



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KEKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

NOTICE & REQUEST FOR SOLE SOURCE

TO: Keith K. Okamoto, P.E.
Chief Procurement Officer

FROM: Operations
Division/Branch

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

1. Description of goods, services, or construction to be procured:
(196) S10N PVDF Modules for Memcor Membrane Filter

2. Vendor / Contractor / Service Provider Name: Filmtec Corporation
Address: 5400 Dewey Hill Rd.
Edina, MN 55439

3. Amount of Request:
\$185,000.00

4. Term of Contract (shall not exceed 12 months), if applicable:
From: March 7, 2025 To: June 30, 2025

5. Prior Sole Source Ref. #:

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, services or construction.

Memcor membranes are proprietary, so only Memcor modules are compatible.

b. How the unique features, characteristics or capabilities of the goods, services or construction are essential for the Department.

Replacement modules are required to restore membrane to full operational capacity.

...Water, Our Most Precious Resource...Ka Wai A Kāne...

The Department of Water Supply is an Equal Opportunity provider and employer.

7. Describe the efforts and results in determining that this is the only vendor / contractor / service provider who can provide the goods, services or construction:

Filmtec is the exclusive manufacturer for the Memcor modules.

8. Alternate Source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the Department's needs:

No alternate exists.

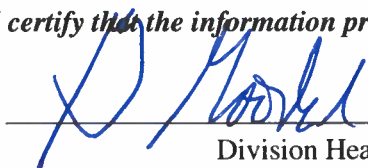
9. A list of agency personnel, by position, who will be involved in the approval process and administration of this contract and/or conducting and managing this procurement:

Name	Position	Involvement in Process	
Eric Takamoto	Mechanical Engineer III	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Gregory Goodale	Chief of Operations	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Amada Quinn	Human Resources Assistant	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

10. Direct inquiries to:

Department:	Water Supply
Contact Name:	Eric Takamoto
Phone Number:	(808) 961-8790
Fax Number:	(808) 961-8668

11. I certify that the information provided above is, to the best of my knowledge, true and correct.



Division Head Signature

3-7-25

Date

For Chief Procurement Officer Use Only

12. Date Notice Posted: 3-14-25

The Chief Procurement Officer is in the process of reviewing this request for Sole Source. Submit written objections to this notice to issue a Sole Source *within seven (7) calendar days* or as otherwise allowed from the above posted date to:

Chief Procurement Officer
Department of Water Supply
345 Kekūanaō'a Street, Suite 20
Hilo, Hawai'i 96720

Chief Procurement Officer's comments:

13. ☐ APPROVED ☐ DISAPPROVED ☐ NO ACTION REQUIRED

Chief Procurement Officer

Date

14. Sole Source No. 25-01

MEMCOR[®]

a DuPont[™] brand

March 22, 2024

To whom it may concern,

Memcor is the brand name of a product line owned by Dupont Water Solutions (Dupont). Dupont has various legal entities which contain groups of similar products. The legal entity within Dupont that contains the Memcor brand is known as Filmtec.

Filmtec is the legal entity (LE) which appears on invoices, tax documents (W9) and other legal documents.

Please let us know if there are any specific questions regarding this matter.

Sincerely,

Matthew Dee

Matthew Dee
Customer Care Manager
Dupont Water Solutions – Memcor Products