



DEPARTMENT OF WATER SUPPLY • COUNTY OF HAWAII

345 KĒKŪANAŌ'A STREET, SUITE 20 • HILO, HAWAII 96720

TELEPHONE (808) 961-8050 • FAX (808) 961-8657

NOTICE & REQUEST FOR SOLE SOURCE

TO: Keith K. Okamoto, P.E.
Chief Procurement Officer

FROM: Hilo Operations Division
Division/Branch

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

1. Name of Vendor / Contractor / Service Provider & Contact Information (Address, Phone, etc.):

Engineered Systems / 201 Kapaa Quarry Pl. #2505 / Kailua, HI 96734 / 808-263-2232

2. Amount of Request / Contract (if exceeding \$100,000.00, attach complete cost & pricing analysis):

\$ 4,000.00

3. Description of goods, services, or construction to be procured (attach additional sheet if necessary):

Shaft extension bracket and coupling to raise the Department's existing 16" Val-Matic butterfly valve actuator intended for use at the Waimea Water Treatment Plant's Clearwell Reservoir intake piping.

4. Term of Contract (shall not exceed 12 months), if applicable:

From: _____ To: _____

5. Prior Sole Source Ref. #:

6. Describe in detail the following (attach additional sheet if necessary):

a. The unique features, characteristics, or capabilities of the goods, services or construction:

Shaft extension bracket and coupling are custom made by Val-Matic to fit the existing 16" Val-Matic butterfly valve and electric actuator.

b. How are these unique features, characteristics or capabilities essential to the Department:

Bracket and coupling are needed to extend the height of the existing butterfly valve's actuator since the intended location of the valve and actuator would put a small section of the actuator inside the nearby wall of the clearwell reservoir. Approximately 9" are needed to raise the actuator to clear the top of the reservoir wall. The bracket and coupling will raise the actuator at least 12" higher.

...Water, Our Most Precious Resource...Ka Wai A Kāne...

The Department of Water Supply is an Equal Opportunity provider and employer.

7. Describe the efforts and results in determining that this is the only vendor / contractor / service provider who can provide the goods, services or construction (attach additional sheet if necessary):

The custom mounting bracket for the Val-Matic butterfly valve should be manufactured by Val-Matic to ensure proper fitment and operation of the valve. Engineered Systems is the exclusive distributor for Val-Matic in Hawaii.

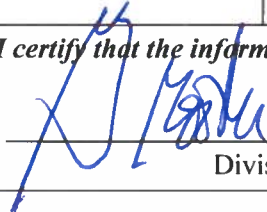
8. Alternate Source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the Department's needs (attach additional sheet if necessary):

9. A list of agency personnel, by position, who will be involved in the approval process and administration of this contract and/or conducting and managing this procurement:

Name	Position	Involvement in Process	
Dillon Kodama	Mechanical Engineer III	☐ Approval	☒ Administration
Gregory Goodale	Chief of Operations	☒ Approval	☐ Administration
Amanda Quinn	Human Resources Assistant	☒ Approval	☐ Administration
		☐ Approval	☐ Administration

10. Direct inquiries to:	Department: Water Supply Contact Name: Phone Number: Fax Number:
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11. I certify that the information provided above is, to the best of my knowledge, true and correct.



Division Head Signature

7-7-26
Date

For Administrative Use Only

12. Date Notice Posted: _____ (DWS Bulletin Board and DWS Website)

During posting period, the Chief Procurement Officer is in the process of reviewing this request for Sole Source.

Per Section 3-122-82(c)(2), written objections to this request to issue a Sole Source purchase shall be submitted to the Chief Procurement Officer *within seven (7) calendar days* from the above posted date.

Objections may be sent by mail, fax, or email to the Office of the Manager-Chief Engineer, Department of Water Supply:

Chief Procurement Officer's comments:

13. ☐ APPROVED ☐ DISAPPROVED ☐ NO ACTION REQUIRED

Chief Procurement Officer

Date

14. Sole Source No. 26-07 (to be completed by CSB only)



VAL-MATIC® VALVE AND MANUFACTURING CORP.

905 RIVERSIDE DRIVE • ELMHURST, IL 60126
PHONE (630) 941-7600 • FAX (630) 941-8042
www.valmatic.com • e-mail: valves@valmatic.com

June 16, 2026

To: County of Hawaii

Re: Val-Matic Sole Source Provider for Hilo Butterfly Valve Extension Project

To whom it may concern,
I am writing to verify that Engineered Systems Hawaii is the sole provider of Val-Matic product on the upcoming Hilo Butterfly Valve Extension job.

Please reach out with any questions.

Thanks,

A handwritten signature in black ink that reads "Richard A. Rocha".

Richard Rocha

Regional Sales Manager

Val-Matic Valve & Mfg. Corp.

E: rrocha@valmatic.com

M: 720-665-7750

valmatic.com

VAL-MATIC® *Your Valve Experts™*