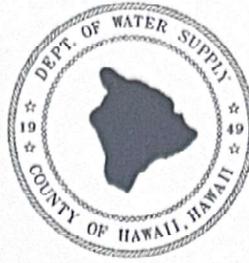


Stephen Kawena Lopez
Chairperson
Dist. 8

Michael Pono Kekela
Vice Chairperson
Dist. 4



Vacant, Dist. 1, Board Member
James Kimo Lee, Dist. 2, Board Member
Vacant, Dist. 3, Board Member
Emily Taaroa, Dist. 5, Board Member
Keith Unger, Dist. 6, Board Member
Michael Bell, Dist. 7, Board Member
Vacant, Dist. 9, Board Member

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAII
WATER BOARD MEETING
AGENDA**

MEETING DATE: February 25, 2025

- A) **TIME:** 10:00 a.m. (Regular Meeting)
PLACE: Waimea Community Center (next to the ball park);
65-1260 Kawaihae Road, Kamuela, Hawai'i
- B) **TIME:** Site Visit Immediately Following Recess of Regular Board Meeting
PLACE: Assemble at Waimea Water Treatment Plant, (65-1190 Spencer Road, Kamuela, HI).
Members of the public must have their own transportation to the site. Meeting will recess during transit and reconvene in front of the Waimea Water Treatment Plant site. Gates to the site will be closed but unlocked so that members of the public can gain access.
(For directions, see Announcements item below.)

STATEMENTS FROM THE PUBLIC:

Public testimony may be done in person or in writing by email (dws@hawaiiidws.org), fax (808-961-8657), or by mail: 345 Kekūanaō'a Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

ADDITIONAL INFORMATION:

Information about all the board's meetings is available [here](#). General information about the board is available at [About the Water Board](#).

- 1) CALL TO ORDER – 10:00 a.m. (please turn cell phones off or set to silent)
- 2) STATEMENTS FROM THE PUBLIC – Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting or immediately preceding the agenda item.
- 3) APPROVAL OF MINUTES:
 - Minutes of January 28, 2025, Public Hearing on the Power Cost Charge
 - Minutes of January 28, 2025, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Roll Call Required)

5) MISCELLANEOUS:

A. JOB NO. 2023-1233, EMERGENCY POWER TRANSFER SWITCHES AT 'OLA'A #3, 'OLA'A #4, PI'HONUA #1, and PI'HONUA #3:

Chair: Is there any testimony for this item?

This project consists of furnishing and installing power transfer switches, conduit, conductors, supports, accessories, and incidentals, in accordance with the plans and specifications.

Bids for this project were opened on February 6, 2025, at 2:00 p.m., and the following are the bid results:

Bidder	Bid Amount
Jas. W. Glover, Ltd.	\$1,227,000.00
Wasa Electrical Services, Inc.	\$838,105.00

Project Costs:

1) Low Bidder (Wasa Electrical Services, Inc.)	\$ 838,105.00
2) Contingencies (~10.0%)	\$ 83,795.00
Total Cost:	\$ 921,900.00

Funding for this project will be from DWS's CIP Budget and the Housing and Urban Development, Community Development Block Grant - Hazard Mitigation. The contractor will have 510 calendar days to complete this project. The Engineering estimate for this project was \$775,000.00.

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2023-1233, EMERGENCY POWER TRANSFER SWITCHES AT 'OLA'A #3, 'OLA'A #4, PI'HONUA #1, AND PI'HONUA #3, to the lowest responsible bidder, Wasa Electrical Services, Inc., for their bid amount of \$838,105.00, plus \$83,795.00 for contingencies, for a total contract amount of \$921,900.00. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

B. DISCUSSION OF EFFECTIVE UTILITY MANAGEMENT ROADMAP

Chair: Is there any testimony for this item?

Effective Utility Management Roadmap document was distributed to Board members for review. Discussion will follow along with any recommendations that should be considered for future action.

C. DEPARTMENT OF WATER SUPPLY PROPOSED OPERATING AND 5-YEAR CAPITAL IMPROVEMENT PROJECTS (C.I.P.) BUDGETS FOR FISCAL YEAR 2026:

Chair: Is there any testimony for this item?

The Department's Fiscal Year 2026 Operating Budget, totaling \$77,597,000.00, and 5-Year C.I.P. Budget for Fiscal Year 2026-2030, totaling \$235,500,000.00 have been distributed for the Board's review.

RECOMMENDATION: It is recommended that the Board approve a public hearing to be held on Tuesday, March 25, 2025, at 9:30 a.m., prior to the Water Board's regular meeting, to accept public testimony regarding the Department's Fiscal Year 2026 Operating and C.I.P. Budgets.

D. MONTHLY PROGRESS REPORT:

Chair: Is there any testimony for this item?

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions from the Board regarding the status/progress of any project.

E. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Chair: Is there any testimony for this item?

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions from the Board relating to the financial status of the Department.

F. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Department of Water Supply Quarterly Energy Report
3. AWWA's 2025 Annual Conference and Expo (June 8-11, 2025)

G. CHAIRPERSON'S REPORT:

1. Chairperson to report on matters of interest to the Board
2. Report of AWWA Conference from Board members that attended.

6) ANNOUNCEMENTS:

1. **Next Meeting** – March 25, 2025, 10:00 a.m., West Hawai'i Civic Center, Building G, 74-5044 Ane Keohokālole Highway, Kailua-Kona, Hawai'i

2. **Site Visit Today:**

Site visit to Waimea Water Treatment Plant, (65-1190 Spencer Road, Kamuela, HI). **Directions:** From Kawaihae Road, turn on Lindsey Road past Parker School and continue mauka; turn right onto Kapi'olani Street and keep going to the end of the street. Turn left onto Spencer Road. At the first paved driveway to the right is the Department of Water Supply gate (this is the *first* gate leading to the Waimea Water Treatment Plant). Meeting will take place at the Waimea Water Treatment Plant site, which is at the end of the road after passing through a second gate.

7) ADJOURNMENT:

Anyone requiring accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at (808) 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6),

Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.

Board Packet: Pursuant to Hawai'i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō'a Street, Suite 20, Hilo, Hawai'i.

“The Department of Water Supply is an Equal Opportunity provider and employer.”