



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KEKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

**NOTICE OF & REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

*Reminder - HRS 103D(b)(4)(L) does not include provision for construction services:*

<https://spo.hawaii.gov/wp-content/uploads/2013/12/SPO-15-355.pdf>

**TO:** Keith K. Okamoto, P.E.  
Chief Procurement Officer

**FROM:** Greg Goodale, Operations Division  
Division/Branch

*Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:*

<p>1. Name of Vendor, Address, &amp; Phone: 808 CDL Services 16-114 Kaiewe Pl. Keaau, HI 96749 808cdlservices@gmail.com</p>	<p>2. Amount of Request / Contract:  \$ 16,000.00</p>
<p>3. Term of Contract, if applicable: From: <u>5/15/26</u> To: <u>4/30/27</u></p>	<p>4. Prior Exemption Ref. #: None</p>
<p>5. Description of goods / services to be procured (attach additional sheet if necessary):  Training for four (4) DWS staff necessary to obtain the appropriate licensing for a Commercial Drivers License. Trainer to provide necessary training to appropriate DWS staff over a four (4) month period. Training to be conducted on-site at the Contractors work location. Costs includes per person training fees which include Contractor provided training vehicle.</p>	
<p>6. Describe in detail the following:</p> <p>a. Why procurement by competitive means is either not practicable nor advantageous to the DWS / County (attach additional sheet if necessary):  In accordance with HRS 103D and HAR 3-120-4, procurement of these training services can be exempt from normal procurement since these services will be provided by a trainer who possesses specialized training methods, techniques, and expertise in the subject matter. (Exemption No. 3)</p> <p>b. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable (attach additional sheet if necessary):  Budgetary quotes were received from 1 service providers. 808 CDL Services provided a written quote for the training with a satisfactory training schedule.</p>	

*...Water, Our Most Precious Resource...Ka Wai A Kāne...*

The Department of Water Supply is an Equal Opportunity provider and employer.

c. A description of the agency's internal controls and approval requirements for the exempted procurement (attach additional sheet if necessary):

Upon completion of procurement, a DWS Requisition and Purchase Order would be generated to summarize the services to be provided at the negotiated cost. Payment to vendor would only be approved after satisfactory completion of the services procured.

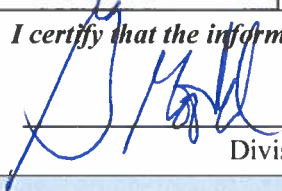
7. A list of agency personnel, by position, who will be involved in the approval process and administration of this contract and/or conducting and managing this procurement:

Name	Position	Involvement in Process	
Kawika Uyehara	Deputy	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Keith Okamoto	Manager-Chief Engineer	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Amanda Quinn		<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Greg Goodale	Chief of Operations	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration

8. Direct inquiries to:

Department:	Water Supply
Contact Name:	Greg Goodale
Phone Number:	808-961-8790
Fax Number:	808-961-8668

9. I certify that the information provided above is, to the best of my knowledge, true and correct.



Division Head Signature

4-29-26

Date

**For Administrative Use Only**

10. Date Notice Posted: MAY 11 2026 (DWS Bulletin Board and DWS Website)

**During posting period, the Chief Procurement Officer is in the process of reviewing this request for Exemption.**

Written objections to this request to issue an Exemption from Chapter 103D, HRS shall be submitted to the Chief Procurement Officer *within seven (7) calendar days* from the above posted date.

Objections may be sent by mail, fax, or email to the Office of the Manager-Chief Engineer, Department of Water Supply:

Chief Procurement Officer's comments:

11.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

Chief Procurement Officer

Date

12. Exemption No. 26-04 (to be completed by CSB only)