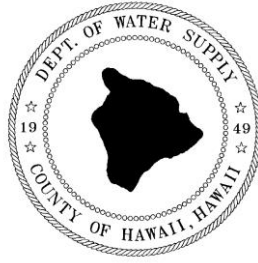


Stephen Kawena Lopez
Chairperson
Dist. 8

Michael Pono Kekela
Vice Chairperson
Dist. 4



Kea Keolanui, Dist. 1, Board Member
James Kimo Lee, Dist. 2, Board Member
Thomas Brown, Dist. 3, Board Member
Emily Taaroa, Dist. 5, Board Member
Keith Unger, Dist. 6, Board Member
Michael Bell, Dist. 7, Board Member
Benjamin Ney, Dist. 9, Board Member

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI'I
WATER BOARD MEETING
AGENDA**

MEETING DATE: December 17, 2024
TIME: 10:00 a.m.
IN-PERSON LOCATION: Department of Water Supply, Hilo Operations
889 Leilani Street, Hilo, Hawai'i

REMOTE MEETING LINK:
https://www.facebook.com/HawaiiDWS/live_videos/

STATEMENTS FROM THE PUBLIC:

Public testimony may be done in person or in writing by email (dws@hawaiiidws.org), fax (808-961-8657), or by mail: 345 Kekūānāō'a Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

Remote Oral Testimony:

Telephone testimony may be presented by calling 1(669) 254-5252 and entering meeting ID 160 853 4368. Please wait for the Chair to ask for testimony on the item you are interested in. The Chair will unmute testifiers who call in, one phone number at a time.

Optional Alternative to Present Remote Oral Testimony:

If you would like to testify via an online video link, please email dws@hawaiiidws.org at least 24 hours before the meeting to request the link. You may also email to pre-register to present telephone testimony if you wish to be called on by name or before those who have not pre-registered. Testifiers who wish to remain anonymous or have not pre-registered may still call the testimony phone number and follow the instructions listed above.

ADDITIONAL INFORMATION:

Information about all the board's meetings is available [here](#) General information about the board is available at [About the Water Board](#).

In the event the online remote connection is interrupted during the Water Board meeting, the Board shall recess for up to 30 minutes to allow for reestablishing the online remote connections. If the online remote connection cannot be reestablished after 30 minutes the meeting shall be adjourned and then reconvene per the following contingency plans:

Board shall reconvene on: December 18, 2024, 10:00 a.m.
Board shall reconvene at: DWS, Hilo Operations, 889 Leilani Street, Hilo, Hawai'i

If you would like to testify via an online video link, please email dws@hawaiiidws.org before the meeting to request the weblink or phone number to testify.

- 1) CALL TO ORDER – 10:00 a.m. (please turn cell phones off or set to silent)
- 2) STATEMENTS FROM THE PUBLIC – Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting, or immediately preceding the agenda item.
- 3) APPROVAL OF MINUTES:
 - Minutes of the November 26, 2024, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Roll Call Required)
- 5) SOUTH KOHALA:
 - A. JOB NO. 2024-12, F&D WAIMEA WATER TREATMENT PLANT CHEMICAL INJECTORS:

Chair: Is there any testimony for this item?

This project generally consists of furnishing all labor, materials, tools, taxes, and equipment necessary to furnish and deliver chemical injection quills and PVC piping as specified within the Special Provisions, to the Department of Water Supply’s Waimea Baseyard at 65-1234 Opelo Rd., Kamuela, Hawai‘i.

Bids for this project were opened on November 7, 2024, at 1:30 p.m., and the following are the bid results:

	Engineered Systems, Inc.	DWS Engineering Evaluation
Item 1 - (3 Ea.) Saf-T-Flo HC-100-A-A-4-0-E high corrosion resistance retractable chemical injection quill with 1" valve x 1/2" tube and integrated check valve rated for 250 psi, for use with caustic soda, phosphate and ammonia solution with FHA-CLR-050-P-E flexible hose assembly. Flexible hose assembly shall include a true union ball valve, polypropylene hose barbs, braid reinforced vinyl hose, stainless steel hose clamps and FNPT outlet or equal by approval.	\$20,874.33	\$24,360.98
Item 2 - (2 Ea.) 1/2" MNPT x 1" MNPT Sch. 80 PVC adapters.	\$0.00	\$314.89
Item 3 - (1 Ea.) 1/2" MNPT x 3/4" MNPT Sch. 80 PVC adapter.	\$0.00	\$9.37
Item 4 - (4 Ea.) 1" FNPT x FNPT Spears 2729T-010BL PVC true union diaphragm valves or equal by approval.	\$0.00	\$2,695.82
Item 5 - (2 Ea.) 3/4" FNPT x FNPT Spears 2729T-007BL PVC true union diaphragm valve or equal by approval.	\$0.00	\$1,153.24
Item 6 - (6 Ea.) 1" Sch. 80 PVC MNPT close nipples.	\$0.00	\$13.08
Item 7 - (3 Ea.) 3/4" Sch. 80 PVC MNPT close nipples.	\$0.00	\$22.07

	Engineered Systems, Inc.	DWS Engineering Evaluation
Item 8 - (2 Ea.) 1" FNPT x FNPT Spears 4529-010BL PVC true union ball check valves or equal by approval.	\$0.00	\$787.55
Item 9 - (1 Ea.) 3/4" FNPT x FNPT Spears 4529-007BL PVC true union ball check valve or equal by approval.	\$0.00	\$343.85
Item 10 - (2 Ea.) 1" 10-150psi Griffco back pressure valves, product code BPG100P or equal by approval.	\$1,403.14	\$962.01
Item 11 - (1 Ea.) 3/4" 10-150psi Griffco back pressure valve, product code BPG075P or equal by approval.	\$564.40	\$362.48
Item 12 - (2 Ea.) 1" MNPT x Socket Sch. 80 PVC adapters.	\$0.00	\$10.06
Item 13 - (1 Ea.) 1" Socket x 3/4" MNPT Sch. 80 reducing adapter.	\$0.00	\$13.06

RECOMMENDATION: It is recommended that the Board award the contract for F&D WAIMEA WATER TREATMENT PLANT CHEMICAL INJECTORS, JOB NO. 2024-12 (MAT) by Items to the following for the amounts shown above, and that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

Items 1, 10, and 11 to Engineered Systems, Inc.

For Items 2, 3, 4, 5, 6, 7, 8, 9, 12, and 13, no bids were received. Staff will seek alternative procurement pursuant to HAR 3-122-35 to secure pricing in the best interest of the Department.

6) NORTH KONA:

A. JOB NO. 2016-1056, WAI'AHA DEEPWELL REPAIR – REQUEST FOR EXTENSION:

Chair: Is there any testimony for this item?

The Contractor, Derrick's Well Drilling and Pump Services, LLC., is requesting a contract time extension of 71 calendar days, due to delays with submittals for the fabrication of the surface plate assembly, motor shroud assembly and check valve. These delays were beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found 71 calendar days to be justified. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	7/31/2017	9/15/2024	2,603	Project completion date was revised as a part of Change Order #2.

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
2	9/15/2024	12/19/2024	95	Manufacturer delays for submittals for surface plate and motor shroud assemblies, and pump and motor testing.
3	12/19/24	2/28/2025	71	Manufacturer delays for submittals for surface plate and motor shroud assemblies, and check valve.
Total Days (including this request)			2,769	

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 71 calendar days to Derrick’s Well Drilling and Pump Services, LLC., for JOB NO. 2016-1056, WAI’AHA DEEPWELL REPAIR. If approved, the contract completion date will be revised from December 19, 2024, to February 28, 2025.

B. JOB NO. 2021-1181, KEAUCOU BOOSTER A REPAIR – REQUEST FOR EXTENSION:

Chair: Is there any testimony for this item?

The Contractor, Beylik/Energetic A JV, is requesting a contract time extension of 233 calendar days, due to delays by the pump manufacturer in providing submittals; fabrication error of the discharge head; scheduling conflicts with the Department; and a logistical error in shipment of materials. Some of these setbacks were beyond the control of the Contractor.

Staff reviewed the request for the time extension and the accompanying supporting documentation and found only 163 calendar days to be justified. *Note: There are no additional costs associated with this time extension.*

Ext. #	From (Date)	To (Date)	Days (Calendar)	Reason
1	3/31/2023	6/13/2023	74	Manufacturer delays in providing submittals.
2	6/13/2023	9/19/2023	98	Manufacturer delays in providing submittals.
3	9/19/2023	2/29/24	163	Manufacturer delays in providing submittals and scheduling conflict with the Department.
Total Days (including this request)			335	

RECOMMENDATION: It is recommended that the Board approve a contract time extension of 163 calendar days to Beylik/Energetic A JV, for JOB NO. 2021-1181, KEAUCOU BOOSTER A REPAIR. If approved, the contract completion date will be revised from September 19, 2023, to February 29, 2024.

7) MISCELLANEOUS:

A. DEDICATION OF WATER SYSTEMS:

Chair: Is there any testimony for this item?

The Department received the following document for action by the Water Board. The water system has been constructed in accordance with the Department's standards and is in acceptable condition for dedication.

1. Grant of Easement and Bill of Sale

Takamine, East Kahaopea Street Subdivision

PL-SUB-2022-000091

Grantors: Steven H. Masumoto and Yvonne N. Estrada, Trustees of the Masumoto Family Irrevocable Trust dated July 1, 2022

Tax Map Key (3) 2-2-044:029

Waiakea, South Hilo, Island of Hawai'i, Hawai'i

Facilities Charge: \$91,425.00 Date Paid: 9/11/2024

Final Inspection Date: 12/4/2024

Water System Cost: \$156,000.00

RECOMMENDATION: It is recommended that the Water Board accept these documents subject to the approval of the Corporation Counsel, and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents.

B. DEPARTMENT OF WATER SUPPLY COLLECTION AND DELINQUENCY POLICIES:

Chair: Is there any testimony for this item?

Information will be provided to the Board on status updates on collection efforts due to delinquent balances for water service charges with information on current policies and procedures in place for collection and water shut-offs. Discussion will follow along with any recommendations that should be considered for future action.

C. MONTHLY PROGRESS REPORT:

Chair: Is there any testimony for this item?

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

D. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Chair: Is there any testimony for this item?

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

E. ADOPTION OF PROPOSED FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION AND ORDER FOR NOVEMBER 26, 2024, CONTESTED CASE HEARING REGARDING WATER SERVICE ACCOUNT NO. 0824400-11 (IN THE MATTER OF THE APPEAL OF ANNETTE LILLIAN KLIEFORTH):

Chair: Is there any testimony for this item?

The above Contested Case Hearing took place on November 26, 2024, in accordance with Chapter 91 of the Hawai‘i Revised Statutes and Rule 2-5 of the Rules and Regulations of the Department of Water Supply. For review and adoption by the Board of the Findings of Fact, Conclusions of Law and Decision and Order.

F. MANAGER-CHIEF ENGINEER’S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Retiree of the Department of Water Supply - David G. Faisca, Building Maintenance Supervisor
3. Pacific Water Conference, Hawai‘i Convention Center, February 4 – 6, 2025

G. EXECUTIVE SESSION: MANAGER-CHIEF ENGINEER AND DEPUTY EVALUATION AND COMPENSATION FOR CALENDAR YEAR 2024:

The Board anticipates convening an executive meeting to consider the evaluations of the Manager-Chief Engineer and Deputy for its annual performance review, as authorized by Hawai‘i County Charter Section 7-4.6(d) and Hawai‘i Revised Statutes (“HRS”), Sections 92-4 and 92-5(a)(2). The Board wishes to have its attorney present, in order to consult with the Board’s attorney on its questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities pursuant to HRS Section 92-5(a)(4). A two-thirds vote of the members present, pursuant to HRS Section 92-4, is necessary to hold an executive meeting, provided that the affirmative vote constitutes a majority of the board.

H. MANAGER-CHIEF ENGINEER AND DEPUTY EVALUATION AND COMPENSATION FOR CALENDAR YEAR 2024:

Chair: Is there any testimony for this item?

Discussion/action on Manager-Chief Engineer and Deputy evaluation and compensation.

I. CHAIRPERSON’S REPORT:

1. Board Members Kea Keolanui and Benjamin Ney terms are ending December 31, 2024
2. Chairperson to report on matters of interest to the Board

8) ANNOUNCEMENTS:

- **Next Meeting** – January 28, 2025, 10:00 a.m., West Hawai‘i Civic Center, Building G, 74-5044 Ane Keohokālole Highway, Kailua-Kona, Hawai‘i

9) ADJOURNMENT:

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at (808) 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.

Board Packet: Pursuant to Hawai‘i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō‘a Street, Suite 20, Hilo, Hawai‘i.

“The Department of Water Supply is an Equal Opportunity provider and employer.”