

Stephen Kawena Lopez  
*Chairperson*  
Dist. 8

Michael Pono Kekela  
*Vice Chairperson*  
Dist. 4



Kea Keolanui, Dist. 1, Board Member  
James Kimo Lee, Dist. 2, Board Member  
Thomas Brown, Dist. 3, Board Member  
Emily Taaroa, Dist. 5, Board Member  
Keith Unger, Dist. 6, Board Member  
Michael Bell, Dist. 7, Board Member  
Benjamin Ney, Dist. 9, Board Member

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI'I  
WATER BOARD MEETING  
AGENDA**

**MEETING DATE:** September 24, 2024  
**TIME:** 10:00 a.m.  
**IN-PERSON LOCATION:** Department of Water Supply, Hilo Operations;  
889 Leilani Street, Hilo, Hawai'i

**REMOTE MEETING LINK:**  
[https://www.facebook.com/HawaiiDWS/live\\_videos/](https://www.facebook.com/HawaiiDWS/live_videos/)

**STATEMENTS FROM THE PUBLIC:**

Public testimony may be done in person or in writing by email (dws@hawaiiidws.org), fax (808-961-8657), or by mail: 345 Kekūānāō'a Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

**Remote Oral Testimony:**

Telephone testimony may be presented by calling 1(669) 254-5252 and entering meeting ID 160 325 8835. Please wait for the Chair to ask for testimony on the item you are interested in. The Chair will unmute testifiers who call in, one phone number at a time.

**Optional Alternative to Present Remote Oral Testimony:**

If you would like to testify via an online video link, please email dws@hawaiiidws.org at least 24 hours before the meeting to request the link. You may also email to pre-register to present telephone testimony if you wish to be called on by name or before those who have not pre-registered. Testifiers who wish to remain anonymous or have not pre-registered may still call the testimony phone number and follow the instructions listed above.

**ADDITIONAL INFORMATION:**

Information about all the board's meetings is available [here](#) General information about the board is available at [About the Water Board](#).

In the event the online remote connection is interrupted during the Water Board meeting, the Board shall recess for up to 30 minutes to allow for reestablishing the online remote connections. If the online remote connection cannot be reestablished after 30 minutes the meeting shall be adjourned and then reconvene per the following contingency plans:

Board shall reconvene on: September 25, 2024, 10:00 a.m.  
Board shall reconvene at: DWS, Hilo Operations, 889 Leilani Street.

If you would like to testify via an online video link, please email dws@hawaiiidws.org before the meeting to request the weblink or phone number to testify.

- 1) CALL TO ORDER – 10:00 a.m. (please turn cell phones off or set to silent)
- 2) STATEMENTS FROM THE PUBLIC – Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting, or immediately preceding the agenda item.
- 3) APPROVAL OF MINUTES:
  - Minutes of the August 27, 2024, Public Hearing on the Power Cost Charge
  - Minutes of the August 27, 2024, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)  
**(Note: Roll Call Required)**
- 5) PUNA:

A. JOB NO. 2023-1227, KEONEPOKO NUI BOOSTER A & B REPAIR – REQUEST FOR TIME EXTENSION:

*Chair: Is there any testimony for this item?*

The Contractor, Derrick’s Well Drilling and Pump Services, LLC. is requesting a contract time extension of 46 calendar days, due to delays by the waterworks product vendor as a result of the 2023 Maui Wildfires. This was beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found the 46 calendar days to be justified. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	08/1/2024	10/10/2024	70	Delays from waterworks product manufacturer.
2	10/10/2024	11/25/2024	46	Delays from waterworks product vendor.
Total Days (including this request)			116	

**RECOMMENDATION:** It is recommended that the Board approve a contract time extension of 46 calendar days to Derrick’s Well Drilling and Pump Services, LLC., for JOB NO. 2023-1227, KEONEPOKO NUI BOOSTER A & B REPAIR. If approved, the contract completion date will be revised from October 10, 2024 to November 25, 2024.

- 6) SOUTH KOHALA:
  - A. SERVICE BID NO. 2024-09, WAIMEA WATER TREATMENT PLANT SLUDGE REMOVAL:

*Chair: Is there any testimony for this item?*

This project generally consists of furnishing all labor, materials, tools and equipment necessary to remove and dispose of settled sludge from the Waimea Water Treatment Plant 2.7 MG reservoir, 8.5 MG reservoir, and drying beds, for a period not to exceed one year.

Bids for this project were opened on September 5, 2024, at 1:30 p.m., and the following are the bid results:

	2B Environmental	DWS Engineering Evaluation
Sludge Removal from 2.7MG Reservoir with Disposal Off-Site Per Gallon Cost	No Bid	\$0.27
Sludge Removal from 2.7MG Reservoir with Disposal at Waikoloa #1 Per Gallon Cost	\$0.28	\$0.27
Sludge Removal from 8.5MG Reservoir with Disposal Off-Site Per Gallon Cost	No Bid	\$0.27
Sludge Removal from 8.5MG Reservoir with Disposal at Waikoloa #1 Per Gallon Cost	\$0.28	\$0.27
Sludge Removal from Drying Beds with Disposal Off-Site Per Gallon Cost	No Bid	\$0.27
Sludge Removal from Drying Beds with Disposal at Waikoloa #1 Per Gallon Cost	\$0.28	\$0.27

**RECOMMENDATION:** It is recommended that the Board award the contract for WAIMEA WATER TREATMENT PLANT SLUDGE REMOVAL, JOB NO. 2024-09 to the lowest responsible bidder, 2B Environmental, INC., for a unit price of \$0.28 per gallon, on an as-needed basis, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel. The sludge removal contract shall be from the date of Notice to Proceed, to June 30, 2025.

7) MISCELLANEOUS:

A. MATERIAL BID NO. 2024-08, FURNISHING AND DELIVERING SPARE PUMP AND MOTOR SETS, AND PAD-MOUNTED TRANSFORMER FOR THE DEPARTMENT OF WATER SUPPLY:

*Chair: Is there any testimony for this item?*

Bids were received and opened on September 12, 2024, at 1:30 p.m., and the following are the bid results.

SECTION	DESCRIPTION	Derrick's Well Drilling and Pump Services, LLC	DWS Engineering Estimate
1	GROUP #1	\$351,928.00	\$284,500.00
2	GROUP #4	\$355,744.00	\$282,000.00
3	PAD-MOUNTED TRANSFORMER	No Bid	\$120,000.00

**RECOMMENDATION:** It is recommended that the Board award the contract for MATERIAL BID NO. 2024-08, FURNISHING AND DELIVERING SPARE PUMP AND MOTOR SETS, AND PAD-MOUNTED TRANSFORMER FOR THE DEPARTMENT OF WATER SUPPLY, by Sections to the following bidders for the amounts shown above, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract(s), subject to review as to form and legality of the contract(s) by Corporation Counsel.

Section 1 – Group #1 to Derrick’s Well Drilling & Pump Services, LLC

Section 2 – Group #4 to Derrick’s Well Drilling & Pump Services, LLC

For the Sections where no bids were received, staff shall seek alternative procurement pursuant to HAR 3-122-35 to procure the required materials in the best interests of the Department.

**B. MAINTENANCE BID NO. 2024-11, REPAIR AND MAINTENANCE OF WAIMEA TREATMENT PLANT HACH EQUIPMENT:**

*Chair: Is there any testimony for this item?*

This project generally consists of furnishing all transportation, labor, equipment, tools and consumable materials necessary to provide maintenance and repair services to various Hach equipment at the Department of Water Supply’s Waimea Water Treatment Plant facility for a period beginning from the notice to proceed, through June 30, 2026.

Bids for this project were opened on September 12, 2024, at 2:30 p.m., and the following are the bid results:

<b>Bidder</b>	<b>Bid Amount</b>	<b>DWS Engineering Estimate</b>
No Bids Received	N/A	\$57,645.00

**RECOMMENDATION:** No bids were received. Staff will seek alternative procurement pursuant to HAR 3-122-35 to procure the required services.

**C. DISCUSSION ON THE DISASTER RECOVERY/MITIGATION PLAN:**

*Chair: Is there any testimony for this item?*

For discussion and possible action.

**D. DISCUSSION ON FUTURE WATER SYSTEM SITE VISITS:**

*Chair: Is there any testimony for this item?*

For discussion and possible action.

**E. DEPARTMENT OF WATER SUPPLY COLLECTION AND DELINQUENCY POLICIES:**

*Chair: Is there any testimony for this item?*

Information will be provided to the Board on status updates on collection efforts due to delinquent balances for water service charges with information on current policies and procedures in place for

collection and water shut-offs. Discussion will follow along with any recommendations that should be considered for future action.

F. MONTHLY PROGRESS REPORT:

*Chair: Is there any testimony for this item?*

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

G. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

*Chair: Is there any testimony for this item?*

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

H. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Report on Emergency Procurement for FY 23-24 and FY 24-25 (1<sup>st</sup> quarter)

I. CHAIRPERSON'S REPORT:

1. Chairperson to report on matters of interest to the Board
2. 2025 Water Board Schedule

8) ANNOUNCEMENTS:

- **Next Meeting** – October 22, 2024, 10:00 a.m., Department of Water Supply, Hilo Operations Baseyard, 889 Leilani Street, Hilo, Hawai'i.

9) ADJOURNMENT:

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at (808) 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.

Board Packet: Pursuant to Hawai'i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō'a Street, Suite 20, Hilo, Hawai'i.

"The Department of Water Supply is an Equal Opportunity provider and employer."