), written objections to this request to issue a Sole Source purchase shall be submitted to the Chief Procurement Officer *within seven (7) calendar days* from the above posted date.

Objections may be sent by mail, fax, or email to the Office of the Manager-Chief Engineer, Department of Water Supply:

Chief Procurement Officer's comments:

13. ☐ APPROVED ☐ DISAPPROVED ☐ NO ACTION REQUIRED

Chief Procurement Officer

Date

14. Sole Source No. **24-01** (to be completed by CSB only)