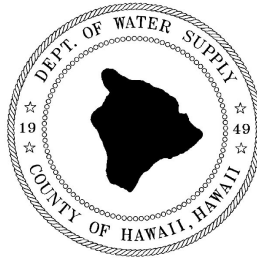


Michael Kekela Jr.
Chairperson
Dist. 4

Keith Unger
Vice Chairperson
Dist. 6



Colin Miura, Dist. 1, Board Member
James Lee, Dist. 2, Board Member
Guy Alameda, Dist. 3, Board Member
Emily Taaroa, Dist. 5, Board Member
Nicholas Riznyk, Dist. 7, Board Member
Stephen Lopez, Dist. 8, Board Member
Philip Aiona, Dist. 9, Board Member

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAII
WATER BOARD MEETING
AGENDA**

MEETING DATE: July 28, 2026
TIME: 10:00 a.m.
IN-PERSON LOCATION: West Hawai'i Civic Center
Building G, 74-5044 Ane Keohokālole Hwy., Kailua-Kona, Hawai'i

REMOTE MEETING LINK:
https://www.facebook.com/HawaiiDWS/live_videos/

STATEMENTS FROM THE PUBLIC:

Public testimony may be done in person or in writing by email (dws@hawaiidws.org), fax (808-961-8657), or by mail: 345 Kekūanaʻa Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

Remote Oral Testimony:

Telephone testimony may be presented by calling 1(669) 254-5252 and entering meeting ID 160 948 1759. Please wait for the Chair to ask for testimony on the item you are interested in. The Chair will unmute testifiers who call in, one phone number at a time.

Optional Alternative to Present Remote Oral Testimony:

If you would like to testify via an online video link, please email dws@hawaiidws.org at least 24 hours before the meeting to request the link. You may also email to pre-register to present telephone testimony if you wish to be called on by name or before those who have not pre-registered. Testifiers who wish to remain anonymous or have not pre-registered may still call the testimony phone number and follow the instructions listed above.

ADDITIONAL INFORMATION:

Information about all the board's meetings is available [here](#). General information about the board is available at [About the Water Board](#).

In the event the online remote connection is interrupted during the Water Board meeting, the Board shall recess for up to 30 minutes to allow for reestablishing the online remote connections. If the online remote connection cannot be reestablished after 30 minutes, the meeting shall be adjourned and then reconvene per the following contingency plans:

Board shall reconvene on: July 29, 2026, 10:00 a.m.
Board shall reconvene at: DWS, Hilo Operations, 889 Leilani Street, Hilo, Hawai'i

If you would like to testify via an online video link, please email dws@hawaiidws.org before the meeting to request the weblink or phone number to testify.

- 1) CALL TO ORDER – 10:00 a.m. (please turn cell phones off or set to silent)
- 2) STATEMENTS FROM THE PUBLIC – Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting or immediately preceding the agenda item.
- 3) APPROVAL OF MINUTES:
 - Minutes of June 16, 2026, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(**Note: Roll Call Required**)
- 5) BOARD MEMBER TRAINING ON SUNSHINE LAW TO COVER THE FOLLOWING TOPICS OF THE HAWAII REVISD STATUTES: HRS § 92-3 OPEN MEETINGS AND PUBLIC TESTIMONY, HRS § 92-3.7 REMOTE MEETING BY INTERACTIVE CONFERENCE TECHNOLOGY; NOTICE; QUORUM, AND HRS § 92-7 NOTICE:

The purpose of this training is to clarify legal requirements and procedures for Board members to follow at meetings on the above topics.

- 6) HĀMĀKUA:
 - A. JOB NO. 2023-19, HAINA BOOSTERS A, B & C REPAIR – REQUEST FOR SUBSTITUTION:

Chair: Is there any testimony for this item?

The Contractor, Hawai‘i Drilling & Pump Service, Inc., is requesting a substitution of non-BABA-compliant Grundfos pumps and motors for the Haina Boosters due to the Department-approved equipment not having any BABA-compliant alternatives. This limitation was beyond the control of the Contractor.

Staff reviewed the request for the substitution and supporting documentation and found that the request is justified.

RECOMMENDATION: It is recommended that the Board approve a substitution of non-BABA-compliant Grundfos pumps and motors for the Haina Boosters for Hawai‘i Drilling & Pump Service, Inc., for JOB NO. 2023-1219, HAINA BOOSTERS A, B & C REPAIR.

- 7) SOUTH KOHALA:
 - A. JOB NO. 2025-1263, LĀLĀMILO A DEEPWELL MOTOR REPAIR – REQUEST FOR ADDITIONAL FUNDS:

Chair: Is there any testimony for this item?

The contractor, Derrick’s Well Drilling & Pump Services, LLC, is requesting approval of a contract change order to cover the cost to remove and repair a damaged motor. The associated costs are outlined below, with a detailed breakdown provided in the attached invoice:

ITEM	DESCRIPTION	AMOUNT
1.	Mobilization	\$3,000.00
2.	Removal	\$17,500.00
3.	Freight/Delivery	\$2,500.00
4.	Motor Refurbishment	\$34,734.00
	TOTAL	\$57,734.00

Original Contract Amount:	\$ 92,443.00
Original Contingency amount:	\$ 9,057.00
1 st Additional Contingency request:	\$ 2,443.00
2 nd Additional Contingency request:	\$ 1,314.00
3 rd Additional Contingency request:	\$ 57,734.00
Total Revised Contract Amount:	\$ 162,991.00

Staff reviewed the request for additional funds and found that the \$57,734.00 can be considered justified.

RECOMMENDATION: It is recommended that the Board approve an increase in contingency of \$57,734.00 to Derrick's Well Drilling Pump Services, LLC, for JOB NO. 2025-1263, LĀLĀMILO A DEEPWELL MOTOR REPAIR. If approved, the total revised contract amount shall be \$162,991.00.

8) MISCELLANEOUS:

A. SERVICE BID NO. 2026-15, PROVIDE HIGH SPEED WIDE AREA NETWORK CONNECTIVITY BETWEEN FIVE OFFICE LOCATIONS:

Chair: Is there any testimony for this item?

This bid generally consists of providing a turnkey solution to connect the five office locations (Hilo Baseyard, Waimea Baseyard, Kona Baseyard, Ka'ū Baseyard, and Waiākea Office Plaza) over a synchronous, full duplex connection. Service Provider is to provide a switch or router at each location and will hand off to the DWS via Ethernet connections. Service Provider is responsible for design, installation, maintenance, troubleshooting, repairs, and technical support, as well as provide all hardware/software equipment and upgrades. All equipment is maintained by and will remain the property of the vendor for a 60-month period.

Bids for this project were opened on July 2, 2026, at 1:00 p.m., and the following are the bid results:

Bidder	Bid Amount	DWS Engineering Estimate
Hawaiian Telcom, Inc.	Non-Responsive	\$ 240,000.00

RECOMMENDATION: It is recommended that the Board not award the contract for SERVICE BID NO. 2026-15, PROVIDE HIGH SPEED WIDE AREA NETWORK CONNECTIVITY BETWEEN FIVE OFFICE LOCATIONS, due to the sole bid received being determined to be non-responsive. Staff will seek alternative procurement pursuant to HAR 3-122-35 to procure the required services in the best interest of the Department.

B. PRESENTATION ON ONE WATER:

Chair: Is there any testimony for this item?

For information and discussion purposes.

C. DEPARTMENT OF WATER SUPPLY TABLE OF ORGANIZATION – PROPOSED REVISIONS:

Chair: Is there any testimony for this item?

The Department is proposing to update its table of organization to align with current needs and future goals. As such, the Department proposes the following revisions:

- 1) ADMINISTRATION
 - a. Add the following to the Secretarial Services Section (Chart II-A)
 - i. One (1) Office Assistant III
 - b. Add the following to the Contracts Services Branch (Chart II-A)
 - i. One (1) Supervising Contracts Technician
- 2) FINANCE
 - a. Add “Financial Reporting and Compliance Branch” and the following positions to the branch (Chart IV)
 - i. One (1) Accountant V
 - ii. Reorganize Accountant II
 - iii. One (1) Accountant Trainee
 - b. Revise the Support Services Branch as noted below (Chart IV)
 - i. Reorganize Accountant III
 - ii. Add One (1) Accountant I
 - iii. Delete Data Entry Operator
- 3) OPERATIONS DIVISION
 - a. Add the following to the Field Operations Section in District I (Chart VI-B)
 - i. One (1) Groundskeeper II in place of Waterworks Keeper in the Ground Maintenance Unit,
 - ii. Two (2) Water Meter Mechanic Helpers to the Meter and Hydrant Unit
 - b. Add the following to the Trades Support Section in District II (Chart VII-B)
 - i. One (1) Waterworks Helper
 - c. Add the following to the Electrical, Mechanical, and Treatment Section in District II (Chart VII-C)
 - i. One (1) Water Plant Electrician Mechanic Helper,
 - ii. One (1) Water Plant Operator,
 - iii. One (1) Water Treatment Plant Operator I,
 - iv. One (1) Water Treatment Plant Operator Trainee
 - d. Add the following to the Trades Support Section in District III (Chart VIII-B)
 - i. Two (2) Waterworks Helpers
 - e. Add the following to the Electrical, Mechanical, and Treatment Section in District III (Chart VIII-C)
 - i. One (1) Water Plant Electrician Mechanic Helper,
 - ii. One (1) Water Plant Operator
 - f. Add “Trades Support Section” in District IV and the following position (Chart IX)
 - i. One (1) Equipment Operator II
 - g. Add “Electrical, Mechanical, and Treatment Section” in District IV and the following position (Chart IX)
 - i. One (1) Water Plant Operator

RECOMMENDATION: It is recommended that the Water Board approve the proposed position revisions and reorganization of the Table of Organization.

D. MONTHLY PROGRESS REPORT:

Chair: Is there any testimony for this item?

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

E. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Chair: Is there any testimony for this item?

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

F. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. 2026 HWWA Conference – November 4-6, 2026 – Wailea, Maui
3. Retiree: Helen Cortez-Baptista – Meter Reader II
4. Retiree: Kathleen Isherwood – Water Service Program Supervisor

G. CHAIRPERSON'S REPORT:

1. Chairperson to report on matters of interest to the Board

9) ANNOUNCEMENTS:

- **Next Meeting** – August 25, 2026, 10:00 a.m., Department of Water Supply, Hilo Operations, 889 Leilani Street, Hilo, Hawai'i.

10) ADJOURNMENT:

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e., sign language, interpreter, large print), please contact the Board Secretary at 808-961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.

Board Packet: Pursuant to Hawai'i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō'a Street, Suite 20, Hilo, Hawai'i.

"The Department of Water Supply is an Equal Opportunity provider and employer."