



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KĒKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

**NOTICE & REQUEST FOR SOLE SOURCE**

**TO:** Keith K. Okamoto, P.E.  
Chief Procurement Officer

**FROM:** Operations  
Division/Branch

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

1. Description of goods, services, or construction to be procured:

Services by Hawaiian Electric (HECO) for utility pole and underground electrical service for Waimea Deepwell.

2. Vendor / Contractor / Service Provider Name:  
Hawaiian Electric

Address:  
P.O. Box 1027  
Hilo, HI 96721-1027

3. Amount of Request:  
\$65,441.11

4. Term of Contract (shall not exceed 12 months), if applicable:  
From: March 7, 2025 To: May 31, 2025

5. Prior Sole Source Ref. #:

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, services or construction.

Contributions are required by HECO for all projects involving utility service.

b. How the unique features, characteristics or capabilities of the goods, services or construction are essential for the Department.

The pole replacement, permanent installation of the HECO service transformer and associated underground service work, was mandated by HECO for continued electrical service for this account.

*...Water, Our Most Precious Resource...Ka Wai A Kāne...*

The Department of Water Supply is an Equal Opportunity provider and employer.

7. Describe the efforts and results in determining that this is the only vendor / contractor / service provider who can provide the goods, services or construction:

HECO is the sole electric utility in the County of Hawaii. No alternates exists.

8. Alternate Source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the Department's needs:

HECO is the sole electric utility in the County of Hawaii. No alternates exists.

9. A list of agency personnel, by position, who will be involved in the approval process and administration of this contract and/or conducting and managing this procurement:

Name	Position	Involvement in Process	
Eric Takamoto	Mechanical Engineer III	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Gregory Goodale	Chief of Operations	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Amanda Quinn	Human Resources Assistant	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

10. Direct inquiries to:

Department: Water Supply  
Contact Name: Eric Takamoto  
Phone Number: (808) 961-8790  
Fax Number: (808) 961-8668

11. I certify that the information provided above is, to the best of my knowledge, true and correct.

  
Division Head Signature

3-7-25  
Date

**For Chief Procurement Officer Use Only**

12. Date Notice Posted: 3-14-25

The Chief Procurement Officer is in the process of reviewing this request for Sole Source. Submit written objections to this notice to issue a Sole Source *within seven (7) calendar days* or as otherwise allowed from the above posted date to:

Chief Procurement Officer  
Department of Water Supply  
345 Kekūanaō'a Street, Suite 20  
Hilo, Hawai'i 96720

Chief Procurement Officer's comments:

13. ☐ APPROVED ☐ DISAPPROVED ☐ NO ACTION REQUIRED

Chief Procurement Officer

Date

14. Sole Source No.

25-03