



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KEKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

NOTICE & REQUEST FOR SOLE SOURCE

TO: Keith K. Okamoto, P.E.
Chief Procurement Officer

FROM: Hilo Operations Division
Division/Branch

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

1. Name of Vendor / Contractor / Service Provider & Contact Information (Address, Phone, etc.):

Promark Corporation / P.O. Box 700244, Kapolei, HI 96709 / 808-488-0599

2. Amount of Request / Contract (if exceeding \$100,000.00, attach complete cost & pricing analysis):

\$ 95,000.00

3. Description of goods, services, or construction to be procured (attach additional sheet if necessary):

Two (2) exact replacement Paco pumping assemblies inclusive of corresponding motors, shaft assemblies and appurtenances for the Waimea Water Treatment Plant filters.

4. Term of Contract (shall not exceed 12 months), if applicable:

From: _____ To: _____

5. Prior Sole Source Ref. #:

6. Describe in detail the following (attach additional sheet if necessary):

a. The unique features, characteristics, or capabilities of the goods, services or construction:

Existing Paco Pump used by the Waimea Water Treatment Plant's filter Cell 3 has been offline for several months. Pumps are sized to fit the existing piping and base concrete platform at the treatment plant. Replacement with a different pumping assembly may result in mismatched pumping units and make repair and maintenance more of a problem for treatment plant staff than necessary. Filtration membrane manufacturers also caution against changing the pump brand and type as it may interfere with treatment processes.

b. How are these unique features, characteristics or capabilities essential to the Department:

A replacement pumping assembly and a corresponding spare will ensure that the Department can respond to sudden failures of treatment plant filter pump failures. The treatment plant needs at least 2 of the 4 total cells to operate.

...Water, Our Most Precious Resource...Ka Wai A Kāne...

The Department of Water Supply is an Equal Opportunity provider and employer.

7. Describe the efforts and results in determining that this is the only vendor / contractor / service provider who can provide the goods, services or construction (attach additional sheet if necessary):

Paco Pumps is associated with Grundfos and Promark Corporation is the exclusive distributor for Grundfos equipment in Hawaii.

8. Alternate Source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the Department's needs (attach additional sheet if necessary):

9. A list of agency personnel, by position, who will be involved in the approval process and administration of this contract and/or conducting and managing this procurement:

Name	Position	Involvement in Process	
Dillon Kodama	Mechanical Engineer III	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Gregory Goodale	Chief of Operations	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Amanda Quinn	Human Resources Assistant	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

10. Direct inquiries to:

Department: Water Supply
 Contact Name:
 Phone Number:
 Fax Number:

11. I certify that the information provided above is, to the best of my knowledge, true and correct.


 Division Head Signature

4-28-26
 Date

For Administrative Use Only

12. Date Notice Posted: MAY 11 2026 (DWS Bulletin Board and DWS Website)

During posting period, the Chief Procurement Officer is in the process of reviewing this request for Sole Source.

Per Section 3-122-82(c)(2), written objections to this request to issue a Sole Source purchase shall be submitted to the Chief Procurement Officer *within seven (7) calendar days* from the above posted date.

Objections may be sent by mail, fax, or email to the Office of the Manager-Chief Engineer, Department of Water Supply:

Chief Procurement Officer's comments:

13. APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

Date

14. Sole Source No. 26-04 (to be completed by CSB only)

GRUNDFOS

902 Koomey Road
Brookshire, TX 77423 USA
Telephone: (281) 994-2700
Fax: (800) 945-4777
www.grundfos.com

April 1, 2026

To whom it may concern:

The purpose of this letter is to certify that Promark Corporation, dba Promark Process International LLC is the sole Authorized Grundfos Municipal Water Utility distributor for all Grundfos products in the state of Hawaii. This includes all products in the Grundfos family of products (Grundfos, Paco, Chicago, Morris, Yeomans) including but not limited to pumps, panels, systems, accessories, controls, parts, etc for sale into the Municipal and Government Markets.

Promark's extensive experience and product knowledge enables them to provide expertise in sales, service, and installation to satisfy your needs.

In addition, Promark Corporation is factory trained and qualified and authorized to:

- Assist with technical service and product issues
- Perform motor and pump tear-downs to provide analysis reports
- Assist with training on proper installation of Grundfos products
- Perform Testing & Commissioning
- Troubleshoot field installations via phone, correspondence, and on-site visit.

Thank you for your consideration of our Grundfos product portfolio. Please feel free to contact me should you have any question and/or need any additional information.

Kind Regards,



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be think Innovate

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